

# **BOARD MEETING**

**THURSDAY, NOVEMBER 15, 2012**

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# **A G E N D A**

## **SPECIAL ADMINISTRATIVE BOARD**

**MR. RICK SULLIVAN**

**MS. MELANIE ADAMS**

**MR. RICHARD GAINES**

## **SUPERINTENDENT OF SCHOOLS**

**DR. KELVIN R. ADAMS**

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**Meeting Agenda**

**Meeting Agenda**

**Meeting Agenda**





**Meeting Agenda**

**Consent Agenda**

**Consent Agenda**

**ST. LOUIS PUBLIC SCHOOLS  
SUPERINTENDENT'S REPORT  
November 15, 2012**

1.0 Preliminary

1.1 **CONSENT AGENDA**

- a) Information Item(s)
  - 1) Magnet School Update
  - 2) Food Services
  - 3) Career and Technical Education
  - 4) Memorandum of Understanding
  
- b) Business Items
  - 1) Consent Agenda

**Resolution Numbers 11-15-12-01 through 11-15-12-19 are all requests for amendments, an increase in dollars due to the opening of the four (4) new District schools: Academy of Environmental Science and Math-Elementary; Academy of Environmental Science and Math- Middle; College Preparatory High School @ Madison and New American Preparatory Academy @ Gallaudet.**

11-15-12-01

To approve the amendment of Board Resolution Number 05-03-12-19, a contract with ARAMARK Management Services Limited Partnership in the amount of \$38,180.50, pending funding availability, to cover the facilities management. If this request is approved the total amount of this contract will now be \$5,417,510.50.

**FUNDING SOURCE:** GOB

11-15-12-02

To approve the amendment of Board Resolution Number 06-26-12-27, a contract renewal with Engineered Fire Protection, Inc. in the amount of \$1,500, pending funding availability, to cover the fire sprinkler inspections. If this request is approved the total amount of this contract renewal will now be \$67,600.

**FUNDING SOURCE:** GOB

11-15-12-03

To approve the amendment of Board Resolution Number 06-26-12-28, a contract renewal with Advanced Elevator Company, Inc. in the amount of \$3,000 to cover the elevator inspections, maintenance and repair services. If this request is approved the total amount of this contract renewal will now be \$253,000.

**FUNDING SOURCE:** Prop S

11-15-12-04

To approve the amendment of Board Resolution Number 06-26-12-29, a contract renewal with McCann Pest & Termite Control in the amount of \$85.00, pending funding availability, to cover pest control. If this request is approved the total amount of this contract renewal will now be \$39,831.

**FUNDING SOURCE:** GOB

11-15-12-05

To approve the amendment of Board Resolution Number 06-26-12-30, a contract renewal with IESI in the amount of \$7,440, pending funding availability, to cover solid waste management services. If this request is approved the total amount of this contract renewal will now be \$265,806.

**FUNDING SOURCE:** GOB



- 11-15-12-06 To approve the amendment of Board Resolution Number 06-26-12-31, a contract renewal with The Brenco Company in the amount of \$504, pending funding availability, to cover water treatment and equipment repairs. If this request is approved the total amount of this contract renewal will now be \$26,575.90  
**FUNDING SOURCE:** GOB
- 11-15-12-07 To approve the amendment of Board Resolution Number 06-26-12-32, a contract renewal with The Bieg Plumbing Company in the amount of \$1,500, pending funding availability, to cover water backflow inspection, maintenance and repairs. If this request is approved the total amount of this contract renewal will now be \$37,500.  
**FUNDING SOURCE:** GOB
- 11-15-12-08 To approve the amendment of Board Resolution Number 06-26-12-33, a contract renewal with International Systems of America, Inc. in the amount of \$2,344, pending funding availability, to cover annual testing and inspection of the fire alarm systems. If this request is approved the total amount of this contract renewal will now be \$78,110.  
**FUNDING SOURCE:** GOB
- 11-15-12-09 To approve the amendment of Board Resolution Number 06-26-12-35, a contract renewal with Hackett Security, Inc. in the amount of \$1,500, pending funding availability, to cover daily security alarm monitoring and investigative response services. If this request is approved the total amount of this contract renewal will now be \$201,500.  
**FUNDING SOURCE:** GOB
- 11-15-12-10 To approve the amendment of Board Resolution Number 06-26-12-37, a contract renewal with Grease Masters, LLC in the amount of \$1,500, pending funding availability, to cover cleaning and repair of kitchen grease traps. If this request is approved the total amount of this contract renewal will now be \$6,500.  
**FUNDING SOURCE:** GOB
- 11-15-12-11 To approve the amendment of Board Resolution Number 06-26-12-39, a contract renewal with Cintas Fire Protection Company in the amount of \$750, pending funding availability, to cover fire extinguisher inspection, repair and replacement services. If this request is approved the total amount of this contract renewal will now be \$20,750.  
**FUNDING SOURCE:** GOB
- 11-15-12-12 To approve the amendment of Board Resolution Number 02-16-12-25, a contract with TSI, Inc. in the amount of \$70,000, pending funding availability, for PBX telephone system and monitoring. If this request is approved the total amount of this contract renewal will now be \$560,370.  
**FUNDING SOURCE:** GOB
- 11-15-12-13 To approve a second amendment to the contract with IPNS, LLC previously approved under Board Resolution Numbers 04-12-12-03 and 02-16-12-28, in the amount of \$70,000, pending funding availability, for CISCO network equipment end-of-life maintenance services. If this request is approved the total amount of this contract renewal for the District's portion will not exceed \$179,102.50.  
**FUNDING SOURCE:** GOB

- 11-15-12-14** To approve the amendment of Board Resolution Number 05-17-12-25, a sole source contract renewal with Tyler Technologies, in the amount of \$14,000, pending funding availability, to include 10 days of additional training and 3 additional school PIN numbers for the auto dial system. If this request is approved the total amount of this contract renewal will now be \$359,000.  
**FUNDING SOURCE:** GOB
- 11-15-12-15** To approve the amendment of Board Resolution Number 06-26-12-41, a contract renewal with Xerox Corporation, in the amount of \$10,000, pending funding availability, to include 2 additional multi-functional devices/copiers and to provide the operation and maintenance services of the print shop. If this request is approved the total amount of this contract renewal will now be \$1,010,000.  
**FUNDING SOURCE:** GOB
- 11-15-12-16** To approve the amendment of Board Resolution Number 06-07-12-04, a contract renewal with Chartwells Food Service, a division of Compass Group USA, in the amount of \$1,836,789, pending funding availability, to provide food services. If this request is approved the total amount of this contract renewal will now be \$15,723,148.  
**FUNDING SOURCE:** Non-GOB
- 11-15-12-17** To approve the amendment of Board Resolution Number 05-17-12-26, a sole source contract renewal with College Summit, in the amount of \$21,000, pending funding availability, for college access services. If this request is approved the total amount of this contract renewal will now be \$281,000.  
**FUNDING SOURCE:** GOB
- 11-15-12-18** To approve the amendment of Board Resolution Number 06-26-12-85, to purchase athletic equipment and uniforms, in the amount of \$89,577, pending funding availability. The same vendors approved under this Resolution Number will be used to purchase the additional goods (Curtis Smith Sporting Goods, Johnny Mac Sporting Goods, BSN and Riddell All-American). If this request is approved the total amount for the combined purchase will now be \$199,577.  
**FUNDING SOURCE:** GOB
- 11-15-12-19** To approve the amendment of Board Resolution Number 07-10-12-04, the 2012-2013 contract budget for transportation services with First Student, Inc. that also includes Metro bus passes, in the amount of \$2,037,692, pending funding availability. If this request is approved the total contract budget will now be \$22,958,477.  
**FUNDING SOURCE:** GOB
- 11-15-12-20** To ratify a membership with Cooperating School District for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$67,200.  
**FUNDING SOURCE:** GOB
- 11-15-12-21** To ratify the sole source purchase of software licenses for MyLearningPlan for the 2012-2013 school year at a cost not to exceed \$40,000.  
**FUNDING SOURCE:** Non-GOB
- 11-15-12-22** To approve Amendment #1 to the 2012-2013 General Operating Budget (GOB).

- 11-15-12-23** To approve the amendment of Policy #4812, *Employee and Labor Relations, Personnel Hearing – Non-Certificated Employees*.
- 11-15-12-24** To approve a Memorandum of Understanding with the United Way of Greater St. Louis to join the Education Express Partnership to recruit and train volunteer reading partners, homework helpers, tutors and mentors in the District's schools for the period November 16, 2012 through June 30, 2013.  
**FUNDING SOURCE:** N/A
- 11-15-12-25** To approve a Memorandum of Understanding with the Miriam Learning Center to establish a partnership to implement a program focusing on preventative and intervention services for students not eligible for special education services for the period November 16, 2012 through May 24, 2013.  
**FUNDING SOURCE:** N/A
- 11-15-12-26** To approve entering into a listing agreement for Real Estate services with Development Resources Partners, LLC for the period October 1, 2012 (~~2013~~) through September 30, 2013 with three (3) one year extensions.
- 11-15-12-27** To approve a sole source contract with Creative Smarts, Inc. (*formerly Greg Tang, LLC*) to provide math training for teachers participating in the Math Success for ELLs Math Science Partnership for the period November 19, 2012 through September 30, 2013 at a cost not to exceed \$56,455.  
**FUNDING SOURCE:** Non-GOB
- 11-15-12-28** To approve a sole source purchase of the System 44 licenses, materials and professional development from Scholastic Education for the *Busch School of Character and Athletics* at a total cost not to exceed \$17,865.  
**FUNDING SOURCE:** Non-GOB
- 11-15-12-29** To approve the purchase of fitness supplies for the *Aim to Fitness Grant*. The goods will be purchased from selected vendors (Johnny Mac Sporting, Curt Smith Sporting, Gopher, Polar and BSN). The total combined cost will not exceed \$205,000.  
**FUNDING SOURCE:** Non-GOB
- 11-15-12-30** To approve the purchase of the HOPSports Training System for the *Aim to Fitness Grant*. The goods will be purchased from HOPSports, Inc. at a total cost not to exceed \$62,096.  
**FUNDING SOURCE:** Non-GOB
- 11-15-12-31** To approve the acceptance of funds from the US Department of Education for the *We Love Reading Book Club Grant* for a two year period in the amount of \$749,894 total.
- 11-15-12-32** To approve the *Notification of Assurances* for A+ High Schools to the Missouri Department of Elementary and Secondary Education for the Alternative Schools of the District.
- 11-15-12-33** To approve a contract with Gilmore Bell to provide post issuance bond compliance services for the period November 16, 2012 through June 30, 2013 at a cost not to exceed \$8,000.  
**FUNDING SOURCE:** GOB

**DECEMBER 13, 2012 ITEM(S) FOR CONSIDERATION**

- 12-13-12-01** To ratify approval of a Memorandum of Understanding with the Greater St. Louis Community Foundation on behalf of the Teacher Home Visit Program Fund to support the development and implementation of a Teacher Home Visit Program for the period July 1, 2012 through June 30, 2013. The associated cost to pay extra service pay to participating teachers will not exceed \$66,000.  
**FUNDING SOURCE:** GOB
- 12-13-12-02** To ratify a sole source contract renewal with Follett Software Company to provide library automation technical support to all District schools for the period October 1, 2012 through September 30, 2013 at a cost not to exceed \$21,860.30  
**FUNDING SOURCE:** GOB
- 12-13-12-03** To approve a contract renewal with Malawi Aquatics to provide aquarium and terrarium cleaning services at Gateway MST Academy for the period December 14, 2012 through June 30, 2013 at a cost not to exceed \$8,000.  
**FUNDING SOURCE:** GOB
- 12-13-12-04** To approve the renewal of a sole source licensing contract with Education Logistics, Inc. for transportation software for the period January 1, 2013 through December 31, 2013 at a cost not to exceed \$9,600.  
**FUNDING SOURCE:** GOB
- 12-13-12-05** To approve a sole source contract with Springboard to provide in-school arts and cultural integration programs to fifteen (15) District schools for the period January 1, 2013 through June 30, 2013 at a cost not to exceed \$24,000, pending funding availability.  
**FUNDING SOURCE:** GOB
- 12-13-12-06** To approve a contract with Eagle Energy, Inc. to provide upgrades to the building automation control systems at eleven (11) District schools at a cost not to exceed \$13,828 which includes a 10% contingency of \$1,267.10. The work shall begin December 14, 2012 and conclude on March 4, 2013.  
**FUNDING SOURCE:** HVAC
- 12-13-12-07** To approve a contract with Johnson Controls to provide upgrades to the building automation control systems at twenty-seven (27) District Schools at a cost not to exceed \$439,301.50 which includes a 10% contingency of \$39,936.50. The work shall begin December 14, 2012 and conclude on December 30, 2013.  
**FUNDING SOURCE:** HVAC
- 12-13-12-08** To approve a contract with Simms Brinkman JV-AU/RR to provide restroom and accessibility updates for the category eight schools at a cost not to exceed \$5,980,959.60 which includes a 10% contingency of \$543,723.60. The work shall begin December 14, 2012 and conclude on August 15, 2013.  
**FUNDING SOURCE:** Prop S
- 12-13-12-09** To approve a Memorandum of Understanding with the Young Mens Christian Association (YMCA) to provide the *Science Gone Mad Afterschool Program* at Lyon @ Blow and Bevo-Long Community Education Full Service Schools for the period December 14, 2012 through May 24, 2013.  
**FUNDING SOURCE:** N/A

- 12-13-12-10** To approve a Memorandum of Understanding with Mike Williams, LCSW to provide therapeutic counseling services to students at Bevo-Long Community Education Full Service School, Lyon @ Blow, Woerner, Buder and Oak Hill Schools for the period December 14, 2012 through May 24, 2013.  
**FUNDING SOURCE:** N/A
- 12-13-12-11** To approve a Memorandum of Understanding with the City of St. Louis Department of Parks, Recreation and Forestry to provide afterschool programming at Bevo-Long Community Education Full Service School for the period December 14, 2012 through May 24, 2013.  
**FUNDING SOURCE:** N/A
- 12-13-12-12** To approve a Memorandum of Understanding with the University of Missouri St. Louis to partner with Kennard Elementary School to provide classroom observations, consultation on professional development needs and applying research-based practices in the classroom for the period December 14, 2012 through June 30, 2013.  
**FUNDING SOURCE:** N/A
- 12-13-12-13** To approve a Memorandum of Understanding with StoryCorpsU to conduct the StoryCorpsU College Readiness curriculum at Gateway STEM Academy for the period December 14, 2012 through June 30, 2013.  
**FUNDING SOURCE:** N/A
- 12-13-12-14** To approve a Memorandum of Understanding with St. Charles Community College to establish a partnership to implement a program for training and mentoring for prospective occupational therapy assistants for the period January 2, 2013 through June 30, 2014.  
**FUNDING SOURCE:** N/A
- 12-13-12-15** To approve a purchase from Baltimore Aircoil Company in the amount of \$12,883.75 and from Motor Control Specialties in the amount of \$2,827.20 to provide equipment that will be installed by in-house staff to upgrade the cooling tower at the Administrative Building. The total combined cost will not exceed \$15,710.95 which includes a 10% contingency of \$1,428.00. The work shall begin December 14, 2012 and conclude April 15, 2013.  
**FUNDING SOURCE:** HVAC
- 12-13-12-16** To approve a sole source purchase from Barnes and Nobles for one thousand five hundred thirty-six (1,536) NOOK Color e-readers at a total cost not to exceed \$273,408.  
**FUNDING SOURCE:** Non-GOB
- 12-13-12-17** To approve a sole source purchase from Human Kinetics for seventeen (17) site licenses and Tier II Technical Support for the Fitnessgram software.  
**FUNDING SOURCE:** Non-GOB
- 12-13-12-18** To approve the September 2012 and October 2012 Monthly Transaction Budget Reports.

**November 15, 2012**

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# BOARD RESOLUTION

Date: October 4, 2012

Agenda Item: 11-15-12-01

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved:

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

Contract Increase/Decrease

Previous Board Resolution # 05-03-12-19

Approve Cost \$5,379,330.00

**SUBJECT:** To approve the amendment of Board Resolution #05-03-12-19, for Facilities Management with Aramark Management Services, to include the increased cost to provide the services for the four new schools. The contract with Aramark Management Services will be increased by \$38,180.50. The total cost of the contract including the amendment will be \$5,417,510.50.

**BACKGROUND:** The original Board Resolution amount was based on the cost to service the buildings during the 2011-12 school year. In order to provide the same services to the four new schools, the cost of the contract must be increased.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2624-6319	GOB	Requisition #:
Amount: \$38,180.50		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$38,180.50	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:600010294

Department: Operations

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Requestor: Linda C. McKnight

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Dr. Kelvin R. Adams, Superintendent







# BOARD RESOLUTION

Date: October 4, 2012      Agenda Item : 11-15-12-02

To: Dr. Kelvin R. Adams, Superintendent      Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: **Other Transaction Descriptors:**  
 Contract Increase/Decrease (i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-26-12-27  
 Approve Cost \$66,100.00

**SUBJECT:** To approve the amendment of Board Resolution #06-26-12-27, for Fire Sprinkler Inspections with Engineered Fire Protection, Inc., to include the increased cost to provide the services for the four new schools . The contract with Engineered Fire protection, Inc. will be increased by \$1,500.00. The total cost of the contract including the amendment will be \$67,600.00.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue service for the buildings that were operational during the 2011-12 school year. In order to provide the same services to the four new schools, the cost of the contract must be increased.


**Accountability Plan Goals:** Goal III: Facilities, Resources Support      **Objective/Strategy:** Ill.C.1


**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

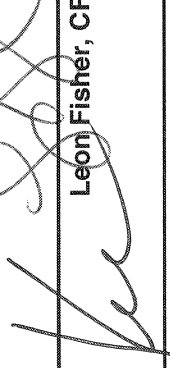
Fund Source: 905-00-110-2624-6333	GOB	Requisition #:
Amount: \$1,500.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$1,500.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:600013287

Department: Operations

Requestor: Linda C. McKnight

  
 Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

  
 Angela Banks, Budget Director

  
 Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

  
 Mary M. Hourihan, Dep. Supt., Operations





# BOARD RESOLUTION

Date: October 4, 2012

Agenda Item : 11-15-12-03

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

### Action to be Approved:

Contract Increase/Decrease

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-26-12-28

Approve Cost **\$250,000.00**

**SUBJECT:** To approve the amendment of Board Resolution #06-26-12-28, for Elevator Repair with Advanced Elevator to include the increased cost to provide the services for the four new schools . The contract with Advanced Elevator will be increased by \$3,000.00. The total cost of the contract including the amendment will be \$253,000.00

**BACKGROUND:** The original Board Resolution amount was based on the cost to service the buildings during the 2011-12 school year. In order to provide the same services to the four new schools, the cost of the contract must be increased.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1


FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-910-2623-6333	Prop S	Requisition #:
Amount: \$3,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$3,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:600004233

Department: Operations


Requestor: Linda C. McKnight

  
Angela Banks, Budget Director

  
Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

  
Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

  
Mary M. Houlihan, Dep. Supt., Operations





# BOARD RESOLUTION

Date: October 4, 2012  
 To: Dr. Kelvin R. Adams, Superintendent  
 From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Agenda item : 11-15-12-04

Action:

Action to be Approved: **Other Transaction Descriptors:**  
 Contract Increase/Decrease (i.e.: Sole Source, Ratification)  
 Previous Board Resolution # 06-26-12-29  
 Approve Cost \$39,746.00

**SUBJECT:** To approve the amendment of Board Resolution #06-26-12-29, for Pest and Termite Control with McCann Pest & Termite to include the increased cost to provide the services for the four new schools. The contract with McCann Pest and Termite Control. will be increased by \$85.00. The total cost of the contract including the amendment will be \$39,831.00.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue service for the buildings that were operational during the 2011-12 school year. In order to provide the same services to the four new schools, the cost of the contract must be increased.


**Accountability Plan Goals:** Goal III: Facilities, Resources Support **Objective/Strategy:** Ill.C.1


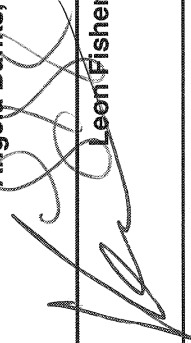
**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)


Fund Source: 905-00-110-2624-6336	GOB	Requisition #:
Amount: \$85.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$85.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:600001168

Department: Operations

Requestor: Linda C. McKnight

  
 Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

  
 Angela Banks, Budget Director  
  
 Leon Fisher, CFO/Treasurer  
 Dr. Kelvin R. Adams, Superintendent

  
 Mary M. Houlihan, Dep. Supt., Operations





# BOARD RESOLUTION

Date: October 4, 2012

Agenda Item : 11-15-12-05

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved:

Contract Increase/Decrease

Previous Board Resolution # 06-26-12-30

Approve Cost \$258,366.00

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve the amendment of Board Resolution #06-26-12-30, for Waste Management Services with IESI, Inc. to include the increased cost to provide the services for the four new schools . The contract with IESI, Inc. will be increased by \$7,440.00. The total cost of the contract including the amendment will be \$265,806.00.

**BACKGROUND:** TThe original Board Resolution amount was based on the cost to continue service for the buildings that were operational during the 2011-12 school year. In order to provide the same services to the four new schools, the cost of the contract must be increased.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2624-6336	GOB	Requisition #:
Amount: \$7,440.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$7,440.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:600011414

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Mary M. Houlihan, Dep. Supt., Operations







# BOARD RESOLUTION

Date: October 4, 2012

Agenda Item : 11-15-12-06

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

### Action to be Approved:

**Other Transaction Descriptors:**  
(i.e.: Sole Source, Ratification)

Contract Increase/Decrease

Previous Board Resolution # 06-26-12-31

Approve Cost \$26,071.90

**SUBJECT:** To approve the amendment of Board Resolution #06-26-12-31, for Water Treatment Services with Brenco Corporation, Inc., to include the increased cost to provide the services for the four new schools. The contract with Brenco Corporation, Inc. will be increased by \$504.00. The total cost of the contract including the amendment will be \$26,575.90.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue service for the buildings that were operational during the 2011-12 school year. In order to provide the same services to the four new schools, the cost of the contract must be increased.

**Accountability Plan Goals:** Goal III: Facilities, Resources Support

**Objective/Strategy:** III.C.1

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source: 905-00-110-2624-6333	GOB	Requisition #:
Amount: \$504.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$504.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600006469

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Mary M. Houlihan, Dep. Supt., Operations





# BOARD RESOLUTION

Date: October 4, 2012

Agenda Item : 11-15-12-07

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

### Action to be Approved:

**Other Transaction Descriptors:**  
(i.e.: Sole Source, Ratification)

Contract Increase/Decrease

Previous Board Resolution # 06-26-12-32

Approve Cost **\$36,000.00**

**SUBJECT:** To approve the amendment of Board Resolution #06-26-12-32, for Domestic Backflow Inspection Services with Bieg Plumbing Company, Inc., to include the increased cost to provide the services for the four new schools . The contract with Bieg Plumbing Company, Inc. will be increased by \$1,500.00. The total cost of the contract including the amendment will be \$37,500.00.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue service for the buildings that were operational during the 2011-12 school year. In order to provide the same services to the four new schools, the cost of the contract must be increased.

**Accountability Plan Goals:** Goal III: Facilities, Resources Support


**Objective/Strategy:** Ill.C.1


**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)


<b>Fund Source:</b> 905-00-110-2624-6333	GOB	<b>Requisition #:</b>
<b>Amount:</b> \$1,500.00		
<b>Fund Source:</b>		<b>Requisition #:</b>
<b>Amount:</b>		
<b>Fund Source:</b>		<b>Requisition #:</b>
<b>Amount:</b>		
<b>Cost Not to Exceed:</b> \$1,500.00	<input checked="" type="checkbox"/> Pending Funding Availability	<b>Vendor #:</b> 600007817

**Department:** Operations


**Requestor:** Linda C. McKnight

  
 Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

  
 Angela Banks, Budget Director

  
 Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

  
 Mary M. Houlihan, Dep. Supt., Operations





# BOARD RESOLUTION

Agenda Item : 11-15-12-08

Date: October 4, 2012

To: Dr. Kelvin R. Adams, Superintendent      Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: **Other Transaction Descriptors:**  
Contract Increase/Decrease (i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-26-12-33  
Approve Cost \$75,766.00

**SUBJECT:** To approve the amendment of Board Resolution #06-26-12-33, for Fire Alarm System Inspection Services with International Systems of America, Inc., to include the increased cost to provide the services for the four new schools. The contract with International Systems of America, Inc. will be increased by \$2,344.00. The total cost of the contract including the amendment will be \$78,110.00.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue service for the buildings that were operational during the 2011-12 school year. In order to provide the same services to the four new schools, the cost of the contract must be increased.

Accountability Plan Goals: Goal III: Facilities, Resources Support      Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2624-6333	GOB	Requisition #:
Amount: \$2,344.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$2,344.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:600013355

Department: Operations

Requestor: Linda C. McKnight

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Angela Banks, Budget Director  
  
Leon Fisher, CFO/Treasurer  
Dr. Kelvin R. Adams, Superintendent

Mary M. Houlihan, Dep. Supt., Operations





# BOARD RESOLUTION

Date: October 4, 2012  
 To: Dr. Kelvin R. Adams, Superintendent  
 From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Agenda Item : 11-15-1209  
 Action:

Action to be Approved:  
 Contract Increase/Decrease  
 Previous Board Resolution # 06-26-12-35  
 Approve Cost \$200,000.00

Other Transaction Descriptors:  
 (i.e.: Sole Source, Ratification)

**SUBJECT:** To approve the amendment of Board Resolution #06-26-12-35, for Security Monitoring Services with Hackett Security to include the increased cost to provide the services for the four new schools. The contract with Hackett Security Monitoring will be increased by \$1,500.00. The total cost of the contract including the amendment will be \$201,500.00.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue service for the buildings that were operational during the 2011-12 school year. In order to provide the same services to the four new schools, the cost of the contract must be increased.

Accountability Plan Goals: Goal III: Facilities, Resources Support Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 829-00-110-2333-6319	GOB	Requisition #:
Amount: \$1,500.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$1,500.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:600007051

Department: Operations

Requestor: Linda C. McKnight

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Angela Banks, Budget Director  
  
 Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Mary M. Houlihan, Dep. Supt., Operations







# BOARD RESOLUTION

Date: October 4, 2012

Agenda Item: 11-15-12-10

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved:

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

Contract Increase/Decrease

Previous Board Resolution # 06-26-12-37  
Approve Cost \$5,000.00

**SUBJECT:** To approve the amendment of Board Resolution #06-26-12-37, for Grease Trap Cleaning Services with Greasemasters, LLC, to include the increased cost to provide the services for the four new schools . The contract with Greasemasters, LLC will be increased by \$1,500.00. The total cost of the contract including the amendment will be \$6,500.00.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue service for the buildings that were operational during the 2011-12 school year. In order to provide the same services to the four new schools, the cost of the contract must be increased.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2624-6336	GOB	Requisition #:
Amount: \$1,500.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$1,500.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:600011976

Department: Operations

Requestor: Linda C. McKnight

Angela Banks, Budget Director

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent





# BOARD RESOLUTION

Date: October 4, 2012

Agenda Item: 11-15-12-11

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

### Action to be Approved:

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

Contract Increase/Decrease

Previous Board Resolution # 06-26-12-39

Approve Cost \$20,000.00

**SUBJECT:** To approve the amendment of Board Resolution #06-26-12-39, for Fire Extinguisher Inspection Services with Cintas Fire Protection Company, to include the increased cost to include the services for the four new schools . The contract with Cintas will be increased by \$750.00. The total cost of the contract including the amendment will be \$20,750.00.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue the for the buildings that were being serviced during the 2011-12 school year. In order to provide the same services to the four new schools, the cost of the contract must be increased.

Accountability Plan Goals: Goal III: Facilities, Resources Support Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2624-6333	GOB	Requisition #:
Amount: \$750.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$750.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600011353

Department: Operations

Requestor: Linda C. McKnight

Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent





# BOARD RESOLUTION

Date: October 8, 2012

Agenda Item: 11-15-12-12

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action to be Approved:

Other Transaction Descriptors:

Contract Increase/Decrease

(i.e.: Sole Source, Ratification)

Previous Board Resolution # 02-16-12-25

Approve Cost \$490,370

**SUBJECT:** To approve the amendment of Board Resolution 02-16-12-25, for telephone system service and monitoring to include the increased cost to provide the services for the four new schools. The contract with TSI will be increased by \$70,000.00. The total cost of the contract including the amendment will be \$560,370.00 .

**BACKGROUND:** The original Board Resolution amount was based on the cost to provide telephone repair and wiring maintenance for the buildings/student population that were being serviced during the 2011-12 school year. In order to provide the same services to the four new schools (or additional enrollment), the cost of the contract must be increased due to the fact that all locations are not E-Rate eligible for the 2012-13 school year.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.B

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 981-54-110-2828-6319	GOB	Requisition #:
Amount: \$70,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$70,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600005437

Department: Technology Services

Requestor: Cheryl VanNoy

Angela Banks, Budget Director

Cheryl VanNoy, Exec. Dir., Technology Services

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent





# BOARD RESOLUTION

Date: October 10, 2012

Agenda Item: 11-15-12-13

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Cheryl VanNoy, Exec. Dir., Technology Services

**Action to be Approved:**

Contract Increase/Decrease

Previous Board Resolution # 04-12-12-03

Approve Cost \$179,102.50

**Other Transaction Descriptors:**

(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve the amendment of a contract with IPNS, LLC previously approved under Board resolutions 02-16-12-28 & 04-12-12-03 for CISCO network equipment end-of-life maintenance services for the period July 1, 2012 to June 30, 2013. The cost of the contract will be \$909,250.00. The total cost of the SLPS portion of the contract will not exceed \$179,102.50 (SLPS match based on the Free & Reduced rate).

**BACKGROUND:** This service is needed to protect/repair the CISCO network equipment that is no longer under warranty, thus increasing network reliability and performance. The data that is used for measurement is taken from the SLPS' Magic Help Desk report of the amount of time the phone system and data network is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning. The original Board Resolution amount was based on the cost to continue network monitoring and service for the buildings/student population that were being serviced during the 2011-12 school year. In order to provide the same services to the four new schools (or additional enrollment), the cost of the contract must be increased due to the fact that all locations are not E-Rate eligible for the 2012-13 school year.

**Accountability Plan Goals:** Goal III: Facilities, Resources Support

**Objective/Strategy:** III.B

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 981-54-110-2828-6319	GOB	Requisition #:
Amount: \$70,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$70,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600009971

Department: Technology Services

Requestor: Cheryl VanNoy

Cheryl VanNoy  
Cheryl VanNoy, Exec. Dir., Technology Services

Mary M Houlihan  
Mary M Houlihan, Dep. Supt., Operations

APD

Angela Banks, Budget Director

Leo Fisher

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent







# BOARD RESOLUTION

Date: October 10, 2012

Agenda Item : 11-15-12-14

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Cheryl VanNoy, Exec. Dir., Technology Services

**Action to be Approved:**

Contract Increase/Decrease

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-17-12-25

Approve Cost \$345,000.00

**SUBJECT:** To approve the amendment of Board Resolution #05-17-12-25, a sole source contract renewal with Tyler Technologies to include 10 days of additional training and 3 additional school PIN numbers for the auto dial system to service the four new schools at an increase of \$14,000.00. The total cost of the contract including the amendment will be \$359,000.00.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue the student management system and auto dial for the buildings/student population that were being serviced during the 2011-12 school year. In order to provide the same services to the four new schools (or additional enrollment), the cost of the contract must be increased.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: III.B

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-L3-910-2223-6441	GOB	Requisition #:
Amount: \$14,000.00		Requisition #:
Fund Source:		Requisition #:
Amount:		Vendor #:
Fund Source:		
Amount:		
Cost Not to Exceed: \$14,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	

Department: Technology Services

Requestor: Cheryl VanNoy

Angela Banks, Budget Director

Cheryl VanNoy  
Cheryl VanNoy, Exec. Dir., Technology Services

Leon Fisher  
Leon Fisher, CFO/Treasurer

Mary M. Houlihan  
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent





# BOARD RESOLUTION

Agenda Item : 11-15-12-15

Date: October 10, 2012

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Cheryl VanNoy, Exec. Dir., Technology Services

**Action to be Approved:**

Contract Increase/Decrease

**Other Transaction Descriptors:**  
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-26-12-41  
Approve Cost \$1,000,000.00

**SUBJECT:** To approve the amendment of Board Resolution #06-26-12-41, a contract renewal with Xerox Corporation to include 2 additional multi-functional devices/copiers and to provide the operation and maintenance from the print shop at an increase by \$10,000.00 in order to service the four new schools. The total cost of the contract including the amendment will be \$1,010,000.00.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue the copier maintenance for the buildings/student population that were being serviced during the 2011-12 school year. In order to provide the same services to the four new schools (or additional enrollment), the cost of the contract must be increased due to the fact that two additional copiers were needed.

**Accountability Plan Goals:** Goal III: Facilities, Resources Support

**Objective/Strategy:** 111.B

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 981-00-110-2577-6319	GOB	Requisition #:
Amount: \$10,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$10,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600004465

Department: Instructional Technology

Requestor: Cheryl VanNoy

Angela Banks, Budget Director

*Cheryl VanNoy*  
Cheryl VanNoy, Exec. Dir., Technology Services

*Angela Banks*  
Leon Fisher, CFO/Treasurer

*Mary M. Houlihan*  
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



# BOARD RESOLUTION

Date: October 10, 2012

Agenda Item : 11-15-12-16

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Althea Albert-Santiago, Director, Food Service

Action to be Approved:

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

Contract Increase/Decrease

Previous Board Resolution # 06-07-12-04

Approve Cost \$13,886,359

**SUBJECT:** To approve the amendment of Board Resolution 06-07-12-04 for the food services program with Chartwells -, a division of Compass Group USA to include the increased cost to include the services for the four new schools. The contract with Chartwells -Thompson Hospitality will be increased by \$1,836,789 . The total cost of the contract including the amendment will be \$15,723,148.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue the food services program for buildings/student population that were being serviced during the 2011-12 school year. In order to provide the same services to the four new schools, the cost of the contract must be increased. There will be a revenue increase to offset the additional cost.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.G.1

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 906-00-510-3111-6319	Non-GOB	Requisition #:
Amount: \$1,836,789		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed:	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600001248
\$1,836,789.00		

Department: Food Services

Requestor: Althea Albert-Santiago

  
Althea Albert-Santiago, Director, Food Service

  
Angela Banks, Budget Director

  
Leon Fisher, CFO/Treasurer

  
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



# BOARD RESOLUTION

Date: October 3, 2012  
To: Dr. Kelvin R. Adams, Superintendent  
From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Agenda Item : 11-15-12-17

Action:

Action to be Approved: **Other Transaction Descriptors: Sole Source**  
Contract Increase/Decrease (i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-17-12-26  
Approved Cost \$260,000.00

**SUBJECT:** To approve the amendment of Board Resolution 05-17-12-26 for college access services with College Summit to be provided for The College Preparatory High School at Madison for 105 seniors from November 16, 2012 through June 30, 2013. The contract will be increased by \$21,000.00. The total cost of the contract including the amendment will be \$281,000.00.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue the college access services program for buildings/student population that were being serviced during the 2011-12 school year. In order to provide the same services to the new high school, the cost of the contract must be increased.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 10

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 110-2325-802-00-110-6319	GOB	Requisition #:	
Amount: \$21,000.00		Requisition #:	
Fund Source:		Requisition #:	
Amount:		Vendor #:	600011386
Fund Source:			
Amount:			
Cost Not to Exceed: \$21,000.00	<input checked="" type="checkbox"/> Pending Funding Availability		

Department: Academics

Requestor:

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent







# BOARD RESOLUTION

Date: October 8, 2012

Agenda Item : 11-15-12-18

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Travis Brown, Director, Athletics

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-26-12-85

Approve Cost \$110,000.00

**SUBJECT:** To approve the amendment of Board Resolution 06-26-12-85, for the purchase of athletic equipment and uniforms with multiple vendors to include the increased cost of the athletic equipment and uniforms for College Preparatory High School @ Madison and for the middle school athletic program. The total cost will be increased by \$101,277. The total cost of the goods purchased including the amendment will be \$211,277.00.

**BACKGROUND:** The additional cost for the equipment and uniforms for College Preparatory High School is \$64,877 which includes the cost of starting new athletic programs for Boys - football, cross country, basketball, baseball and track; and Girls - volleyball, softball, cross country, basketball, and track. The cost of equipment and uniforms to implement the middle school athletic program at all 13 middle schools is \$36,400 which includes flag football (co-ed), girls volleyball, boys and girls basketball, and boys and girls track. The vendors as determined by RFP earlier in the year are Curt Smith Sporting Goods, Johnny Mac Sporting Goods, BSN and Riddell All-American.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 833-00-110-1422-6411      GOB  
Amount: \$101,277.00

Requisition #: \_\_\_\_\_

Fund Source: \_\_\_\_\_  
Amount: \_\_\_\_\_

Requisition #: \_\_\_\_\_

Fund Source: \_\_\_\_\_  
Amount: \_\_\_\_\_

Requisition #: \_\_\_\_\_

Cost Not to Exceed:  Pending Funding Availability

\$101,277.00

Vendor #: Various

Department: Public High League Office

Requestor: Martin Jenkins

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Travis Brown, Director, Athletics

Dr. Kelvin R. Adams, Superintendent





# BOARD RESOLUTION

Date: October 4, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Deanna Anderson, Exec. Dir., Transportation

Agenda Item : 11-15-12-19

Action:

Action to be Approved:

Contract Increase/Decrease

Previous Board Resolution # 07-10-12-04

Approve Cost \$20,920,785

Other Transaction Descriptors:

(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve the amendment of Board Resolution 07-10-12-04, for the increase of Metro bus passes and buses with First Student to include the increased cost of services for the four new schools and increased enrollment. The contract with First Student along with the increase in Metro bus passes will be increased by \$2,037,692. The total cost of the contract including the amendment will be \$22,958,477.

**BACKGROUND:** The original Board Resolution amount was based on the cost to continue the Metro bus pass program and yellow school bus services for the buildings/student population that were being serviced during the 2011-12 school year. In order to provide the same services to the four new schools and additional enrollment, the cost of the contract must be increased.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.F

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 918 110-2551 (2553) 6341	GOB	Requisition #:
Amount: \$1,981,600		
Fund Source: 918 110-2558-6342 (6344)	GOB	Requisition #:
Amount: \$55,672		
Fund Source: 918 110-2558 6349	GOB	Requisition #:
Amount: \$420		
\$2,037,692.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600004273

Department: Transportation

Requestor: Deanna J. Anderson

*Deanna J. Anderson*

Deanna Anderson, Exec. Dir., Transportation

*Mary M. Houlihan*

Mary M. Houlihan, Dep. Supt., Operations

*Angela Banks*

Angela Banks, Budget Director

*Leon Fisher*

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent





# BOARD RESOLUTION

**Date:** October 4, 2012  
**To:** Dr. Kelvin R. Adams, Superintendent  
**From:** Mary M. Houlihan, Dep. Supt., Operations

**Agenda Item:** 11-15-12-20

**Action:**

**Action to be Approved:** Membership

**Other Transaction Descriptors:**  
 (i.e.: Sole Source, Ratification)

**SUBJECT:** To ratify the membership with Cooperating School District which provides administrative and business services, educational services and professional development at a cost of \$67,200 for the period July 1, 2012 through June 30, 2013.

**BACKGROUND:** St. Louis has participated as a member of CSD for many years primarily benefiting from professional development, cooperative purchasing and collaboration with other districts on important issues. The membership fee has increased due to a new approach to billing members based on a flat rate per student. The membership fee was \$44,420 for the 2011-12 school year and will be \$67,200 for the 2012-13 school year. This fee will increase for each of the next 4 years to reach \$137,056 by June 2016-17. The resolution is late due to the need to fully understand the new fee structure and opportunity for St. Louis Public Schools. The new arrangement allows for much lower mark-ups on coop buys which should make CSD sourced products and services more competitive and resulting in greater sourcing and savings through CSD than realized in the past. The District saved \$250-400K on purchases last year primarily on roofing and natural gas.

**Accountability Plan Goals:** Goal I: Student Performance

**Objective/Strategy:**

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

<b>Fund Source:</b> 905-00-110-2611-6381	GOB	<b>Requisition #:</b>
<b>Amount:</b> \$67,200.00		
<b>Fund Source:</b>		<b>Requisition #:</b>
<b>Amount:</b>		
<b>Fund Source:</b>		<b>Requisition #:</b>
<b>Amount:</b>		
<b>Cost Not to Exceed:</b> \$67,200.00	<input checked="" type="checkbox"/> Pending Funding Availability	<b>Vendor #:</b>

**Department:** Finance

**Requestor:** Mary Houlihan

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent





# BOARD RESOLUTION

Date: October 4, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Agenda Item: 11-15-12-21

Action:

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To ratify the sole source purchase of software licenses for MyLearningPlan, an online electronic management system for professional development and teacher certification, for the 2012 - 2013 school year at a cost not to exceed \$40,000.

**BACKGROUND:** The purpose of the software license is to streamline accounting measures for professional development offerings and credit accumulation by teachers for re-certification which are state requirements. This alleviates manual tracking of professional development offerings and hours. As a result, state reports will be accurately submitted, Human Resources records related to certification will be accurately maintained and data to determine effectiveness of professional development offerings will be monitored through regular reports. The system will be used to collect the professional development activities of 2,500 staff across the District.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: IIC & IID

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

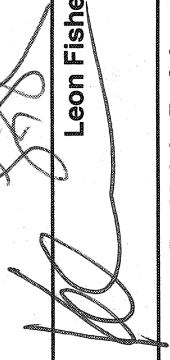
Fund Source: 847-BS-233-2213-6312	Non-GOB	Requisition #:
Amount: \$40,000.00		Requisition #:
Fund Source:		Requisition #:
Amount:		Vendor #: 600014435
Fund Source:		
Amount:	<input checked="" type="checkbox"/> Pending Funding Availability	


Department: Professional Development

Requestor: Sheila Smith-Anderson

  
Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

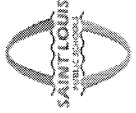
  
Angela Banks, Budget Director

  
Leon Fisher, CFO/Treasurer

 10/8/2012  
Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent





## Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>	Report Date: July 30, 2012	
Dept / School: Professional Development	Reported By: Audrey Jackson	
Vendor: MyLearningPlan	Vendor #: 600014435	
Contract # / P.O.#: 4500157514	Contract Name: MyLearningPlan	
Contract Amount: \$ 30,000.00	Award Date: May 5, 2011	
<p><b>Purpose of Contract (Brief Description):</b>  <b>The management system of MyLearningPlan is a web server and database server to manage and track professional development hours/credit, access and create customizable on-line forms and approvals for professional development activities and create course catalog listing the availability of PD opportunities.</b></p> <p><b>Performance Ratings:</b> Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory</p>		
Category	Rating	Comments (Brief)
<b>Quality of Goods / Services</b>	5 <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; text-align: center; vertical-align: middle;">4</div> 3 2 1	Initially, the forms appeared to be cumbersome until participants developed an ease of use.
<b>Timeliness of Delivery or Performance</b>	5 <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; text-align: center; vertical-align: middle;">5</div> 4 3 2 1	The company and consultants were very responsive to the district's training needs electronically.
<b>Business Relations</b>	5 <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; text-align: center; vertical-align: middle;">4</div> 3 2 1	Contract stipulated one face to face tech support meeting. Ideally, if we had a trainer the trainer model for key staffers.
<b>Customer Satisfaction</b>	5 <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; text-align: center; vertical-align: middle;">5</div> 4 3 2 1	MyLearningPlan is the management system used by DESE which will allow for ease of reporting to the state for Professional Development activities and certification upgrades from Human Resources.
<b>Cost Control</b>	5 <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block; text-align: center; vertical-align: middle;">4</div> 3 2 1	As compared to other programs, MyLearningPlan is cost effect.
<b>Average Score</b>	4.4	Add above ratings: divide the total by the number of areas being rated.
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p> <p style="text-align: right;">Please Check    Yes <input checked="" type="checkbox"/>    No <input type="checkbox"/></p>		

## VENDOR PERFORMANCE REPORT INSTRUCTIONS

**Type of report**

Identify if this is a final report or a quarterly report (3 months)

**Report Date**

The date the report is prepared

**Department**

Indicate the name of the reporting department

**Reported By**

Please sign your name

**Vendor**

Enter the vendor's name

**Vendor Number**

Enter the vendor's assigned number

**Contract # / PO #**

Enter the assigned contract # or the purchase order # for the goods or services being reported

**Contract Name**

The official name used when the contract was solicited

**Contract Amount**

The total dollar value of the contract: the amount listed on the Board Resolution

**Award Date**

Enter the date that the Board approved this contract

**Contract Description**

Provide a brief description of the work being done under the contract

**Performance Ratings**

In the comment column provide the rationale for the rating you give

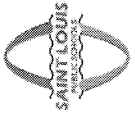
Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

### Performance Ratings Guidelines

Rating	Category	Description
5	<b>Exceptional</b>	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	<b>Very Good</b>	Met all performance requirements; Minor problems; Effective corrective actions
3	<b>Satisfactory</b>	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	<b>Marginal</b>	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	<b>Unsatisfactory</b>	Most performance requirements are not met; Recovery not likely

### Performance Categories Descriptions

Category	Description
<b>Quality of Goods and / or Services</b>	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
<b>Timeliness of Delivery or Performance</b>	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
<b>Business Relations</b>	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
<b>Customer Satisfaction</b>	Rate the vendor based on feedback you receive from your customers (end-users)
<b>Cost Control</b>	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



# REQUEST FOR SOLE SOURCE PURCHASE

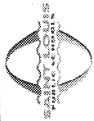
<b>Requestor:</b> Sheila Smith-Anderson	<b>Date:</b> September 27, 2012
<b>Department / School:</b> Curriculum and Instruction and Professional Development	<b>Phone Number:</b> 314-345-4486
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b>	
Renewal of software licensing for an on-line professional development management system that is connected to DESE's certification division to provide certification updates for all certified employees in the system.	
<b>Vendor Name:</b> MyLearningPlan	<b>Email:</b> <a href="mailto:iwalter@MyLearningPlan.com">iwalter@MyLearningPlan.com</a>
<b>Vendor Contact:</b> Jennifer Walter	<b>Phone Number:</b> 800-287-4432 ext. 106
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b>	
MyLearningPlan is the only on-line professional development management system that is networked with DESE's certification.	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b>	
No other vendor is networked with DESE's certification division.	
<b>3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)</b>	
Usage reports are available.	
<b>4. List the Names of other Vendors contacted &amp; Price Quotes:</b>	
ABC Sign-Up and Core Solutions were contacted during the search year. No price quotes were obtained because they are not networked with DESE.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
<b>Your sole source request will not be approved without the required signatures below:</b>	
Sheila Smith-Anderson	September 27, 2012
Department Head	Date
CFO	Date
Superintendent	Date

## Sole Source Checklist

### 1. Check one of the following:

- ✓ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.  
Prior to checking this box you must complete each of the following tasks:
    - Search the internet for companies providing similar services.
    - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
    - Document search activities and findings
  
  - **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.  
Prior to checking this box you must complete the following task:
    - Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question
  
  - ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.  
Prior to checking this box you must complete the following task:
    - Document a search for additional suppliers
  
  - **Delivery Date** Only one supplier can meet necessary delivery requirements.  
Prior to checking this box you must complete each of the following tasks:
    - Document delivery date and quotes from at least two other vendors
    - Document rationale in support of treating the delivery date as mission critical
  
  - **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.  
Prior to checking this box you must complete the following task:
    - Document district adoption of standard (i.e. Textbook adoption)
  
  - **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.  
Prior to checking this box you must complete the following task:
    - Sole supplier (i.e. Regional Distributor)
  
  - **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.  
Prior to checking this box you must complete the following task:
    - Complete Emergency Purchase Form
2. If the Sole Source Criteria is met, then complete the Sole Source Form;  
3. If the Sole Source Criteria are no met, then the item must be bid.





# Board Resolution

Agenda Item: 11-15-12-27

Date: October 4, 2012  
To: Dr. Kelvin R. Adams, Superintendent  
From: Leon Fisher, CFO/Treasurer

Action: X

Action to be Approved: \_\_\_\_\_  
 Financial Report

Other Transaction Descriptors: \_\_\_\_\_

**SUBJECT:**

To approve Amendment #1 to the Fiscal Year 2012-2013 General Operating Budget.

**BACKGROUND:**

State law requires that a budget amendment be made prior to actual expenditures for a given fund(s) exceeding the officially approved budget for that fund(s). Budget Amendment #1 primarily includes additional revenues associated with a property tax rate change and increased enrollment of former Imagine students. Corresponding expenditure increases are primarily for additional teaching and support staff and related services.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.D.

**FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)**

Fund Source:	-	-	-	-	Requisition #:
Amount:	No Cost				
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Cost Not to Exceed		No Cost			Pending Funding Availability Vendor #:

Department: Budget

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent





# BOARD RESOLUTION

Date: September 28, 2012

Agenda Item : 11-15-12-23

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. James Henderson, Chief Human Resource Officer

Action to be Approved: Policy Adoption/Change

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve the amendment of District Policy 4812 concerning Personnel Hearings for Non-Certified Employees.

**BACKGROUND:** Missouri Revised Statute RSMo 168.251 - 168.281 provide that employees who are suspended or otherwise disciplined may request a personnel hearing before a Personnel Committee. The former District policy required that the Personnel Committee be comprised of five (5) member employees. Additionally, the former policy contained out dated District titles. . The revised policy reduces the number of the Personnel Committee members to three (3) and updates the titles to be consistent with current District roles and responsibilities.

Accountability Plan Goals: Goal V: Governance

Objective/Strategy: Ill.C.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:


Department: Human Resources

Requestor:

  
Dr. James Henderson, Chief Human Resource Officer

  
Angela Banks, Budget Director

  
Leon Fisher, CFO/Treasurer

  
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



**SPECIAL ADMINISTRATIVE BOARD OF THE  
TRANSITIONAL SCHOOL DISTRICT OF THE CITY OF ST. LOUIS  
PERSONNEL POLICY**

**EMPLOYEE AND LABOR RELATIONS**

Personnel Hearings - Non-Certificated Employees

Policy # 4812

Pursuant to Sections 168.251 - 168.281 of the Revised Statutes of Missouri, non-certificated employees who are suspended or otherwise disciplined may request a personnel committee hearing.

The Personnel Committee shall be composed of three (3) members and shall perform such functions and duties as required under Missouri state statutes and assigned by the Superintendent of Schools. The Superintendent of Schools shall appoint two (2) members to each personnel committee. The Director of Teacher Services and Employee Relations shall be the third (3rd) member of the committee and shall be Chairperson.

Two (2) members shall constitute a quorum of the Personnel Committee for the purpose of sitting at the hearing on charges against non-certificated employee, pursuant to Missouri statute. The personnel committee shall, by a majority vote, decide the matter and no committee member may enter into the final decision unless such member has either reviewed the transcript of the hearing or heard the evidence.

The decision of the Personnel Committee shall be final provided that, upon the request of the employee affected, provided such request is made within thirty (30) days, the Board of Education shall review the record of the proceedings before the Personnel Committee and may, in its discretion, grant the employee a hearing before the Board. Upon hearing, the Board may affirm, rescind or modify the decision of the Personnel Committee and make any other orders in connection therewith that are appropriate under the circumstances.

References

Legal: Sections 168.201, 168.251 - 168.281, RSMo.

Revised: \_\_\_\_\_

Revised: December 8, 1998

Regulation approved: June 26, 1990

R4812ST. LOUIS SPECIAL ADMINISTRATIVE BOARD OF EDUCATION  
REGULATION THE  
TRANSITIONAL SCHOOL DISTRICT OF THE CITY OF ST. LOUIS  
PERSONNEL POLICY

EMPLOYEE AND LABOR RELATIONS

Personnel Hearings - Personnel Committee Hearings - Non-Certificated Employees

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Three Two (2) members shall constitute a quorum of the personnel committee Personnel Committee for the purpose of sitting at the hearing on charges against non-certificated personnel employee, pursuant to Missouri statute. The full personnel committee shall, by a majority vote, decide the matter and no committee member may enter into the final decision unless such member has either reviewed the transcript of the hearing or heard the evidence.

The decision of the ~~personnel committee~~Personnel Committee shall be final provided that, upon the request of the employee affected, ~~the board~~provided such request is made within thirty (30) days, the Board of Education shall review the record of the proceedings before the ~~personnel committee~~Personnel Committee and may, in its discretion, grant the employee a hearing before the ~~board~~Board. Upon hearing, the ~~board~~Board may affirm, rescind or modify the decision of the ~~committee~~Personnel Committee and make any other orders in connection therewith that are appropriate under the circumstances.

References

Legal: Sections 168.201, 168.251 - 168.281, RSMo.

Regulation approved: June 26, 1990

Revised: December 8, 1998

Revised:





# BOARD RESOLUTION

Date: October 4, 2012

Agenda Item : 11-15-12-204

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved:  
Memorandum of Understanding

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve a Memorandum of Understanding with the United Way of Greater St. Louis to join the Education Express Partnership to recruit and train volunteer reading partners, homework helpers, tutors and mentors in SLPS schools from November 16, 2012 through June 30, 2013 at no cost.

**BACKGROUND:** The United Way of Greater St. Louis has for the Education Express Partnership with local school districts and other schools to recruit volunteers to work in schools in support of improving academic achievement, reducing behavior incidences and improving attendance.


**Accountability Plan Goals:** Goal IV: Parent Community Involvement      **Objective/Strategy:**

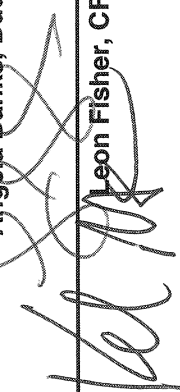
**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

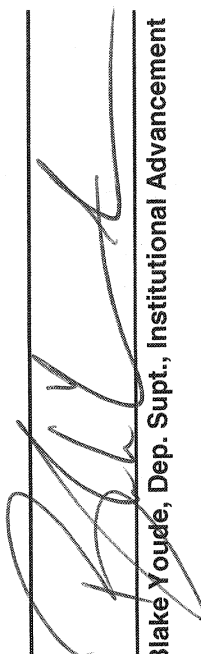
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor: Blake Youde

  
 Angela Banks, Budget Director

  
 Leon Fisher, CFO/Treasurer

  
 Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

**MEMORANDUM OF UNDERSTANDING**  
**(NON-FUNDRAISING)**

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the United Way of Greater St. Louis (“Agency”) on this 16th day of November, 2012.

**The purpose of this Memorandum of Understanding is to establish a partnership between the United Way of Greater St. Louis and the St. Louis Public Schools in order to partner in the Education Express program to recruit volunteer reading partners, homework helpers, tutors and mentors in SLPS schools.**

**1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

**2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

**3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

**4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

**5. Obligations of SLPS:**

- (a) Identify a SLPS representative to attend a one-hour orientation session regarding Education Express.
- (b) Screen, train and track volunteer placement.
- (c) Supervise and monitor volunteers.
- (d) Collect and share academic achievement data for students receiving support through the Education Express.
- (e) The terms of the document titled Memorandum of Understanding and Agreement Form for Education Express and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

**6. Obligations of Agency:**

- (a) Issue a “Call to Action” to inform the community of the need for volunteers.
- (b) Recruit volunteers.
- (c) Provide volunteer orientation and assist with volunteer placement.
- (d) The terms of the document titled Memorandum of Understanding and Agreement Form for Education Express and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

**7. Success of this program will be measured using the following Performance Standards:**

**Performance Standards:** Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency’s compliance with the following performance standards:

- (a) Student receiving support will show an increase in attendance.
- (b) Students receiving support will show a decrease in behavior incidences.
- (c) Students receiving support will show academic improvement as evidenced by classroom grades and benchmark tests.

**8. Term and Termination:** The term of the MOU will be from November 16, 2012 (the Effective Date) through June 30, 2013, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

(Agency)

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_







# BOARD RESOLUTION

Date: October 4, 2012

Agenda Item : 11-15-12-25

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Exec. Dir., Special Education

Action to be Approved:  
Memorandum of Understanding

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve a Memorandum of Understanding (MOU) with The Miriam Learning Center to establish a partnership to implement a program focusing on preventative and intervention services for students not eligible for special educational services as defined by the Office of Special Education (OSE). The MOU will be for the period November 16, 2012 through May 24, 2013.

**BACKGROUND:** The Miriam Learning Center will provide occupational and speech/language therapists to assist SLPS students in acquiring and maintaining related skills and abilities leading to academic proficiency.

Accountability Plan Goals: Goal IV: Parent Community Involvement

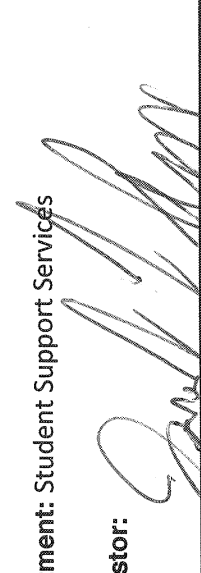
Objective/Strategy: IV

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:	

Department: Student Support Services

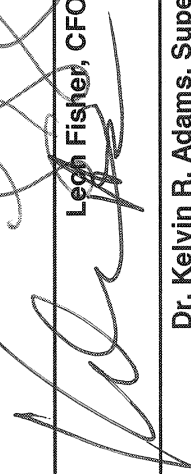
Requestor:



Dr. Chip Jones, Exec. Dir., Special Education



Angela Banks, Budget Director



Legn Fisher, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

**MEMORANDUM OF UNDERSTANDING**  
**(NON-FUNDRAISING)**

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the Miriam Learning Center on this 16th day of November, 2012.

**The purpose of this Memorandum of Understanding is to establish a partnership between The Miriam Center and the St. Louis Public Schools in order to provide intervention and preventative services to students who do not otherwise qualify to receive services as identified in need of special educational related services, specifically occupational therapy and speech & language therapy.**

**1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

**2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other injury arising out of the performance of this MOU shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

**3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check which includes a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

**4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”). SLPS acknowledges that The Miriam Learning Center maintains client records for all student participants in the non-special educational therapy program at the Agency’s main office. SLPS further acknowledges that all such records and information are confidential in compliance with “HIPAA” and will not be available for review by SLPS. The staff of the Agency are Mandated Reporters and will act accordingly and in compliance with local and state laws

**5. Obligations of SLPS:**

- (a) Participate with The Miriam Learning Center program supervisor to identify schools to participate in the program.
- (b) Obtain agreement and cooperation of school personnel, i.e. principal, counselors, social workers teachers to foster participation and collaboration in each individual school.
- (c) Ensure that each school principal will sign and return a copy of the letter of agreement to The Miriam Learning center as outlined in 6 (b) below.
- (d) Assist The Miriam Learning Center with the identification of appropriate students to participate in the therapy program. Students may be identified by way of the schools CARE or Student Intervention Teams.
- (e) Assist The Miriam Learning Center in developing a consent form which will include demographic information from the parents/guardians of appropriate students to be shared with the Miriam Learning Center therapists. This form will also grant permission for the student to participate in the program.
- (f) Provide an appropriate and confidential space for therapy groups and individual therapy sessions to take place at each school.
- (g) Make students available during the school day but outside the designated reading and math instructional blocks and MAP testing schedule on a weekly basis (or as specified by The Miriam Learning Center) to participate in group and/or individual therapy.

**6. Obligations of Agency:**

- (a)** The Miriam Learning Center will provide occupational therapy and/or speech/language therapy services to children enrolled in the SLPS District. The schools will be identified and session schedules developed through mutual agreement by The Miriam Learning Center and SLPS administrative staff.
- (b)** The Miriam Learning Center will provide six (6) hours of weekly therapy (occupational, speech, language services) split between the agreed on schools (Dewey and Mallinckrodt).
- (c)** Terms of agreement will be provided in a letter of agreement for each school participating outlining expectations, procedures and requirements of the school and The Miriam Learning Center.
- (d)** Provide assistance, support and consultation to school staff as needed and agreed on.
- (e)** Maintain case records at The Miriam Learning Center facility. Such case records are confidential. These records can be shared with relevant school staff to help demonstrate students progress via the response to intervention support service program.
- (f)** Provide data and reports regarding achievement of milestones and performance targets to the participating schools as requested. As students demonstrate progress or lack of progress continued participation will be based on pretests and post tests, regular progress monitoring. The Miriam Learning Center, along with the students teacher(s) will meet to discuss whether the student has met the established goals.
- (g)** Provide services in a schedule that does not interrupt reading and math blocks or MAP testing.

**7. Success of this program will be measured using the following Performance Standards:**

**Performance Standards:** Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a)** Assessments developed based on pre-tests, post-tests, and regular progress monitoring.
- (b)** Performance should be based on the students goals and the stated milestones, specific to that area of concentration.

**8. Resources:** No financial resources will be exchanged between The Miriam Learning Center and the SLPS to conduct activities outlined in this MOU.

**9. Term and Termination:** The term of the MOU will be from November 16, 2012 (the Effective Date) through May 24, 2013 unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

**10. Official Contacts for:**

Saint Louis Public Schools

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

The Miriam Learning Center

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**11. Authorized Signatures:**

Saint Louis Public Schools

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

The Miriam Learning Center

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_





# BOARD RESOLUTION

Date: September 26, 2012

Agenda Item : 11-15-12-26

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

RFP/Bid #RFP 036-1112-A District Real Estate Services

**SUBJECT:** To approve entering into a listing agreement for Real Estate services for the period of October 1, 2012 through September 30, 2013 with Development Resource Partners, LLC for an initial one-year listing agreement with three (3) one-year extensions.

**BACKGROUND:** RFP 036-1112 District Real Estate Services resulted in responses from four (4) vendors. The Selection Team evaluated all proposals and interviewed each vendor resulting in the recommendation of two of the four vendors.

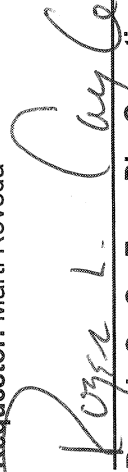
Accountability Plan Goals: Goal III: Facilities, Resources Support      Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)


Fund Source: N/A	GOB	Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed:	<input type="checkbox"/> Pending Funding Availability	Vendor #

Department: Operations

Requestor: Marti Roveda



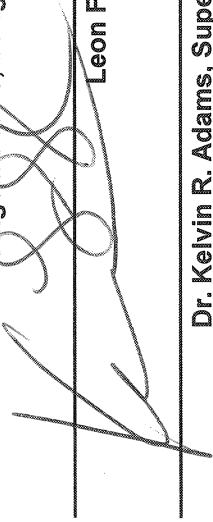
Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm.



Mary M. Houlihan, Dep. Supt., Operations



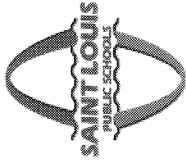
Angela Banks, Budget Director



Leon Fisher, CFO

Dr. Kelvin R. Adams, Superintendent





September 5, 2012

**MEMORANDUM**

**TO:** Rick Schaeffer: Purchasing Office  
**FROM:** Linda C. McKnight  
**RE:** Bid Evaluation Record for RFP# 036-1112 District Real Estate Services

The evaluation began at 8/29/12, 9:00 a.m. and was concluded at 8/29/12, 11:00 a.m. The evaluation committee consisted of the following:

Roger CayCe Building Commissioner SLPS  
Martí Roveda Director of Real Estate SLPS  
Linda McKnight Budget Analyst SLPS  
Rick Schaeffer Purchasing Analyst SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Development Resource Partners	NA	282	Yes
Hilco Real Estate Auctions	NA	286	Yes
Hilliker Corporation	NA	213	No
Solon Gershman Inc./Brown Kortkamp	NA	254	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight  
Budget Analyst  
Operations Department

BID SUMMARY FOR RFP 036-1112 REAL ESTATE SERVICES								
Contractor	Cost	Meets Overall Proposal Requirements	Prior Performance with SLPs	M/WBE Participation	Vendor's Experience and Expertise Demonstrated	Proposal Scores	Interview Score	Total Score
Max Score	Max 40%	Max 20%	Max 10%	Max 15%	Max 15%	Max 100%	Max 100%	Max 100%
Development Resource Partners	20	20	0	15	10	65	81	73
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)
Hilco Real Estate Auctions	30	20	0	0	12	62	86	74
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)
Hilliker Corporation	30	20	10	0	15	75	42	59
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)
Solon Gershman Inc./Brown Kortkamp	30	20	3	15	15	83	49	66
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)

BID SUMMARY FOR RFP 036-1112 REAL ESTATE SERVICES								
Contractor	Cost	Meets Overall Proposal Requirements	Prior Performance with SLPs	M/WBE Participation	Vendor's Experience and Demonstrated Expertise	Proposal Scores	Interview Score	Total Score
Max Score	Max 40%	Max 20%	Max 10%	Max 15%	Max 15%	Max 100%	Max 100%	Max 100%
Development Resource Partners	20	20	0	15	10	65	81	73
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)
Hilco Real Estate Auctions	30	20	0	0	15	65	86	76
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)
Hilliker Corporation	30	20	10	0	12	72	42	57
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)
Solon Gershman Inc./Brown Kortkamp	30	20	3	15	10	78	49	64
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)

<b>BID SUMMARY FOR RFP 036-1112 REAL ESTATE SERVICES</b>								
Contractor	Cost	Meets Overall Proposal Requirements	Prior Performance with SLPs	M/WBE Participation	Vendor's Experience and Demonstrated Expertise	Proposal Scores	Interview Score	Total Score
Max Score	Max 40%	Max 20%	Max 10%	Max 15%	Max 15%	Max 100%	Max 100%	Max 100%
Development Resource Partners	20	20	0	15	0	55	81	68
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)
Hilco Real Estate Auctions	30	20	0	0	0	50	86	68
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)
Hilliker Corporation	30	20	0	0	10	60	42	51
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)
Solon Gershan Inc./Brown Kortkamp	30	20	5	15	15	85	49	67
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)

<b>BID SUMMARY FOR RFP 036-1112 REAL ESTATE SERVICES</b>								
Contractor	Cost	Meets Overall Proposal Requirements	Prior Performance with SLPs	M/WBE Participation	Vendor's Experience and Demonstrated Expertise	Proposal Scores	Interview Score	Total Score
	Max 40%	Max 20%	Max 10%	Max 15%	Max 15%	Max 100%	Max 100%	Max 100%
Development Resource Partners	20	20	0	15	0	55	81	68
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)
Hilco Real Estate Auctions	30	20	0	0	0	50	86	68
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)
Hilliker Corporation	30	20	0	0	0	50	42	46
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)
Solon Gershman Inc./Brown Kortkamp	30	20	0	15	0	65	49	57
Score	Max (40)	Max (20)	Max (10)	Max (15)	Max (15)	Max (100)	Max (100)	Max (100)





# BOARD RESOLUTION

Date: October 8, 2012

Agenda Item : 11-15-1207

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Nahed Chapman, Exec. Dir., ESOL

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve a sole source contract with Creative Smarts, Inc., (formerly Greg Tang LLC) to provide math training for teachers participating in the Math Success for ELLs Math Science Partnership (MSP) Grant for the period beginning November 19, 2012 through September 30, 2013 at a cost not to exceed \$56,455.00.

**BACKGROUND:** Mr. Greg Tang, Creative Smarts Inc., will train 15 teachers (after a competitive process) in math skills and concepts during two 2-day sessions between December 2012 and March 2013. Mr. Tang will provide the teachers with the necessary skills to become math leaders in their elementary schools throughout the District. 45 K-5 teachers, participating in the MSP Grant, will be provided training in a 3-day mini math session to improve math skills as a follow-up to Summer 2012 Professional Development training. The session will support the District's initiatives and the goals of the Math Success for ELLs Math Science Partnership to orient teachers to math skills required by the Common Core State Standards and the strategies teachers will need to address them.

**Accountability Plan Goals:** Goal I: Student Performance

**Objective/Strategy:** 1.A, 1.A.2

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

<b>Fund Source:</b> 292-1152-838-VU-6319	Non-GOB	<b>Requisition #:</b>
<b>Amount:</b> 56,455.00		
<b>Fund Source:</b>		<b>Requisition #:</b>
<b>Amount:</b>		
<b>Fund Source:</b>		<b>Requisition #:</b>
<b>Amount:</b>		
\$56,455.00	<input type="checkbox"/> Pending Funding Availability	<b>Vendor #:</b> 600014685

Department: ESOL Program

Requestor: Nahed Chapman

Nahed Chapman  
Nahed Chapman, Exec Dir., ESOL

AK 10/2/2012  
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks  
Angela Banks, Budget Director

Leon Fisher  
Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



# REQUEST FOR SOLE SOURCE PURCHASE

<b>Requestor:</b> Nahed Chapman	<b>Date:</b> Sept. 24, 2012
<b>Department / School:</b>	<b>Phone Number:</b> 314-664-1066
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b>	
To provide 7 days total of math training for teachers participating in <i>Math Success for ELLs</i> MSP grant: 1) to train 15 K-5 teachers in two 2-day sessions to improve math skills becoming math leaders/resources in their schools, and one 3-day mini-conference with three presenters to be held during the Summer Math Academy.	
<b>Vendor Name:</b> Greg Tang, LLC	<b>Email:</b> gregtang@gregtang.com
<b>Vendor Contact:</b> Greg Tang	<b>Phone Number</b> 617-710-7874
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b>	
MSP grant requires teachers improve math content and concept knowledge in order to improve math delivery to their students.	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b>	
Greg Tang Math LLC is the sole source of his services.	
<b>3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)</b>	
<b>4. List the Names of other Vendors contacted &amp; Price Quotes:</b>	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
<b>Your sole source request will not be approved without the required signatures below:</b>	
Department Head	Date
CFO	Date
Superintendent	Date



## Sole Source Explanation of Greg Tang's Work

- Is there a way to teach math that's intuitive, grounded in common sense, engaging for children, and most importantly, highly effective? The answer is yes!  
  
At last, Greg Tang is applying everything he's learned – after more than 1,300 workshops, conferences, and school visits in the past 10 years – to create a brand-new, supplemental math program that includes math learning centers for your classroom. Your students will not only develop strong computational and problem-solving skills, they'll develop true algebraic thinking skills – the key to being smart.

In this new workshop, Greg introduces Smart Centers – carefully planned and meticulously designed math centers that give you the freedom to incorporate group work in your daily lessons. You'll gain the confidence of knowing that your students are mastering important math skills whether they're working directly with you or cooperatively in small groups.

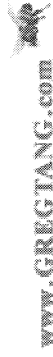
As part of this workshop, you'll receive a comprehensive activity book that allows you to incorporate Greg's strategies and lessons immediately in your classroom. It includes worksheets that teach strategies and assess critical skills, activity sheets that leverage Greg's picture books, game sheets that provide hours of fun and practice, and puzzle sheets that will challenge both you and your students. Math centers will never be the same!

## Program Highlights:

1. **Clever Counting** – Move kids from “counting all” to “counting on” strategy
2. **Doubles Play** – Use doubles strategies to “cure” kids of counting on their fingers
3. **Math Limbo** – New pegboard game teaches kids to add & break apart numbers
4. **Smart Sums** – Add using the Make 10 strategy, then generalize to larger numbers
5. **Smart Subtract** – Subtract using the Make 10 strategy, then generalize to larger numbers
6. **Book Smarts** – New supplemental worksheets for use with *The Grapes of Math* & other Greg Tang books
7. **Great Times** – Multiplication strategies that teach basic facts and generalize to double-digit numbers
8. **Great Divide** – Division strategies that teach basic facts while preparing kids for fractions & long division
9. **Numskill 3, 4, and 5** – Teach problem-solving & arithmetic while developing number sense; leveled for all ages
10. **Numskill 4x4 to 9x9** - Challenging puzzles reinforce addition and multiplication skills; leveled for all ages

## What You Will Learn:

- How to use math centers to differentiate instruction and encourage cooperative learning experiences in your classroom
- How to design math centers that are effective, integrated, and easy to implement for a wide range of skill levels and situations
- How to develop strong computational, problem-solving, and algebraic thinking skills – all at the same time
- How to transition your students from concrete to abstract thinking, the key to generalizing and being smart!

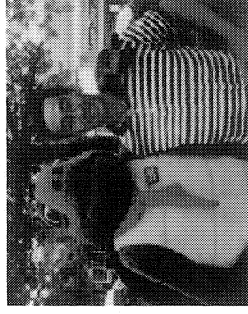


## Background

"I was inspired to begin writing by a basket of dominoes. One day while tutoring math in my daughter's first grade class, I noticed that every dot on the dominoes we were playing with had a pencil mark, which meant kids were counting them one at a time instead of adding them up quickly. It immediately struck me that working with patterns of dots would be a great visual way to teach arithmetic and an effective way to teach problem solving.

"My challenge was to figure out how to make this idea fun and instructive. Instead of dots, I thought about things kids would like - acorns, snowflakes, bugs and sea shells. I began designing problems, and by giving some thought to the arrangement, color and spacing of the objects I was

able to add a little twist to each one. My goal was for kids to be able to work on their computational skills and at the same time become better problem solvers. I wanted them to see firsthand how far a little common sense and clever thinking went.



"I'm working on a series of books that I hope will give kids a better understanding of math, from counting all the way through calculus. I really enjoy writing these books because they combine my love of math, words, games, graphic design and teaching, and hope kids and adults have as much fun reading my books as I have creating them. "My first book *The Grapes of Math* was published in 2001, and since then I have written *Math For All Seasons*, *The Best of Times*, *Math Appeal*, *Math-terpieces*, *Math Fables*, *Math Potatoes*, and most recently, *Math Fables Too*.

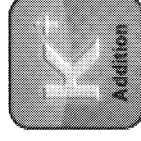
Greg Tang grew up in Ithaca, N.Y. with his two sisters. His father taught electrical engineering at Cornell University and his mother taught mathematics at Ithaca College. Greg earned B.A. and M.A. degrees in Economics from Harvard, and later earned an M.A. degree in Math Education from New York University. He is certified as a middle school and high school math teacher.

Greg began his business career at Pfizer in New York City. He worked in both their Systems Department and Strategic Planning Group, and served as the speech writer for the CEO. In 1989, Greg founded Technovations Inc, a multimedia and systems design company with offices in New York City and Boston, and in 1995 he created

Bio  
Books  
Store  
Gigs  
Kakooma  
Contact



Greg Tang's books, puzzles, games and teaching materials are now available online!



**NEW! Get the whole family of Kakooma® iPhone apps!**

[Take a test drive](#)

**TopPresenter™**, a leading software product for the real estate industry. In 1997 Greg moved to Boston, where he opened a [Tae Kwon-Do](#) school and managed the health club *Fitness First* in Arlington.

Today, Greg is working to develop a more intuitive approach to teaching math, one that combines problem-solving and arithmetic and integrates math with language and art. To read a recent interview click [Boston Partners in Education](#) or [Teaching K-8 Magazine](#). In addition to writing his picture books, Greg is also an author for Houghton Mifflin Harcourt's new textbook programs in California, Texas, the Carolinas and Kentucky. He wrote the **Go Fast Go Far™** mental math series and is creating a line of teaching materials that includes flash cards, math games, and workbooks. His math games **Numskill™** and **Numskill Jr™** have been an instant hit with teachers and students, and his **Smart Sums™** and **Great Times™** flash cards have been widely praised by both teachers and parents alike. More supplemental materials will soon be available on this web site and through [Houghton Mifflin Harcourt](#). To watch a short video click [You Tube](#).

Greg loves living in Harvard Square with his family and enjoys writing and running in Maine.

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Copyright ©2012 Greg Tang





# BOARD RESOLUTION

Date: October 8, 2012

Agenda Item : 11-15-12-28

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Nahed Chapman, Exec. Dir., ESOL

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve a sole source purchase of System 44 licenses, materials, and professional development from Scholastic Education for Busch School of Character and Athletics beginning November 16, 2012 through June 30, 2013 at a cost not to exceed \$17,865.

**BACKGROUND:** System 44 is designed for the most challenged older, struggling reader (those reading at BR-400 Lexiles in elementary and BR-600 Lexiles in secondary). Intentionally metacognitive, System 44 provides students with the understanding that the English language is a finite system of 44 sounds and 26 letters than can be mastered. The program invites students to unlock the system and join the community of readers. Through a combination of teacher-led and software based instruction, students are guided along a systemic path from phonemic awareness to fluent reading. Multiple points of entry allow students to work at the appropriate level based on their performance on the Scholastic Phonics Inventory (SPI).

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A.1; 1.A.2

FUNDING SOURCE: (ex: 111 Location Code -00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 623-3411-838-JI-6441	Non-GOB	Requisition #: 10131240
Amount: 17,865.00		Requisition #:
Fund Source:		Requisition #:
Amount:		Vendor #: 600013873
Fund Source:		
Amount: \$ 17,865.00	<input type="checkbox"/> Pending Funding Availability	

Department: ESOL Bilingual Migrant

Requestor: Nahed Chapman



  
Angela Banks, Budget Director


  
Leon Fisher, CFO/Treasurer

  
Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



# REQUEST FOR SOLE SOURCE PURCHASE

<b>Requestor:</b> Nahed Chapman	<b>Date:</b> September 27, 2012
<b>Department / School:</b>	<b>Phone Number:</b>
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b>	
Scholastic is the only source of System 44 licenses, and as such, is the only licensed provider of professional development for the use of licenses.	
<b>Vendor Name:</b> Scholastic	<b>Email:</b> KKemp@Scholastic.com
<b>Vendor Contact:</b> Kathy (Kemp) McAlone	<b>Phone Number</b> 314-302-1274
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b>	
In order to make maximum use of the System 44 licenses, professional development/training in the use of the licenses is required. Scholastic, as the only provider of the licenses, is uniquely qualified to provide that training.	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b>	
No other vendor has the expertise to provide professional development/training of Scholastic/System 44 licenses.	
<b>3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)</b>	
<b>4. List the Names of other Vendors contacted &amp; Price Quotes:</b>	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
<b>Your sole source request will not be approved without the required signatures below:</b>	
	9/27/12
Department Head	Date
CFO	Date
Superintendent	Date

### Sole Source Checklist

1. Check one of the following:

**One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

**Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

**Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

**Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

**Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

**Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

**Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are no met, then the item must be bid.





300 Madsen Dr., Suite 102  
Bloomington, IL 60108  
Phone: 630-523-5138  
Fax: 630-282-9002

September 25, 2012

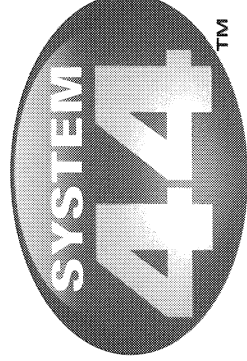
**TO WHOM IT MAY CONCERN:**

This letter is in response to your request for sole source information. Please accept this letter as verification that Scholastic Incorporated is the sole vendor and manufacturer of the following program.

System 44

Thank you for your interest in Scholastic's programs. Please feel free to contact us toll-free at 1-800-225-4625 if we can be of further assistance in this matter.

Sincerely,  
Joe Welty  
Regional Vice President



# SCHOLASTIC System 44®

GRADE RANGE  
3-12

## A breakthrough foundational reading program for our most challenged students in Grades 3-12+.

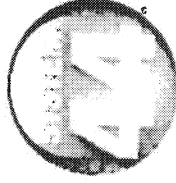
System 44® was designed for our most challenged older, struggling readers (those reading at BR-400 Lexiles in elementary; BR-600 Lexiles in secondary). Intentionally metacognitive, System 44 helps students understand that the English language is a finite system of 44 sounds and 26 letters that can be mastered. The program invites students to unlock this system and join the community of readers.

Through a combination of teacher-led and software-based instruction, students are guided along a systematic path from phonemic awareness to fluent reading. Multiple points of entry allow students to work at the appropriate level based on their performance on the *Scholastic Phonics Inventory (SPI)*.

### Research-Based Instruction

System 44 includes research-based features designed for our most challenged older readers including:

- An efficient, reliable, and valid **computer-based assessment** called the *Scholastic Phonics Inventory (SPI)*, which can be used for screening and placement purposes.
- **Explicit instruction** that covers the building blocks of the English language, including phonological and phonemic awareness, phonics, morphology, and orthography, and connects them to meaning.
- **Software** that provides the individualized, repeated practice that builds fluency and adapts automatically and continuously to data being captured by curriculum-embedded assessment, ensuring that every student moves efficiently through the program.
- A **comprehensive teaching system** developed for teachers of older students that includes multiple strategies for instruction and grounds teachers' work in reliable research and best practices.
- A Teaching Guide that presents **direct teaching, teacher modeling, guided and independent practice and application**, as well as opportunities for reteaching and reteaching as needed for specific students. Best-practice **structured engagement routines** involve all students in concept-building, using academic language, and generating and sharing ideas.
- **Varied reading opportunities**, including decodable text, independent reading libraries, and scaffolded reading experiences on the computer.
- Age-appropriate, academically aligned **nonfiction content and high-quality literature** that spans multiple genres and connects to the content areas.
- Content and technology that **engage students in their own learning**, increase accountability, and reward sustained effort.



### PROGRAM COMPONENTS

#### TEACHER MATERIALS

- Teaching Guide
- 44Book
- Classroom Library Poster
- The System of Sounds and Spellings Poster
- Teaching Resources for System 44 Library (Upper Elementary OR Secondary)
- Decodable Digest
- Sound & Articulation DVD
- Screening, Assessment, and Reporting Guide
- Flip Chart
- Word Building Kit (4 Kits)

#### SOFTWARE LICENSES

- System 44 Software Licenses (20)
- *Scholastic Phonics Inventory (SPI)* Licenses (60)
- *Scholastic Reading Inventory (SRI)* Licenses (20)
- *Scholastic Reading Counts I (SRC1)* Licenses (20)

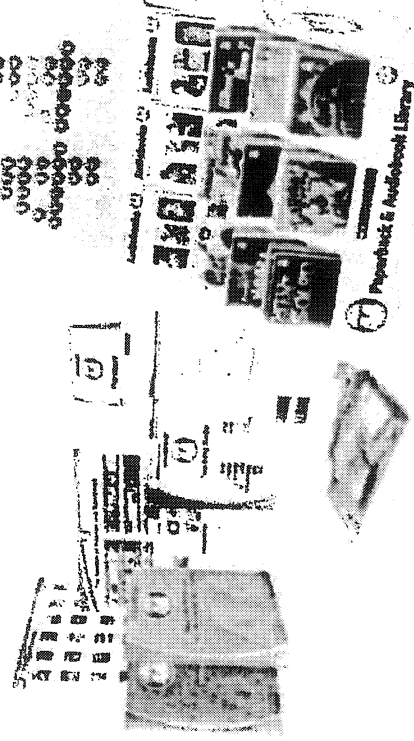
#### STUDENT MATERIALS & LIBRARIES

- 44Book (20 copies)
- Decodable Digest (20 copies)
- Paperback Library (180 books; 36 titles, 5 copies of each)
- Audiobook Library (180 audiobooks; 36 titles, 5 copies of each)

#### IMPLEMENTATION AND PROFESSIONAL DEVELOPMENT

- 1 Day of In-Person Implementation Training
- Comprehensive Training Kit

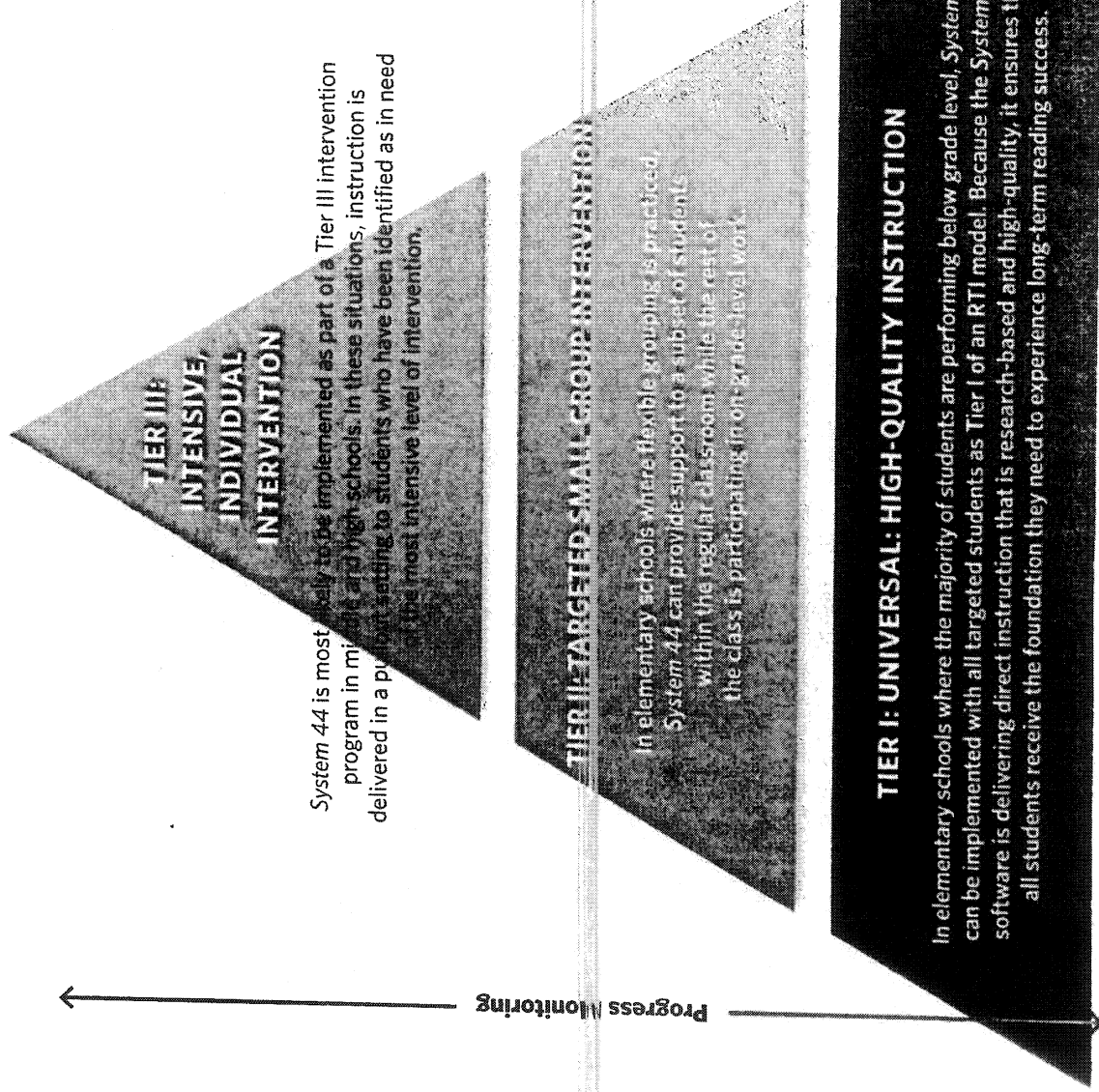
After an initial System 44 program purchase, additional materials and licenses may be purchased separately for replacement or expansion.



## RESPONSE TO INTERVENTION (RTI) >

# System 44 supports school and district-wide Response to Intervention (RTI) initiatives

Response to Intervention (RTI) is a protocol that calls for increasingly intensive levels of intervention accompanied by tools to monitor student progress. System 44 is most likely to be implemented as a Tier II or Tier III intervention. However, depending on the number of students in need of foundational skills support and the setting in which it is delivered, System 44 could serve as a Tier I solution in some elementary schools. Every district structures its RTI program slightly differently. The guidelines below are meant to serve as a framework for discussion with your Scholastic Account Executive and Implementation Team.





## PRICE QUOTATION

Scholastic Inc., P.O. Box 7502, Jefferson City, MO 65102-9968 Phone: (800) 724-6527 Fax: (800) 560-6815

<b>Prepared for:</b> Lance Jones, St. Louis City Public School 801 N 11th Street St. Louis, MO 63015	<b>Prepared by:</b> Carol Reed Account Executive (636) 222-7130 creed@scholastic.com
<b>Date:</b> 9/26/2012	

Description or Title	ISBN #	Unit Price	QTY	Subtotal	Discount	Total
System 44 Upper Elementary Program including Comprehensive Teaching System, Installation Software, 20 SRC licenses, 20 SRC licenses, 60 SPI licenses, Paperback and AudioBook Library, Decodable Digest (20 copies), 44Books (20 copies), Flip Chart and 4 Word Building Kits	511233	\$17,500.00	1	\$17,500.00	\$0.00	\$17,500.00
				<b>Subtotal</b>	\$0.00	\$17,500.00
				<b>Shipping &amp; Handling</b>	\$365.00	\$365.00
				<b>Sales Tax</b>	\$0.00	\$0.00
				<b>TOTAL</b>		\$17,865.00

Prices are valid for 90 days.

Terms and Conditions: Prices for state-adopted materials include shipping and are valid for the life of the contract. Prices for other materials expire on the date noted. Applicable shipping charges are included for non-state-adopted programs. Scholastic's terms are FOB shipping point unless otherwise noted on the purchase order. Unless otherwise noted, all services must be delivered within 24 months of purchase.





# BOARD RESOLUTION

Date: October 4, 2012

Agenda Item : 11-15-12-29

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

RFP/Bid # Bid Dated 9/25/12

**SUBJECT:** To approve the purchase of fitness supplies for the Aim to Fitness Grant from the selected vendors as determined by the responses to the Referenced Bid. The cost of the combined purchase will not exceed \$205,000.00.

**BACKGROUND:** The fitness supplies included in the Bid include fitness equipment, fitness measuring and monitoring equipment and software to track the fitness information. The selected low cost vendors are: Johnny Mac Sporting Goods, Curt Smith Sporting Goods, Gopher, Polar and BSN Sports.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 847-WZ-293-1123-6411	Non-GOB	Requisition #:
Amount: \$205,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$205,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: Various

Department: Athletics

*Leanne White*

*Angela Banks*

Requestor: Leanne White

Angela Banks, Budget Director

*Sheila Smith-Anderson*  
Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

*Leon Fisher*  
Leon Fisher, CFO/Treasurer

*Dr. Nicole Williams*  
Dr. Nicole Williams, Dep. Supt., Academics

*Dr. Kelvin R. Adams*  
Dr. Kelvin R. Adams, Superintendent

*AM*

# **Special Administrative Board of the Transitional School District of the City of St. Louis**

## **AIM For Fitness Grant Program**

### **Bid Opportunity – September 28, 2012 (12:00 P.M.)**

#### **Background**

The AIM For Fitness Grant Program provides children in participating schools with a variety of fitness and nutrition activities designed to improve the overall health of the children and develop an awareness of the importance of fitness and nutrition.

#### **Scope of the Program**

St. Louis Public Schools has 16 schools that have been selected to participate in the AIM For Fitness Grant Program.

#### **Cost of the Program**

Based on the funds provided for supplies in the AIM For Fitness Grant Award, the quantity of items on each line that will be purchased may vary based on the pricing received.

#### **Bid Evaluation**

Each bid will be evaluated on the response to the items included on the list of fitness supplies. The pricing on each item will be evaluated individually. It is highly likely that multiple vendors will be selected to provide the fitness supplies.

**Bid Due Date**

The bids are due to the St. Louis Public Schools no later than September 28, 2012 at 12:00 P.M. The bids may be faxed to (314) 231-9514 or emailed to [kevin.coyne@slps.org](mailto:kevin.coyne@slps.org).

**Questions:**

For all questions, please correspond by email with:

Kevin Coyne  
Senior Risk Management and Compliance Analyst  
[Kevin.coyne@slps.org](mailto:Kevin.coyne@slps.org)



## AIM for Fitness (16 schools in Years 1-2, 15 schools in Year 3)

Fitness Supplies:	# of Units	Cost Per Unit	Year 1 Total Cost
1. Pedometers and Safety Strap 150/school x 16 schools	2,400	\$	-
2. Polar Heart Rate Monitors Monitor watch, strap, transmitter, software 20/school x 16 schools	320	\$	-
* PC Interface 1/school x 16 schools	16	\$	-
* Straps 50/school x 16 schools	800	\$	-
3. InstaPulse Monitor 2/school x 16 schools	32	\$	-
4. InstaPulse Monitor Stand 2/school x 16 schools	32	\$	-
5. Seca213 Portable Stadiometer 1/school x 16 schools	16	\$	-
6. Measuring Wheel (English Measurements) 1/school x 16 schools Project Director (1)	16 1	\$ \$	- -
7. Cone Sets: Low Profile Cones 12 cone sets/school x 16 schools 1 carrier/school x 16 schools	192 16	\$ \$	- -
8. Accusplit AX740 Stop Watches 2/school / school x 16 schools	32	\$	-

## AIM for Fitness (16 schools in Years 1-2, 15 schools in Year 3)

<u>Fitness Supplies:</u>	<u># of Units</u>	<u>Cost Per Unit</u>	<u>Year 1 Total Cost</u>
9. NIKE XLR8 Spark Digital Timing System	32	\$	-
2 per school / school x 16 schools			
10. Pacer Equipment/CD	16	\$	-
1/school x 16 schools			
11. Physical Education Equipment:			
Soccer Balls, Basketballs, Footballs, Kick Balls, Jump Ropes, Dumbbells, Stability Balls, Medicine Balls			
10 Junior Footballs (Junior size rubber)/school x 16 schools	160	\$	-
10 Soccer Balls (Sizes 4 & 5 - rubber)/school x 16 schools	160	\$	-
10 Basketballs (3/4 intermediate size, 1/4 regulation sizes)/school x 16 schools	160	\$	-
5 Kickballs (playground quality)/school x 16 schools	80	\$	-
20 Jump Ropes/speed ropes (elementary 6-8 feet)/school x 16 schools	320	\$	-
2 Double Dutch Ropes (Elementary)/school x 16 schools	32	\$	-
2 Cow Bells - dumb bells (2 lbs)/school x 16 schools	32	\$	-
10 Stability Balls/school x 16 schools	160	\$	-
2 Medicine Balls (5 - 7 lbs)/school x 16 schools	32	\$	-





# BOARD RESOLUTION

Date: October 2, 2012

Agenda Item : 11-15-12-30

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve the sole source purchase of three full HOPSports Training Systems for the Aim to Fitness Grant from HOPSports, Inc. The cost of the purchase will not exceed \$62,096.00.

**BACKGROUND:** The HOPSports Training System is recommended by and used by the St. Louis Rams (one of our partners in the Aim to Fitness Grant) and was specifically written into the grant as a portion of the equipment to be used to accomplish the goals of the grant. One of these systems was donated by the Rams to Busch Middle School and is currently in use as part of a pilot program.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 847-WZ-293-1123- 6541	Non-GOB	Requisition #: 10131539
Amount: \$62,096.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$62,096.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600015156

Department: Athletics

Requestor: Leanne White

Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

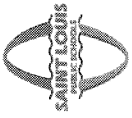
Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent





# REQUEST FOR SOLE SOURCE PURCHASE

<b>Requestor:</b> Margaret L. White <b>Department / School:</b> Curriculum & Instruction	<b>Date:</b> October 2, 2012 <b>Phone Number:</b> 345-4403
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b> HOPSports has been pilot tested with tremendous success in one cluster of middle schools in the District (Busch School of Character and Athletics). HOPSports delivers 21 <sup>st</sup> century physical education to students through the merger of media with technology. This system is an innovative, cost-effective fitness programming solution for schools and youth community organizations that train, evaluate, educate and entertain all ages in a multi-screen, dynamic presentation that captures their attention and speaks their language. Housed on a simple, easily transported audiovisual cart, the HOPSports system features more than 100 lesson plans.	
<b>Vendor Name:</b> HOPSports	<b>Email:</b> colleen@hopsports.com
<b>Vendor Contact:</b> Colleen Connors	<b>Phone Number:</b> 661-702-8946
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b> All HOPSports lessons are NASPE standards-compliant, with the content reviewed by NASPE to determine age appropriateness. These lesson plans are delivered by a variety of professional hosts to keep the students entertained while training through topics such as: Aerobic, Baseball, Basketball, Boot Camp, Cardio-kickboxing, Circuit Training, Dance, Jazz, Ballet, Hip-Hop, Football, Gold, Hockey, Martial Arts, Pilates, Rhythm, Soccer, Swimming, Fencing, Tennis, Volleyball, Yoga and more. HOPSports designed the HOPSports Training System as an educational model that delivers effective, comprehensive and standards-compliant physical education with a modern approach that excites students and encourages them to make healthy choices and sustain a physically active lifestyle.	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b> HOP Sports is the only vendor that offers this product.	
<b>3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)</b> With assistance and support from the St. Louis Rams, project teachers and students will implement selected components of NFL Play 60, a national youth health and fitness campaign focused on increasing the wellness of young fans by encouraging them to be active for at least 60 minutes each day through a range of in-school and out-of-school programs. The Rams will provide branded recognition and incentive items to students and teachers participating in NFL Play 60 programs.	
<b>4. List the Names of other Vendors contacted &amp; Price Quotes:</b> No other vendors provide this product.	

*I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.*

**Your sole source request will not be approved without the required signatures below:**

Department Head	Date
CFO	Date
Superintendent	Date

## Sole Source Checklist

### 1. Check one of the following:

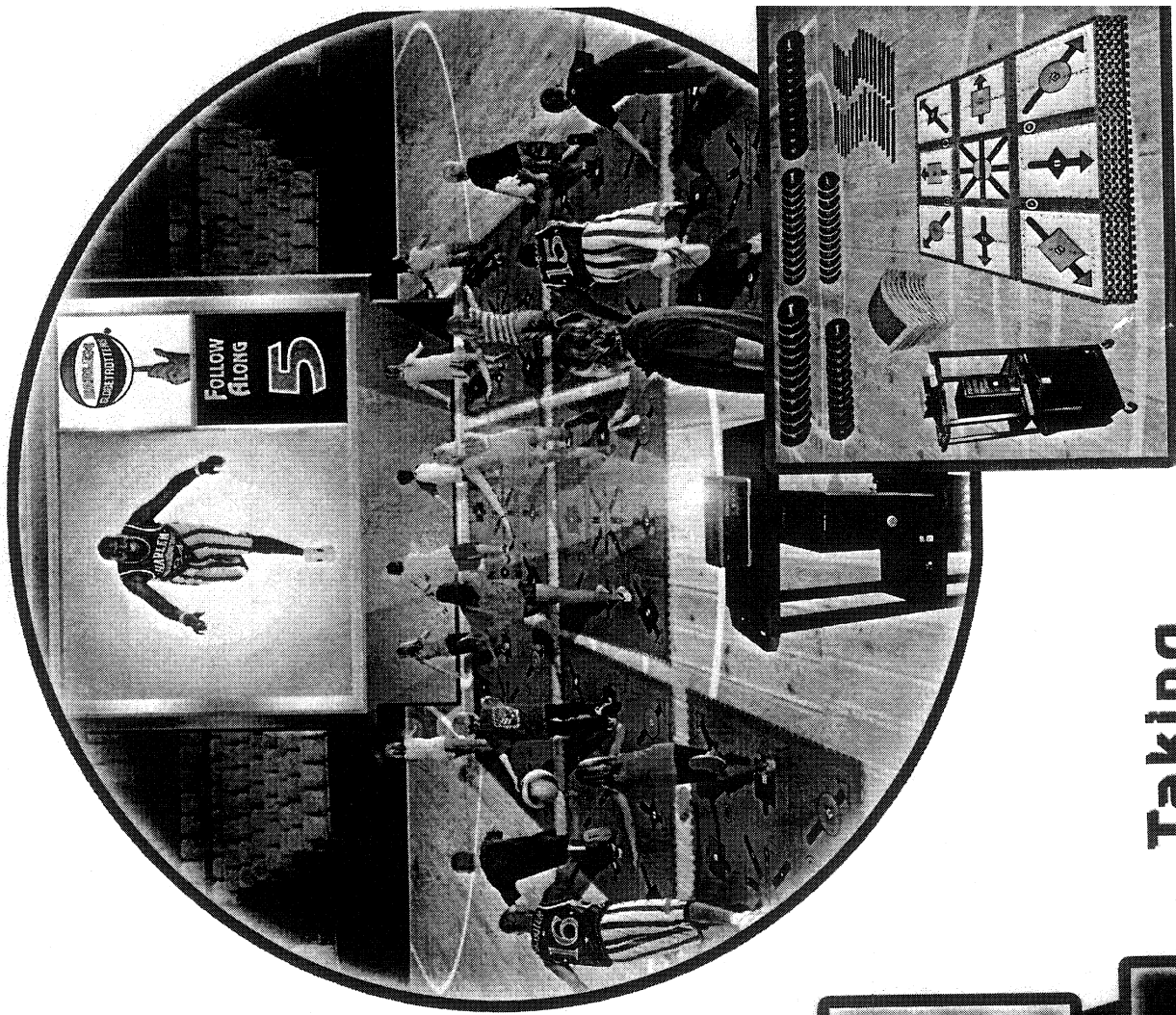
- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.  
Prior to checking this box you must complete each of the following tasks:
- Search the internet for companies providing similar services.
  - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
  - Document search activities and findings
- Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.  
Prior to checking this box you must complete the following task:
- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question
- Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.  
Prior to checking this box you must complete the following task:
- Document a search for additional suppliers
- Delivery Date** Only one supplier can meet necessary delivery requirements.  
Prior to checking this box you must complete each of the following tasks:
- Document delivery date and quotes from at least two other vendors
  - Document rationale in support of treating the delivery date as mission critical
- Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.  
Prior to checking this box you must complete the following task:
- Document district adoption of standard (i.e. Textbook adoption)
- Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.  
Prior to checking this box you must complete the following task:
- Sole supplier (i.e. Regional Distributor)
- Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.  
Prior to checking this box you must complete the following task:
- Complete Emergency Purchase Form
2. If the Sole Source Criteria is met, then complete the Sole Source Form;  
3. If the Sole Source Criteria are not met, then the item must be bid.



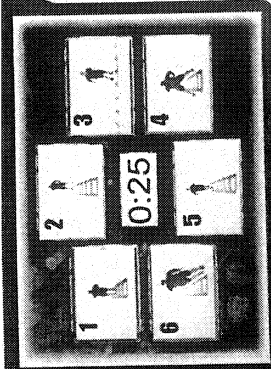
# HOPSPORTS™

TRAINING SYSTEMS

[www.hopsports.com](http://www.hopsports.com)  
866-762-4677



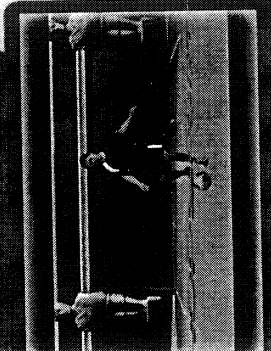
**Taking  
Physical Activity  
to the NEXT LEVEL**



CIRCUITS



DANCE

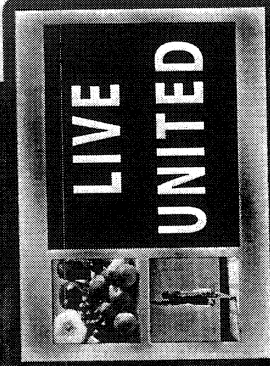


SPORTS



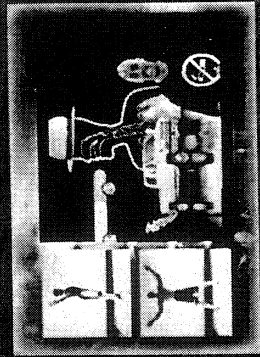
ORGANIC  
FOODS

NUTRITION



**LIVE  
UNITED**

EDUCATION



ANTI-TOBACCO

## **WELCOME TO HOPSports®**

We are so excited that your school has become a member of the HOPSports Training **System** community! We look forward to a long and successful partnership in bringing active and healthy lifestyles to our youth.

**HOPSports** is a multi-media, technology driven, standards-compliant physical education system. For **HOPSports**, the nation-wide success of its educational model combines the need for effective and comprehensive programs from the administrative perspective, with a system that teachers and students alike respond to positively. Consequently, the entire structure of the educational pyramid is able to achieve success - empowering all participants in the spectrum!

The **HOPSports** commitment is first and foremost to provide students with the foundation for a healthy and active lifestyle. Movement and energy education are the key components for the lessons. **HOPSports** provides a turn-key media cart containing Vista Media Center preloaded with lessons taught by athletes and performers including The Harlem Globetrotters, Chris Draft, Guillermo Gomez, Tezoro Productions, Ringling Brothers Barnum and Bailey, Jenny Blake, Byron Davis, Cheryl Broughton, and Olympians Buddy Lee, Annett Davis and Nicole Giordano.

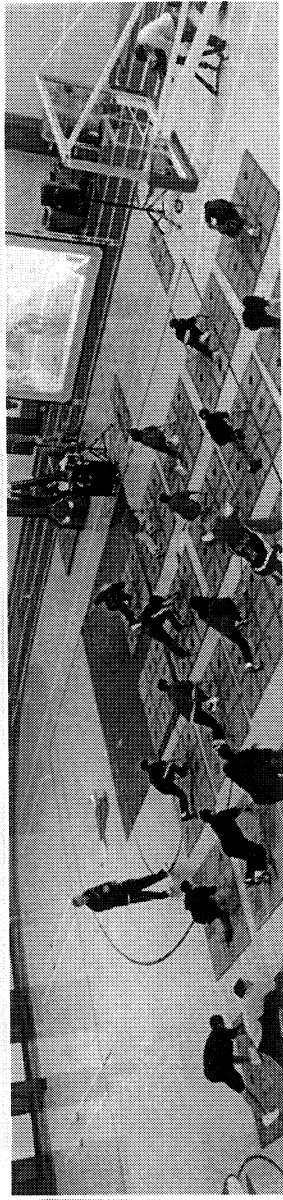
**For any technology-related questions (CPU & Projector), please contact DELL™ GOLD TECHNICAL SUPPORT 24/7 at (866) 461-3355.**

**For any HOPSports-related questions, please contact HOPSupport at (866) 762-4677 between 9 a.m. & 5 p.m. (PT), Monday through Friday. Or, e-mail your questions to [support@HOPSports.com](mailto:support@HOPSports.com).**

# HOPSPORTS®



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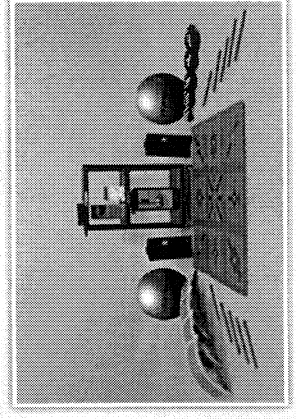
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HTS: Basic

## HOPSports Training System - Basic

What's Included with the HOPSports Training System - Basic?

- Over 250 Lessons Plus Additional Content Available as Developed
  - 1 0 Mats
  - 3 0 HOPSticks
  - 6 0 SandBells
  - 1 0 T-Bows
  - 5 Ba llast Balls
  - 1 Computer
  - 1 Digital HD Projector
  - 1 Fender Portable Sound System
  - 1 Remote Control
  - 1 AV Portable Cart
- Ph one and Online Support for School Staff



Pre-Loaded Lessons Include:

- |                        |   |
|------------------------|---|
| <b>Arts:</b>           | Dance, Music, Performing Arts, Visual Arts, and More  |
| <b>Fitness Skills:</b> | Circuit Training, Cheerleading, Core Strength, Cool Downs, Flexibility, Functional Training, Martial Arts, Meditation, Yoga, Warm Ups, and More |
| <b>Sport Skills:</b>   | Baseball, Basketball, Football, Golf, Rowing, Soccer, Swimming, Volleyball, and More  |
| <b>Educational:</b>    | Advocacy, Anti-Obesity, Anti-Smoking, Careers, Character Development, Environmental, Health, Nutrition, Volunteerism, and More                  |
| <b>Entertainment:</b>  | Cartoons, Music, Sports Highlights, and More  |

Browse

HOPSports Solution

HOPSports Solution

### The Challenge

The message is incongruent: fighting childhood obesity as a national initiative at the same time that health and physical education budgets are severely cut, in some cases to the point of extinction. It does take a village to raise a child, and HOPSports' steadfast mission is to promote healthy and active communities, one child and family at a time. Currently in 1,000 schools, after-school programs, recreation and treatment facilities, and US military bases world-wide, HOPSports bridges the gap between the home, school and community to encourage lifelong active, healthy lifestyles.

9

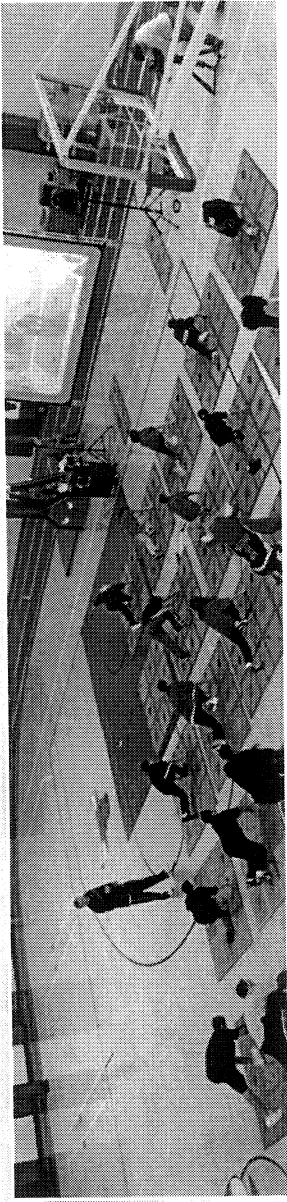
### The Solution

The HOPSports mission is to help move a healthier generation forward by combining fitness and fun, learning and entertainment. HOPSports continues to build upon a legendary 20-year reputation of pioneering innovative training techniques and technologies years ahead of their time. HOPSports invites you to experience a new way of learning through movement: connective, interactive, and limitless as the imagination!

- Research based content combining education and movement
- Recognized leader in content aggregation including lessons presented by world-class athletes, doctors, nutritionists, and recognized celebrities
- First Lady Michelle Obama references HOPSports as a curative solution to childhood obesity in her address before the National Association of Governors meeting, February 20, 2010
- HOPSports' innovative platform combines physical activity, education and entertainment
- A global health and wellness network reaching classrooms, schools, homes, workplaces and community centers



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NFL Charities

NFL Charities

NFL Charities is the cornerstone of the National Football League's commitment to community service.

Tools



As part of the NFL's comprehensive youth health and fitness platform, NFL Charities has teamed with HOPSports in many NFL markets to help create a balanced and healthy lifestyle for kids through the HOPSports Training System. Participating teams include: Atlanta Falcons , Carolina Panthers , Houston Texans , Philadelphia Eagles , Seattle Seahawks , St. Louis Rams, Buffalo Bills, Detroit Lions, Washington Redskins, New England Patriots, Tampa Bay Buccaneers, and the Cincinnati Bengals.



[NFL Charities](#)

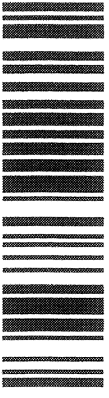
# Quote

09/28/2012

## HOPSports

HOPSports  
 24715 Avenue Rockefeller  
 Valencia, CA 91355  
 UNITED STATES  
 Phone: (866)762-4677  
 FAX: (661) 702-8929  
 Email: rroot@hopsports.com

11637



### Bill To:

St. Louis Public Schools  
 801 N. 11th St.  
 St. Louis, MO 63101  
 UNITED STATES  
 Phone: 314-345-4403  
 Email: margaret.white@slps.org

### Ship To:

St. Louis Public Schools  
 801 N. 11th St.  
 St. Louis, MO 63101  
 UNITED STATES

Contact: St. Louis Public Schools

Customer: St. Louis Public Schools

Seller	Payment Terms	FOB Point	Shipping Terms	Carrier	Requested Ship Date
admin	COD	Origin	Prepaid & Billed	Will Call	09/26/2012

Item #	Type	Number / Description	Unit Price	Qty Ordered	Total Price
1	Sale	1001 - Sandbell 4lbs	\$ 9.00	36 ea	\$ 324.00
2	Sale	1011 - Sandbell 6lbs	\$ 10.00	36 ea	\$ 360.00
3	Sale	1021 - Sandbell 8lbs	\$ 12.00	36 ea	\$ 432.00
4	Sale	112 - HOPSports Training Mat	\$ 100.00	15 ea	\$ 1,500.00
5	Sale	140 - HOPSports Lesson Plans (loaded on CPU)	\$ 12,500.00	3 ea	\$ 37,500.00
6	Sale	250 - Dell Latitude E6530	\$ 2,000.00	3 ea	\$ 6,000.00
7	Sale	243 - Passport 300 Pro	\$ 850.00	3 ea	\$ 2,550.00
8	Sale	330 - RF Remote control for Windows	\$ 40.00	3 ea	\$ 120.00
9	Sale	812 - 54" AV Cart with Electric	\$ 245.00	3 ea	\$ 735.00
10	Sale	131 - HOPSticks	\$ 8.00	90 ea	\$ 720.00
11	Sale	1101 - T-Bow	\$ 130.00	30 ea	\$ 3,900.00
12	Sale	232 - Dell 1510X Projector	\$ 985.00	3 ea	\$ 2,955.00
13	Sale	190 - Training	\$ 2,500.00	1 d	\$ 2,500.00
14	Shipping	S&H - Full System - Shipping and Handling	\$ 2,500.00	1 ea	\$ 2,500.00

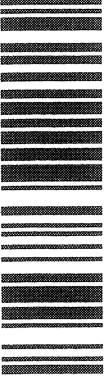
# Quote

09/28/2012

## HOPSports

HOPSports  
24715 Avenue Rockefeller  
Valencia, CA 91355  
UNITED STATES  
Phone: (866)762-4677  
FAX: (661) 702-8929  
Email: root@hopsports.com

11637



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SubTotal:	\$ 62,096.00
Sales Tax:	\$ 0.00
<b>TOTAL:</b>	<b>\$ 62,096.00</b>

This quote shall remain valid for 30 calendar days after the date of issuance unless sooner terminated by written notice. Prices quoted are subject to added charges levied by any government taxing authority, all of which shall be paid by Buyer.







# BOARD RESOLUTION

Date: November 2, 2012

Agenda Item: 11-15-12-01

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved:  
Acceptance of Funds/Funding

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve the acceptance of funds from the U.S. Department of Education for the "We Love Reading!" Book Club Grant. The grant will be for a period of two years and will total \$749,894 (Year 1: \$710,097 and Year 2: \$39,797).

**BACKGROUND:** The "We Love Reading!" Book Club will be implemented in the District's 16 lowest performing elementary schools and will serve students in grades kindergarten through grade 2. The project will: 1) Upgrade library collections, 2) Integrate digital learning technologies into the literacy curriculum, and 3) Build strong literacy-related connections among the classroom, the library media center and the home.

Accountability Plan Goals: Goal III: Facilities, Resources Support      Objective/Strategy: III

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 847-W8-293-2218	Non-GOB	Requisition #:
Amount: \$749,894.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Acceptance Amount: \$749,894.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Development

Requestor: L. Riekas & S. Smith-Anderson

Angela Banks, Budget Director

Dr. Nicole Williams, Dep. Supt., Academics

Leon Fisher, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent



**US Department of Education  
Washington, D.C. 20202**

**GRANT AWARD NOTIFICATION**

<b>1</b>	<b>RECIPIENT NAME</b> Board of Education of the City of St. Louis Academic Office 801 North 11th Street St. Louis, MO 63101 - 1015	<b>2</b>	<b>AWARD INFORMATION</b> PR/AWARD NUMBER S215G120048 ACTION NUMBER 0 ACTION TYPE New AWARD TYPE Discretionary										
<b>3</b>	<b>PROJECT STAFF</b> <b>RECIPIENT PROJECT DIRECTOR</b> Sheila Smith-Anderson (314) 345-4486 sheila.smith-anderson@slps.org <b>EDUCATION PROGRAM CONTACT</b> Peter D Eldridge (202) 260-2514 peter.eldridge@ed.gov <b>EDUCATION PAYMENT HOTLINE</b> GS PAYEE 888-336-8930 HELPDESK edcaps.user@ed.gov	<b>4</b>	<b>PROJECT TITLE</b> 84.215G The "We Love Reading!!" Book Club										
<b>5</b>	<b>KEY PERSONNEL</b> <table border="0"> <tr> <td><b>NAME</b></td> <td><b>TITLE</b></td> <td><b>LEVEL OF EFFORT</b></td> </tr> <tr> <td>Sheila Smith Anderson</td> <td>Project Director</td> <td>0 %</td> </tr> </table>			<b>NAME</b>	<b>TITLE</b>	<b>LEVEL OF EFFORT</b>	Sheila Smith Anderson	Project Director	0 %				
<b>NAME</b>	<b>TITLE</b>	<b>LEVEL OF EFFORT</b>											
Sheila Smith Anderson	Project Director	0 %											
<b>6</b>	<b>AWARD PERIODS</b> <table border="0"> <tr> <td><b>BUDGET PERIOD</b></td> <td>10/01/2012 - 09/30/2013</td> </tr> <tr> <td><b>PERFORMANCE PERIOD</b></td> <td>10/01/2012 - 09/30/2014</td> </tr> </table> <b>FUTURE BUDGET PERIODS</b> <table border="0"> <tr> <td><b>BUDGET PERIOD</b></td> <td><b>DATE</b></td> <td><b>AMOUNT</b></td> </tr> <tr> <td>2</td> <td>10/01/2013 - 09/30/2014</td> <td>\$39,796.00</td> </tr> </table>			<b>BUDGET PERIOD</b>	10/01/2012 - 09/30/2013	<b>PERFORMANCE PERIOD</b>	10/01/2012 - 09/30/2014	<b>BUDGET PERIOD</b>	<b>DATE</b>	<b>AMOUNT</b>	2	10/01/2013 - 09/30/2014	\$39,796.00
<b>BUDGET PERIOD</b>	10/01/2012 - 09/30/2013												
<b>PERFORMANCE PERIOD</b>	10/01/2012 - 09/30/2014												
<b>BUDGET PERIOD</b>	<b>DATE</b>	<b>AMOUNT</b>											
2	10/01/2013 - 09/30/2014	\$39,796.00											
<b>7</b>	<b>AUTHORIZED FUNDING</b> <table border="0"> <tr> <td>THIS ACTION</td> <td>\$710,097.00</td> </tr> <tr> <td>BUDGET PERIOD</td> <td>\$710,097.00</td> </tr> <tr> <td>PERFORMANCE PERIOD</td> <td>\$710,097.00</td> </tr> </table>			THIS ACTION	\$710,097.00	BUDGET PERIOD	\$710,097.00	PERFORMANCE PERIOD	\$710,097.00				
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BUDGET PERIOD	\$710,097.00												
PERFORMANCE PERIOD	\$710,097.00												
<b>8</b>	<b>ADMINISTRATIVE INFORMATION</b> DUNS/SSN 079906178 REGULATIONS EDGAR AS APPLICABLE ATTACHMENTS A, B OESE, C, E1, E2, E4, E5, E6, E7, F, N, O, S, U, V, W, j												
<b>9</b>	<b>LEGISLATIVE AND FISCAL DATA</b> <b>AUTHORITY:</b> PL 112-74 V, PART D, SUBPART 1 ELEMENTARY AND SECONDARY EDUCATION ACT, AS AMENDED BY NCLB <b>PROGRAM TITLE:</b> FUND FOR THE IMPROVEMENT OF EDUCATION <b>CFDA/SUBPROGRAM NO:</b> 84.215G												





# BOARD RESOLUTION

Date: November 2, 2012

Agenda Item : 11-15-12-3a

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved:  
Agency/Partnership Agreement

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** Approval of Notification of Assurances for A+ Public High Schools to DESE for Alternative St. Louis Public Schools including: Griscom, Fresh Start @ Meda P (South), Fresh Start @ Sumner (North), Multiple Pathways @ Stevens, Innovative Concept Academy@ Blewett, International Welcome School - New American Preparatory Academy, ACE @ Northwest, ACE @ Roosevelt, ACE @Gateway, and ACE @ Sumner. There is no cost to the district.

**BACKGROUND:** All St. Louis Public High Schools are currently designated as A+ High Schools by the Missouri Department of Elementary and Secondary Education (DESE) and last month permission was granted by the Special Administrative Board to submit two new high schools approved for A+ designation. Subsequently, a communication from DESE stated that our alternative schools must be designated as A+ schools for students attending these schools to participate in the A+ Schools Program. DESE must be sent Notification of Assurances for A+ Public High Schools indicating the district's commitment to operate the St. Louis Alternative Public Schools as A+ Schools. The new schools will be designated as A+ Schools in April, 2013 by DESE and seniors who qualify are eligible to be "A+ Eligible" this Spring, 2013. This is to be the last year for adding high schools and their alternative schools to the A+ Schools Program. MSIP: 9.1.2; 9.4.3; CSIP: Page 7 - 4, 5, & 6.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.8

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:	Requisition #:
Amount:	
Fund Source:	Requisition #:
Amount:	
Fund Source:	Requisition #:
Amount:	
\$ 0.00	<input type="checkbox"/> Pending Funding Availability Vendor #:

Department: Academic Office

Requestor: Dr. James Dishman

Angela Banks, Budget Director

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Leon Fisher, CFO/Treasurer

11/2/2012

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



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 OFFICE OF QUALITY SCHOOLS  
 P.O. BOX 480 JEFFERSON CITY, MO 65102-0480  
 (573) 751-9094 FAX (573) 522-1759

**FINAL NOTIFICATION OF ASSURANCES FOR A+ PUBLIC HIGH SCHOOLS**

SECTION I. SCHOOL INFORMATION	
SCHOOL DISTRICT NAME St. Louis Public Schools	COUNTY-DISTRICT CODE 1-1-5-1-1-5
HIGH SCHOOL NAME Griscom	BUILDING NUMBER 1-0-1-5
TELEPHONE NUMBER (314) 552-2219	FAX NUMBER (314) 535-2511
DATE January 7, 2013	

SECTION II. SCHOOL DISTRICT COMMITMENT
<p>The administrators, staff, teachers and interested community of this school have made the decision to start and support the A+ Schools Program, therefore, we agree to:</p> <ol style="list-style-type: none"> <li>1) Specify the knowledge, skills and competencies that students must demonstrate to successfully complete any individual course offered by the school, and any course of studies which will qualify a student for graduation;</li> <li>2) Require rigorous coursework and eliminate all general track courses;</li> <li>3) Administer a comprehensive guidance plan;</li> <li>4) Include in the district and building level improvement plans the following: All students graduate from high school; complete a selection of high school studies that is rigorous; proceed from high school graduation to a college, postsecondary career/technical school or high-wage job with the skills necessary to succeed;</li> <li>5) Establish procedures to identify students who are at risk of dropping out of school and intervention services to be used to meet the needs of such students; and</li> <li>6) Sustain planning, implementation and evaluation efforts and report any requested documentation and/or reports necessary to determine continuous improvement and positive performance of the A+ Schools Program.</li> </ol>

SECTION III. STUDENT REQUIREMENTS
<p>The administrators, staff and teachers will require students to meet the following requirements in order to become eligible for A+ funding and to attend a public community college or career-technical school following graduation:</p> <ol style="list-style-type: none"> <li>1) Attend a Missouri public high school for three years immediately prior to graduation;</li> <li>2) Maintain a 2.5 GPA;</li> <li>3) Maintain 95% attendance over the four years of high school;</li> <li>4) Maintain a record of good citizenship;</li> <li>5) Complete 50 hours of unpaid tutoring and/or mentoring; and</li> <li>6) Sign an A+ agreement.</li> </ol>

SECTION IV. SIGNATURES	
SCHOOL BOARD PRESIDENT	TELEPHONE NUMBER (314) 345-2230
Printed Name: Rick Sullivan	DATE
SUPERINTENDENT	EMAIL: Rick.Sullivan@slps.org
Printed Name: Kelvin R. Adams PhD	TELEPHONE NUMBER (314) 345-2500
BUILDING PRINCIPAL	EMAIL: Kelvin.Adams@slps.org
Printed Name: Michael Triplett	TELEPHONE NUMBER (314) 552-2219
	DATE

\*The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Inquiries related to Department programs may be directed to the Jefferson State Office Building, Title IX Coordinator, 7th Floor, 205 Jefferson Street, Jefferson City, Missouri 65102-0480; telephone number 573-751-4212.\*



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**FINAL NOTIFICATION OF ASSURANCES FOR A+ PUBLIC HIGH SCHOOLS**

SECTION I. SCHOOL INFORMATION	
SCHOOL DISTRICT NAME St. Louis Public Schools	COUNTY-DISTRICT CODE 1-1-5-1-1-5
HIGH SCHOOL NAME Fresh Start @ Meda P (South)	DATE January 7, 2013
TELEPHONE NUMBER (314) 771-4626	BUILDING NUMBER _____
	FAX NUMBER _____

SECTION II. SCHOOL DISTRICT COMMITMENT
<p>The administrators, staff, teachers and interested community of this school have made the decision to start and support the A+ Schools Program, therefore, we agree to:</p> <ol style="list-style-type: none"> <li>1) Specify the knowledge, skills and competencies that students must demonstrate to successfully complete any individual course offered by the school, and any course of studies which will qualify a student for graduation;</li> <li>2) Require rigorous coursework and eliminate all general track courses;</li> <li>3) Administer a comprehensive guidance plan;</li> <li>4) Include in the district and building level improvement plans the following: All students graduate from high school; complete a selection of high school studies that is rigorous; proceed from high school graduation to a college, postsecondary career/technical school or high-wage job with the skills necessary to succeed;</li> <li>5) Establish procedures to identify students who are at risk of dropping out of school and intervention services to be used to meet the needs of such students; and</li> <li>6) Sustain planning, implementation and evaluation efforts and report any requested documentation and/or reports necessary to determine continuous improvement and positive performance of the A+ Schools Program.</li> </ol>

SECTION III. STUDENT REQUIREMENTS
<p>The administrators, staff and teachers will require students to meet the following requirements in order to become eligible for A+ funding and to attend a public community college or career-technical school following graduation:</p> <ol style="list-style-type: none"> <li>1) Attend a Missouri public high school for three years immediately prior to graduation;</li> <li>2) Maintain a 2.5 GPA;</li> <li>3) Maintain 95% attendance over the four years of high school;</li> <li>4) Maintain a record of good citizenship;</li> <li>5) Complete 50 hours of unpaid tutoring and/or mentoring; and</li> <li>6) Sign an A+ agreement.</li> </ol>

SECTION IV. SIGNATURES	
SCHOOL BOARD PRESIDENT	TELEPHONE NUMBER (314) 345-2230
Printed Name: Rick Sullivan	DATE
SUPERINTENDENT	EMAIL: Rick.Sullivan@slps.org
Printed Name: Kelvin R. Adams PhD	TELEPHONE NUMBER (314) 345-2500
BUILDING PRINCIPAL	DATE
Printed Name: Debra Powell-Childress	EMAIL: Kelvin.Adams@slps.org
	TELEPHONE NUMBER (314) 771-4626
	DATE

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**FINAL NOTIFICATION OF ASSURANCES FOR A+ PUBLIC HIGH SCHOOLS**

SECTION I. SCHOOL INFORMATION	
SCHOOL DISTRICT NAME St. Louis Public Schools	COUNTY-DISTRICT CODE 1-1-5-1-1-5
HIGH SCHOOL NAME Fresh Start @ Summer (North)	DATE January 7, 2013
TELEPHONE NUMBER (314) 531-2220	BUILDING NUMBER _____
	FAX NUMBER _____

SECTION II. SCHOOL DISTRICT COMMITMENT
<p>The administrators, staff, teachers and interested community of this school have made the decision to start and support the A+ Schools Program, therefore, we agree to:</p> <ol style="list-style-type: none"> <li>1) Specify the knowledge, skills and competencies that students must demonstrate to successfully complete any individual course offered by the school, and any course of studies which will qualify a student for graduation;</li> <li>2) Require rigorous coursework and eliminate all general track courses;</li> <li>3) Administer a comprehensive guidance plan;</li> <li>4) Include in the district and building level improvement plans the following: All students graduate from high school; complete a selection of high school studies that is rigorous; proceed from high school graduation to a college, postsecondary career/technical school or high-wage job with the skills necessary to succeed;</li> <li>5) Establish procedures to identify students who are at risk of dropping out of school and intervention services to be used to meet the needs of such students; and</li> <li>6) Sustain planning, implementation and evaluation efforts and report any requested documentation and/or reports necessary to determine continuous improvement and positive performance of the A+ Schools Program.</li> </ol>

SECTION III. STUDENT REQUIREMENTS
<p>The administrators, staff and teachers will require students to meet the following requirements in order to become eligible for A+ funding and to attend a public community college or career-technical school following graduation:</p> <ol style="list-style-type: none"> <li>1) Attend a Missouri public high school for three years immediately prior to graduation;</li> <li>2) Maintain a 2.5 GPA;</li> <li>3) Maintain 95% attendance over the four years of high school;</li> <li>4) Maintain a record of good citizenship;</li> <li>5) Complete 50 hours of unpaid tutoring and/or mentoring; and</li> <li>6) Sign an A+ agreement.</li> </ol>

SECTION IV. SIGNATURES	
SCHOOL BOARD PRESIDENT	TELEPHONE NUMBER (314) 345-2230
Printed Name: Rick Sullivan	DATE
SUPERINTENDENT	EMAIL: Rick.Sullivan@s1ps.org
Printed Name: Kelvin R. Adams PhD	TELEPHONE NUMBER (314) 345-2500
BUILDING PRINCIPAL	DATE
Printed Name: Stanley Green	EMAIL: Kelvin.Adams@s1ps.org
	TELEPHONE NUMBER (314) 531-2220
	DATE

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**FINAL NOTIFICATION OF ASSURANCES FOR A+ PUBLIC HIGH SCHOOLS**

SECTION I. SCHOOL INFORMATION	
SCHOOL DISTRICT NAME St. Louis Public Schools	COUNTY-DISTRICT CODE 1-1-5-1-1-5
HIGH SCHOOL NAME Multiple Pathways @ Stevens	DATE January 7, 2013
TELEPHONE NUMBER (314) 452-7919	BUILDING NUMBER _____
	FAX NUMBER _____

**SECTION II. SCHOOL DISTRICT COMMITMENT**

The administrators, staff, teachers and interested community of this school have made the decision to start and support the A+ Schools Program, therefore, we agree to:

- 1) Specify the knowledge, skills and competencies that students must demonstrate to successfully complete any individual course offered by the school, and any course of studies which will qualify a student for graduation;
- 2) Require rigorous coursework and eliminate all general track courses;
- 3) Administer a comprehensive guidance plan;
- 4) Include in the district and building level improvement plans the following: All students graduate from high school; complete a selection of high school studies that is rigorous; proceed from high school graduation to a college, postsecondary career/technical school or high-wage job with the skills necessary to succeed;
- 5) Establish procedures to identify students who are at risk of dropping out of school and intervention services to be used to meet the needs of such students; and
- 6) Sustain planning, implementation and evaluation efforts and report any requested documentation and/or reports necessary to determine continuous improvement and positive performance of the A+ Schools Program.

**SECTION III. STUDENT REQUIREMENTS**

The administrators, staff and teachers will require students to meet the following requirements in order to become eligible for A+ funding and to attend a public community college or career-technical school following graduation:

- 1) Attend a Missouri public high school for three years immediately prior to graduation;
- 2) Maintain a 2.5 GPA;
- 3) Maintain 95% attendance over the four years of high school;
- 4) Maintain a record of good citizenship;
- 5) Complete 50 hours of unpaid tutoring and/or mentoring; and
- 6) Sign an A+ agreement.

**SECTION IV. SIGNATURES**

SCHOOL BOARD PRESIDENT	TELEPHONE NUMBER	DATE
Printed Name: Rick Sullivan	(314) 345-2230	
SUPERINTENDENT	EMAIL: Rick.Sullivan@s1ps.org	
Printed Name: Kelvin R. Adams PhD	TELEPHONE NUMBER (314) 345-2500	DATE
BUILDING PRINCIPAL	EMAIL: Kelvin.Adams@s1ps.org	
Printed Name: Terrell Henderson	TELEPHONE NUMBER (314) 452-7919	DATE

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**FINAL NOTIFICATION OF ASSURANCES FOR A+ PUBLIC HIGH SCHOOLS**

SECTION I. SCHOOL INFORMATION		
SCHOOL DISTRICT NAME St. Louis Public Schools	COUNTY-DISTRICT CODE 1-1-5-1-1-5	DATE January 7, 2013
HIGH SCHOOL NAME Innovative Concept Academy @ Blewett	BUILDING NUMBER _____	
TELEPHONE NUMBER (314) 231-7738	FAX NUMBER _____	

**SECTION II. SCHOOL DISTRICT COMMITMENT**

The administrators, staff, teachers and interested community of this school have made the decision to start and support the A+ Schools Program, therefore, we agree to:

- 1) Specify the knowledge, skills and competencies that students must demonstrate to successfully complete any individual course offered by the school, and any course of studies which will qualify a student for graduation;
- 2) Require rigorous coursework and eliminate all general track courses;
- 3) Administer a comprehensive guidance plan;
- 4) Include in the district and building level improvement plans the following: All students graduate from high school; complete a selection of high school studies that is rigorous; proceed from high school graduation to a college, postsecondary career/technical school or high-wage job with the skills necessary to succeed;
- 5) Establish procedures to identify students who are at risk of dropping out of school and intervention services to be used to meet the needs of such students; and
- 6) Sustain planning, implementation and evaluation efforts and report any requested documentation and/or reports necessary to determine continuous improvement and positive performance of the A+ Schools Program.

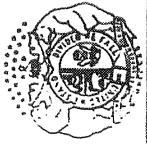
**SECTION III. STUDENT REQUIREMENTS**

The administrators, staff and teachers will require students to meet the following requirements in order to become eligible for A+ funding and to attend a public community college or career-technical school following graduation:

- 1) Attend a Missouri public high school for three years immediately prior to graduation;
- 2) Maintain a 2.5 GPA;
- 3) Maintain 95% attendance over the four years of high school;
- 4) Maintain a record of good citizenship;
- 5) Complete 50 hours of unpaid tutoring and/or mentoring; and
- 6) Sign an A+ agreement.

SECTION IV. SIGNATURES		
SCHOOL BOARD PRESIDENT	TELEPHONE NUMBER (314) 345-2230	DATE
Printed Name: Rick Sullivan	EMAIL: Rick.Sullivan@s1ps.org	
SUPERINTENDENT	TELEPHONE NUMBER (314) 345-2500	DATE
Printed Name: Kelvin R. Adams PhD	EMAIL: Kelvin.Adams@s1ps.org	
BUILDING PRINCIPAL	TELEPHONE NUMBER (314) 231-7738	DATE
Printed Name: Michael Triplett		

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**FINAL NOTIFICATION OF ASSURANCES FOR A+ PUBLIC HIGH SCHOOLS**

SECTION I. SCHOOL INFORMATION	
SCHOOL DISTRICT NAME St. Louis Public Schools	COUNTY-DISTRICT CODE 1-1-5-1-1-5
HIGH SCHOOL NAME International Welcome School- New American Preparatory Academy	DATE January 7, 2013
TELEPHONE NUMBER (314) 776-3285	BUILDING NUMBER _____
	FAX NUMBER _____

SECTION II. SCHOOL DISTRICT COMMITMENT
<p>The administrators, staff, teachers and interested community of this school have made the decision to start and support the A+ Schools Program, therefore, we agree to:</p> <ol style="list-style-type: none"> <li>1) Specify the knowledge, skills and competencies that students must demonstrate to successfully complete any individual course offered by the school, and any course of studies which will qualify a student for graduation;</li> <li>2) Require rigorous coursework and eliminate all general track courses;</li> <li>3) Administer a comprehensive guidance plan;</li> <li>4) Include in the district and building level improvement plans the following: All students graduate from high school; complete a selection of high school studies that is rigorous; proceed from high school graduation to a college, postsecondary career/technical school or high-wage job with the skills necessary to succeed;</li> <li>5) Establish procedures to identify students who are at risk of dropping out of school and intervention services to be used to meet the needs of such students; and</li> <li>6) Sustain planning, implementation and evaluation efforts and report any requested documentation and/or reports necessary to determine continuous improvement and positive performance of the A+ Schools Program.</li> </ol>

SECTION III. STUDENT REQUIREMENTS
<p>The administrators, staff and teachers will require students to meet the following requirements in order to become eligible for A+ funding and to attend a public community college or career-technical school following graduation:</p> <ol style="list-style-type: none"> <li>1) Attend a Missouri public high school for three years immediately prior to graduation;</li> <li>2) Maintain a 2.5 GPA;</li> <li>3) Maintain 95% attendance over the four years of high school;</li> <li>4) Maintain a record of good citizenship;</li> <li>5) Complete 50 hours of unpaid tutoring and/or mentoring; and</li> <li>6) Sign an A+ agreement.</li> </ol>

SECTION IV. SIGNATURES	
SCHOOL BOARD PRESIDENT	TELEPHONE NUMBER (314) 345-2230
Printed Name:  Rick Sullivan	DATE
SUPERINTENDENT	EMAIL: Rick.Sullivan@slps.org
Printed Name:  Kelvin R. Adams PhD	TELEPHONE NUMBER (314) 345-2500
BUILDING PRINCIPAL	DATE
Printed Name:  Nahed Chapman	EMAIL: Kelvin.Adams@slps.org
	TELEPHONE NUMBER (314) 776-3285
	DATE

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 (573) 751-9094 FAX (573) 522-1759

**FINAL NOTIFICATION OF ASSURANCES FOR A+ PUBLIC HIGH SCHOOLS**

SECTION I. SCHOOL INFORMATION	
SCHOOL DISTRICT NAME St. Louis Public Schools	COUNTY-DISTRICT CODE 1-1-5-1-1-5
HIGH SCHOOL NAME ACE @ Northwest	DATE January 7, 2013
TELEPHONE NUMBER (314) 389-1212	BUILDING NUMBER _____
	FAX NUMBER _____

**SECTION II. SCHOOL DISTRICT COMMITMENT**

The administrators, staff, teachers and interested community of this school have made the decision to start and support the A+ Schools Program, therefore, we agree to:

- 1) Specify the knowledge, skills and competencies that students must demonstrate to successfully complete any individual course offered by the school, and any course of studies which will qualify a student for graduation;
- 2) Require rigorous coursework and eliminate all general track courses;
- 3) Administer a comprehensive guidance plan;
- 4) Include in the district and building level improvement plans the following: All students graduate from high school; complete a selection of high school studies that is rigorous; proceed from high school graduation to a college, postsecondary career/technical school or high-wage job with the skills necessary to succeed;
- 5) Establish procedures to identify students who are at risk of dropping out of school and intervention services to be used to meet the needs of such students; and
- 6) Sustain planning, implementation and evaluation efforts and report any requested documentation and/or reports necessary to determine continuous improvement and positive performance of the A+ Schools Program.

**SECTION III. STUDENT REQUIREMENTS**

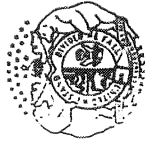
The administrators, staff and teachers will require students to meet the following requirements in order to become eligible for A+ funding and to attend a public community college or career-technical school following graduation:

- 1) Attend a Missouri public high school for three years immediately prior to graduation;
- 2) Maintain a 2.5 GPA;
- 3) Maintain 95% attendance over the four years of high school;
- 4) Maintain a record of good citizenship;
- 5) Complete 50 hours of unpaid tutoring and/or mentoring; and
- 6) Sign an A+ agreement.

**SECTION IV. SIGNATURES**

SCHOOL BOARD PRESIDENT	TELEPHONE NUMBER (314) 345-2230	DATE
Printed Name: Rick Sullivan	EMAIL: Rick.Sullivan@slps.org	
SUPERINTENDENT	TELEPHONE NUMBER (314) 345-2500	DATE
Printed Name: Kelvin R. Adams PhD	EMAIL: Kelvin.Adams@slps.org	
BUILDING PRINCIPAL	TELEPHONE NUMBER (314) 389-1212	DATE
Printed Name: Melanie Hale		

"The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Inquiries related to Department programs may be directed to the Jefferson State Office Building, Title IX Coordinator, 7th Floor, 205 Jefferson Street, Jefferson City, Missouri 65102-0480; telephone number 573-751-4212."



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
 OFFICE OF QUALITY SCHOOLS  
 P.O. BOX 480 JEFFERSON CITY, MO 65102-0480  
 (573) 751-9094 FAX (573) 522-1759

**FINAL NOTIFICATION OF ASSURANCES FOR A+ PUBLIC HIGH SCHOOLS**

**SECTION I. SCHOOL INFORMATION**

SCHOOL DISTRICT NAME St. Louis Public Schools	COUNTY-DISTRICT CODE 1-1-5-1-1-5	DATE January 7, 2013
HIGH SCHOOL NAME ACE @ Roosevelt	BUILDING NUMBER	
TELEPHONE NUMBER (314) 577-0344	FAX NUMBER	

**SECTION II. SCHOOL DISTRICT COMMITMENT**

The administrators, staff, teachers and interested community of this school have made the decision to start and support the A+ Schools Program, therefore, we agree to:

- 1) Specify the knowledge, skills and competencies that students must demonstrate to successfully complete any individual course offered by the school, and any course of studies which will qualify a student for graduation;
- 2) Require rigorous coursework and eliminate all general track courses;
- 3) Administer a comprehensive guidance plan;
- 4) Include in the district and building level improvement plans the following: All students graduate from high school; complete a selection of high school studies that is rigorous; proceed from high school graduation to a college, postsecondary career/technical school or high-wage job with the skills necessary to succeed;
- 5) Establish procedures to identify students who are at risk of dropping out of school and intervention services to be used to meet the needs of such students; and
- 6) Sustain planning, implementation and evaluation efforts and report any requested documentation and/or reports necessary to determine continuous improvement and positive performance of the A+ Schools Program.

**SECTION III. STUDENT REQUIREMENTS**

The administrators, staff and teachers will require students to meet the following requirements in order to become eligible for A+ funding and to attend a public community college or career-technical school following graduation:

- 1) Attend a Missouri public high school for three years immediately prior to graduation;
- 2) Maintain a 2.5 GPA;
- 3) Maintain 95% attendance over the four years of high school;
- 4) Maintain a record of good citizenship;
- 5) Complete 50 hours of unpaid tutoring and/or mentoring; and
- 6) Sign an A+ agreement.

**SECTION IV. SIGNATURES**

SCHOOL BOARD PRESIDENT	TELEPHONE NUMBER	DATE
Printed Name:  Rick Sullivan SUPERINTENDENT	(314) 345-2230 EMAIL: Rick.Sullivan@slps.org	
Printed Name:  Kelvin R. Adams PhD BUILDING PRINCIPAL	(314) 345-2500 EMAIL: Kelvin.Adams@slps.org	
Printed Name:  Barb Doerfler		

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 (573) 751-9094 FAX (573) 522-1759

**FINAL NOTIFICATION OF ASSURANCES FOR A+ PUBLIC HIGH SCHOOLS**

SECTION I. SCHOOL INFORMATION		
SCHOOL DISTRICT NAME St. Louis Public Schools	COUNTY-DISTRICT CODE 1-1-5-1-1-5	DATE January 7, 2013
HIGH SCHOOL NAME ACE @ Gateway	BUILDING NUMBER _____	
TELEPHONE NUMBER (314) 644-6330	FAX NUMBER _____	

SECTION II. SCHOOL DISTRICT COMMITMENT
<p>The administrators, staff, teachers and interested community of this school have made the decision to start and support the A+ Schools Program, therefore, we agree to:</p> <ol style="list-style-type: none"> <li>1) Specify the knowledge, skills and competencies that students must demonstrate to successfully complete any individual course offered by the school, and any course of studies which will qualify a student for graduation;</li> <li>2) Require rigorous coursework and eliminate all general track courses;</li> <li>3) Administer a comprehensive guidance plan;</li> <li>4) Include in the district and building level improvement plans the following: All students graduate from high school; complete a selection of high school studies that is rigorous; proceed from high school graduation to a college, postsecondary career/technical school or high-wage job with the skills necessary to succeed;</li> <li>5) Establish procedures to identify students who are at risk of dropping out of school and intervention services to be used to meet the needs of such students; and</li> <li>6) Sustain planning, implementation and evaluation efforts and report any requested documentation and/or reports necessary to determine continuous improvement and positive performance of the A+ Schools Program.</li> </ol>

SECTION III. STUDENT REQUIREMENTS
<p>The administrators, staff and teachers will require students to meet the following requirements in order to become eligible for A+ funding and to attend a public community college or career-technical school following graduation:</p> <ol style="list-style-type: none"> <li>1) Attend a Missouri public high school for three years immediately prior to graduation;</li> <li>2) Maintain a 2.5 GPA;</li> <li>3) Maintain 95% attendance over the four years of high school;</li> <li>4) Maintain a record of good citizenship;</li> <li>5) Complete 50 hours of unpaid tutoring and/or mentoring; and</li> <li>6) Sign an A+ agreement.</li> </ol>

SECTION IV. SIGNATURES		
SCHOOL BOARD PRESIDENT	TELEPHONE NUMBER	DATE
Printed Name: Rick Sullivan SUPERINTENDENT	(314) 345-2230 EMAIL: Rick.Sullivan@s1ps.org	
BUILDING PRINCIPAL	TELEPHONE NUMBER	DATE
Printed Name: Kelvin R. Adams PhD	(314) 345-2500 EMAIL: Kelvin.Adams@s1ps.org	
	TELEPHONE NUMBER	DATE
Printed Name: Christina Deitz	(314) 644-6330	

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**FINAL NOTIFICATION OF ASSURANCES FOR A+ PUBLIC HIGH SCHOOLS**

SECTION I. SCHOOL INFORMATION	
SCHOOL DISTRICT NAME St. Louis Public Schools	COUNTY-DISTRICT CODE 1-1-5-1-1-5
HIGH SCHOOL NAME ACE @ Sumner	DATE January 7, 2013
TELEPHONE NUMBER (314) 371-1437	BUILDING NUMBER _____
	FAX NUMBER _____

**SECTION II. SCHOOL DISTRICT COMMITMENT**

The administrators, staff, teachers and interested community of this school have made the decision to start and support the A+ Schools Program, therefore, we agree to:

- 1) Specify the knowledge, skills and competencies that students must demonstrate to successfully complete any individual course offered by the school, and any course of studies which will qualify a student for graduation;
- 2) Require rigorous coursework and eliminate all general track courses;
- 3) Administer a comprehensive guidance plan;
- 4) Include in the district and building level improvement plans the following: All students graduate from high school; complete a selection of high school studies that is rigorous; proceed from high school graduation to a college, postsecondary career/technical school or high-wage job with the skills necessary to succeed;
- 5) Establish procedures to identify students who are at risk of dropping out of school and intervention services to be used to meet the needs of such students; and
- 6) Sustain planning, implementation and evaluation efforts and report any requested documentation and/or reports necessary to determine continuous improvement and positive performance of the A+ Schools Program.

**SECTION III. STUDENT REQUIREMENTS**

The administrators, staff and teachers will require students to meet the following requirements in order to become eligible for A+ funding and to attend a public community college or career-technical school following graduation:

- 1) Attend a Missouri public high school for three years immediately prior to graduation;
- 2) Maintain a 2.5 GPA;
- 3) Maintain 95% attendance over the four years of high school;
- 4) Maintain a record of good citizenship;
- 5) Complete 50 hours of unpaid tutoring and/or mentoring; and
- 6) Sign an A+ agreement.

SECTION IV. SIGNATURES	
SCHOOL BOARD PRESIDENT	TELEPHONE NUMBER (314) 345-2230
Printed Name: Rick Sullivan	DATE
SUPERINTENDENT	EMAIL: Rick.Sullivan@s1ps.org
Printed Name: Kelvin R. Adams PhD	TELEPHONE NUMBER (314) 345-2500
BUILDING PRINCIPAL	DATE
Printed Name: Jamie Atnip	EMAIL: Kelvin.Adams@s1ps.org
	TELEPHONE NUMBER (314) 371-1437
	DATE

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# BOARD RESOLUTION

Date: October 31, 2012      Agenda Item : 11-15-12-23  
 To: Dr. Kelvin R. Adams, Superintendent      Action:

From: Leon Fisher, CFO/Treasurer

Action to be Approved: Contract      Other Transaction Descriptors:  
 (i.e.: Sole Source, Ratification)

**SUBJECT:** To approve a contract with Gilmore Bell to provide post issuance bond compliance services for the period November 16, 2012 to June 30, 2013 at a cost not to exceed \$8,000.

**BACKGROUND:** There are new regulations that require much more significant post issuance compliance reporting and the regulations contain significant penalties for non-compliance. Gilmore Bell has been involved in the placement of the bonds approved under Proposition 5 and is already knowledgeable of the bond structure of the District.


Accountability Plan Goals: Goal III: Facilities, Resources Support      Objective/Strategy: III.C.


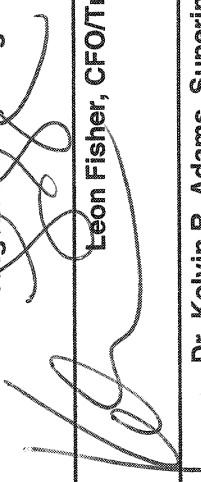
**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:	810-00-110-2321-6318	GOB	Requisition #:
Amount:	\$8,000.00		
Fund Source:			Requisition #:
Amount:			Requisition #:
Fund Source:			Vendor #:
Amount:			600006785

Department: Finance

Requestor:

  
 Mary M. Houlthar, Dep. Supt., Operations

  
 Angela Banks, Budget Director  
  
 Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent









# BOARD RESOLUTION

Date: November 7, 2012  
 To: Dr. Kelvin R. Adams, Superintendent  
 From: Dr. Alice Roach, Chief of Staff

Agenda Item : 12-13-12-01

Action:

Action to be Approved:  
 Memorandum of Understanding  
 Previous Board Resolution # 10-25-11-11  
 Prior Year Cost \$40,000.00

Other Transaction Descriptors:  
 (i.e.: Sole Source, Ratification)

**SUBJECT:** To ratify the Memorandum of Understanding (MOU) with the Greater Saint Louis Community Foundation on behalf of the Teacher Home Visit Program Fund to support the development and implementation of a Teacher Home Visit Program. The MOU is effective from July 1, 2012 to June 30, 2013. A cost associated with this program is the extra service pay to participating teachers (\$25.52 per visit) which will not exceed a total cost of \$66,000.00.

**BACKGROUND:** The program is an effort to support academic achievement and success for those students who are eligible for free and/or reduced lunch and those who are below grade level as measured by the State's assessment. Home visits can begin the process of breaking down barriers that often exist between schools, family and community. The goals are to improve student achievement, standardized test scores, attendance, classroom behavior and self-discipline, attitudes toward school, and parent and family involvement in education. The schools participating in the program this year are: Mallinckrodt, Dewey, Woerner, Clay, Humboldt, Wilkinson, Stix and Buder. This increases the number of schools participating in the program from 3 in 2011-12 to 8 in 2012-13.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: Various	GOB	Requisition #:
Amount: \$66,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$66,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Chief of Staff

Requestor:

Alice Roach  
 Dr. Alice Roach, Chief of Staff  
Blake Yøude  
 Blake Yøude, Dep. Supt., Institutional Advancement

Angela Banks  
 Angela Banks, Budget Director  
Leon Fisher  
 Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

# Memorandum of Understanding

## Performance Standard(s)

### Report

**Agency:** Greater Saint Louis Community Foundation on behalf of  
The Teacher Home Visit Program

**School:** Buder, Stix, Wilkinson

**From:** July 1, 2011 **To:** June 30, 2012

**Performance Standard 1:** Train teachers performing home visits

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**Status:** 63 teachers were trained and performed 897 home visits.

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**Performance Standard 2:** Provide the Teacher Home Visit Program handbooks and  
Learning Bags

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**Status:** 584 Students were provided service in the program and each received a program  
handbook and Learning Bag.

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**Performance Standard 3:** Share the evaluation report of the program with SLPS

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**Status:** The Teacher Home Visit Program provided the evaluation report prepared by several staff members from the University of Missouri which showed positive results for the students in the program.

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**Performance Standard 4:**

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**Status:**

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**Submitted by:** Dr. Alice Roach

**Date:** November 10, 2012

**Reviewed by:** Blake Youde

**Date:** November 10, 2012

**Recommendation:**

X Continue

Discontinue





# BOARD RESOLUTION

Date: October 4, 2012

Agenda Item: 12-13-12-08

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Action to be Approved: **Contract Renewal**      **Other Transaction Descriptors:** Ratification  
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 10-25-11-01

Prior Year Cost \$25,000.00

**SUBJECT:** To ratify the sole source contract renewal with Follett Software Company to provide library automation technical support to all St. Louis Public Schools for the period October 1, 2012 to September 30, 2013 for a cost not to exceed \$21,860.30.

**BACKGROUND:** Each year technical support for the library automation systems must be procured to ensure continuation of the license agreement. The system has been in place for more than 10 years and must be supported in order to keep it operational.

**Accountability Plan Goals:** Goal III: Facilities, Resources Support

**Objective/Strategy:** Ill.C.

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 844-00-110-2226-6319	GOB	Requisition #: 10131104
Amount: 21,860.30		
Fund Source:		Requisition #:
Amount:		Requisition #:
Fund Source:		
Amount: \$21,860.30	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600002393

Department: Curriculum & Instruction

Requestor:



Sheila Smith-Anderson, Exec. Dir., Curr. Instruc



Angela Banks, Budget Director



Leon Fisher, CFO/Treasurer

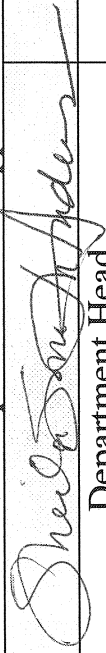
 10/10/2012

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



# REQUEST FOR SOLE SOURCE PURCHASE

<b>Requestor:</b> Sheila Smith-Anderson	<b>Date:</b> September 24, 2012
<b>Department / School:</b> Curriculum, Instruction, & Professional Development	<b>Phone Number:</b> 345-4486
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b> Follett Software Company provides library automation technical support to Saint Louis Public School libraries in accordance to the license agreement.	
<b>Vendor Name:</b> Follett Software Company	<b>Email:</b>
<b>Vendor Contact:</b> Sean Dunne	<b>Phone Number</b>
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b> This is the library system that is installed on our computers.	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b> Continuation of services.	
<b>3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)</b> Switching to another vendor would mean new installation on every library system.	
<b>4. List the Names of other Vendors contacted &amp; Price Quotes:</b> Did not	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
<b>Your sole source request will not be approved without the required signatures below:</b>	
	<i>Sept. 26, 2012</i>
Department Head	Date
CFO	Date
Superintendent	Date



## Sole Source Checklist

### 1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.  
Prior to checking this box you must complete each of the following tasks:
    - Search the internet for companies providing similar services.
    - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
    - Document search activities and findings.
  
  - Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.  
Prior to checking this box you must complete the following task:
    - Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question.
  
  - Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.  
Prior to checking this box you must complete the following task:
    - Document a search for additional suppliers.
  
  - Delivery Date** Only one supplier can meet necessary delivery requirements.  
Prior to checking this box you must complete each of the following tasks:
    - Document delivery date and quotes from at least two other vendors.
    - Document rationale in support of treating the delivery date as mission critical.
  
  - Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.  
Prior to checking this box you must complete the following task:
    - Document district adoption of standard (i.e. Textbook adoption).
  
  - Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.  
Prior to checking this box you must complete the following task:
    - Sole supplier (i.e. Regional Distributor).
  
  - Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.  
Prior to checking this box you must complete the following task:
    - Complete Emergency Purchase Form.
2. If the Sole Source Criteria is met, then complete the Sole Source Form;  
3. If the Sole Source Criteria are not met, then the item must be bid.



## Vendor Performance Report

<b>Type of report:</b> Final X Quarterly <input type="checkbox"/>	<b>Report Date:</b> September 24, 2012		
<b>Dept / School:</b> Curriculum, Instruction & Professional Development	<b>Reported By:</b> Sheila Smith-Anderson		
<b>Vendor:</b> Follett Software Company	<b>Vendor #:</b> 600002393		
<b>Contract # / P.O. #:</b> 4500159241	<b>Contract Name:</b> Library Automation System		
<b>Contract Amount:</b> \$ 25,000	<b>Award Date:</b> 10-25-11		
<b>Purpose of Contract (Brief Description):</b> To renew the contract for the library automation system technical support.			
<p><b>Performance Ratings:</b> Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory</p>			
Category	Rating	Comments (Brief)	
<b>Quality of Goods / Services</b>	5 4 3 2 1	Always respond and troubleshoot.	
<b>Timeliness of Delivery or Performance</b>	5 4 3 2 1	Always respond in a timely fashion.	
<b>Business Relations</b>	5 4 3 2 1	Very professional.	
<b>Customer Satisfaction</b>	5 4 3 2 1	They follow up.	
<b>Cost Control</b>	5 4 3 2 1		
<b>Average Score</b>	5	Add above ratings: divide the total by the number of areas being rated.	
<p>Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.</p>			
Please Check			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

SEA

## VENDOR PERFORMANCE REPORT INSTRUCTIONS

- Type of report** Identify if this is a final report or a quarterly report (3 months)
- Report Date** The date the report is prepared
- Department** Indicate the name of the reporting department
- Reported By** Please sign your name
- Vendor** Enter the vendor's name
- Vendor Number** Enter the vendor's assigned number
- Contract # / PO #** Enter the assigned contract # or the purchase order # for the goods or services being reported
- Contract Name** The official name used when the contract was solicited
- Contract Amount** The total dollar value of the contract: the amount listed on the Board Resolution
- Award Date** Enter the date that the Board approved this contract
- Contract Description** Provide a brief description of the work being done under the contract
- Performance Ratings** In the comment column provide the rationale for the rating you give
- Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

### Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

### Performance Categories Descriptions

Category	Description
<b>Quality of Goods and / or Services</b>	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
<b>Timeliness of Delivery or Performance</b>	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
<b>Business Relations</b>	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
<b>Customer Satisfaction</b>	Rate the vendor based on feedback you receive from your customers (end-users)
<b>Cost Control</b>	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

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# BOARD RESOLUTION

Date: November 5, 2012  
 To: Dr. Kelvin R. Adams, Superintendent  
 From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Agenda Item : 12-13-12-03  
 Action:

Action to be Approved: **Contract Renewal**

Other Transaction Descriptors:  
 (i.e.: Sole Source, Ratification)

Previous Board Resolution # 01-26-12-01  
 Prior Year Cost \$8,000.00

**SUBJECT:** To approve a contract renewal with Malawi Aquatics to provide aquarium and terrarium cleaning services for the aquarium at Gateway MST Elementary School, on a monthly basis during the period December 14, 2012 through June 30, 2013 at a cost not to exceed \$8,000.

**BACKGROUND:** Malawi Aquatics will perform maintenance and labor for five (5) aquariums and one (1) terrarium including service for birds, reptiles and rabbits. The scope of service includes cleaning the aquariums with Lifeguard service cart, twenty (20) percent water change, check, clean filters and systems, clean glass inside and out, check and adjust PH if necessary, supply food and filter materials, supply food and bedding materials for birds, rabbits and reptiles.

Accountability Plan Goals: Goal I: Student Performance

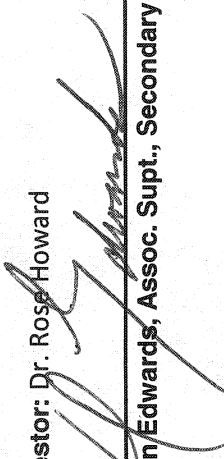
Objective/Strategy: 1.A


**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

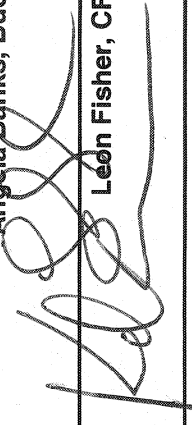
Fund Source: 473-00-110-2411-6338	GOB	Requisition #: 10131081
Amount: \$8000.00		
Fund Source:		Requisition #:
Amount:		Requisition #:
Fund Source:		Vendor #: 600008980
Amount: \$8,000.00	<input type="checkbox"/> Pending Funding Availability	

Department: Gateway Elementary School

Requestor: Dr. Rose Howard

  
 Dr. Dan Edwards, Assoc. Supt., Secondary Schools

  
 Angela Banks, Budget Director

  
 Leon Fisher, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent

# Salty Underground

**9264 Watson Road \* St. Louis, Missouri \* 63126**

Carrie Coleman  
Gateway Elementary  
#4 Gateway Drive  
St. Louis, MO 63106

9/25/2012

## **Proposal for Services Monthly Aquarium Maintenance**

Once a month maintenance service for four (4) freshwater fish aquariums  
not more than 30 gallons each - \$90.00

Aquarium maintenance includes:

- \* Clean all interior & exterior surfaces and accessories (glass/acrylic, trim/woodwork, lights, lids, automatic feeders, etc)
- \* Clean and/or replace filters and pads, additional fee for replacement of filter pads
- \* 30% average water change if needed
- \* Test water quality (ammonia & Ph) and report to owner
- \* Refill automatic feeder
- \* Visual health and stock check

Services will be performed monthly.

Itemized monthly invoices for services and any additional purchases of livestock or equipment will be provided. Payment is requested in 30 days.

Thank you for considering Salty Underground, LLC for your aquarium care!  
We strive to create and maintain a responsible aquatic environment showcasing the very best and beautiful nature has to offer.

**Visit us at [SaltyUnderground.com](http://SaltyUnderground.com)**



 **BOARD RESOLUTION**

Date: November 6, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Deanna Anderson, Exec. Dir., Transportation

Agenda Item : 12-18-12-04

Action:

**Action to be Approved: Lease Agreement**

**Other Transaction Descriptors:** Sole Source  
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 07-10-12-41

Prior Year Cost \$9,412.00

**SUBJECT:** To approve a renewal of the sole source licensing contract with Education Logistics, Inc for transportation software to be provided January 1, 2013 through December 31, 2013 at a cost not to exceed \$9,600.00.

**BACKGROUND:** The transportation scheduling software, Edulog, enables the District to receive routing and scheduling information from First Student, the transportation provider. Edulog provides information to the District regarding routing and scheduling of the buses; enrollment projections; boundary planning; report generation; and district measurement.

**Accountability Plan Goals:** Goal III: Facilities, Resources Support

**Objective/Strategy:** III.F

**FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)**

<b>Fund Source:</b> 918-110-2551-6441	GOB	<b>Requisition #:</b>
<b>Amount:</b> \$9,600		
<b>Fund Source:</b>		<b>Requisition #:</b>
<b>Amount:</b>		
<b>Fund Source:</b>		<b>Requisition #:</b>
<b>Amount:</b> \$9,600.00	<input checked="" type="checkbox"/> Pending Funding Availability	<b>Vendor #:</b> 600006710

**Department:** Transportation

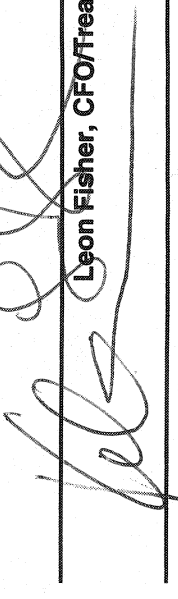
**Requestor:** Deanna J. Anderson

  
Deanna Anderson, Exec. Dir., Transportation

  
Mary M. Houlihan, Dep. Supt., Operations



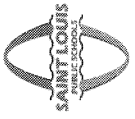
Angela Banks, Budget Director



Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent





# REQUEST FOR SOLE SOURCE PURCHASE

<b>Requestor:</b> Deanna J. Anderson	<b>Date:</b> November 5, 2012
<b>Department / School:</b> Transportation	<b>Phone Number:</b> 314-345-4469
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b>	
<p>Education Logistics, Inc. is the software company that provides the transportation-scheduling program called Edulog. This is the only company that provides this software, which matches the transportation vendor. A license fee is required to keep up to date with the software and any new updates, mapping tools, and scheduling information. Although the vendor provides the routing and scheduling function, SLPS needs to keep the license in order to run the necessary reports for enrollment projections, boundary planning, and transportation scenarios.</p>	
<b>Vendor Name:</b> Education Logistics, Inc.	<b>Email:</b>
<b>Vendor Contact:</b> Nate	<b>Phone Number</b> 406-728-0893 x 3123
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b>	
<p>To keep up to date and current with the program which will allow for optimization of routing and scheduling; enrollment projections; and boundary planning saving costs.</p>	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b>	
<p>Scheduling program used by transportation is unique and requires specialized fields for St. Louis Public Schools.</p>	
<b>3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)</b>	
<b>4. List the Names of other Vendors contacted &amp; Price Quotes:</b>	
<p>None. This is a scheduling software package purchased in 2003 that is used by the transportation department.</p>	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
<b>Your sole source request will not be approved without the required signatures below:</b>	
Department Head	Date
CFO	Date
Superintendent	Date

## Sole Source Checklist

1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.
- Prior to checking this box you must complete each of the following tasks:
- Search the internet for companies providing similar services.
  - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
  - Document search activities and findings

**XCompatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

- Prior to checking this box you must complete the following task:
- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

**Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers
- Delivery Date** Only one supplier can meet necessary delivery requirements.
- Prior to checking this box you must complete each of the following tasks:
- Document delivery date and quotes from at least two other vendors
  - Document rationale in support of treating the delivery date as mission critical

**Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

**Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

**Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are no met, then the item must be bid.

EDUCATION LOGISTICS, INC.  
3000 PALMER STREET  
MISSOULA, MT 59808

\*\*\*\*\*  
\* I N V O I C E \*  
\*\*\*\*\*

Document Number: 093930

Document Date: 10/16/12

Page: 1

Sold To: ST LOUIS PUBLIC SHOOLS  
TRANSPORTATION DEPT  
801 N 11TH ST  
ST LOUIS, MO  
63101-1015

Ship To: ST LOUIS PUBLIC SHOOLS  
TRANSPORTATION DEPT  
801 N 11TH ST  
ST LOUIS, MO  
63101-1015

Ship Via.:  
Ship Date: 01/01/13  
Due Date: 11/15/12  
Terms: NET 30

Cust I.D.: STLOUI  
P.O. Number:  
P.O. Date: 10/16/12  
Job/Order No.:  
Salesperson:

Item I.D./Desc.	Ordered	Shipped	Unit	Price	Net	TX
G.I.S.M.O. TOOL					0.00	E
EDULOG.nt PUPIL TRANSPORTATION SYSTEM					0.00	E
RUN & ROUTE OPTIMIZATION SOFTWARE					0.00	E
BOUNDARY PLANNING/REDISTRICITING SOFTWARE					0.00	E
STUDENT ENROLLMENT PROJECTION SOFTWARE					0.00	E
2013 LICENSE AND MAINTENANCE FEES						
2.00% ADJUSTMENT FOR YEARLY CPI INCREASE					9600.00	E

Send billing error notice within (60) days of  
inv date to astelee@edulog.com, (406)728-0893  
X-3123. Service charges at 12% annually  
will accrue on past due accounts.

Subtotal: 9600.00  
Tax: 0.00  
Total: 9600.00





# BOARD RESOLUTION

Date: November 7, 2012

Agenda Item : 12-13-18-05

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve a sole source contract with Springboard to restore services to 15 elementary schools. Springboard will offer in-school arts and cultural integration programs to 15 schools in the St. Louis Public School District. The program is designed to motivate students and engage them in hands-on learning experiences that inspire critical thinking and cultivate an appreciation of the arts. This agreement is for the period of January 1, 2013 through June 30, 2013 at a cost not to exceed \$24,000.00.

**BACKGROUND:** Springboard is affiliated with the national Young Audiences Arts for Learning network. Springboard has partnered with the St. Louis Public School District to support instruction by providing artists-in residence programs, professional development, and other partnerships as determined by each school's needs. The schools will receive professional learning opportunities with teaching artists, curriculum materials, pre and post assessments, evaluation, and follow-up feedback to integrate the arts into the curriculum in a meaningful way. The 15 schools designated to receive services are: Ames VPA, Buder, Dewey, Froebel, Humboldt, Kennard, Mallinckrodt, Mason, Mullanphy, Oak Hill, Shaw, Sigel, Stix, Wilkinson, and Woerner.

Accountability Plan Goals: Goal 1: Student Performance



Objective/Strategy: IA

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)


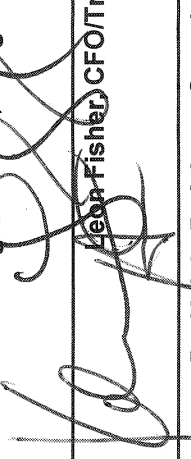
Fund Source: TBD	Requisition #:
Amount: \$24,000.00	
Fund Source:	Requisition #:
Amount: \$24,000	
Fund Source:	Requisition #:
Amount:	Vendor #:
<input checked="" type="checkbox"/> Pending Funding Availability	

Department: Academic Office

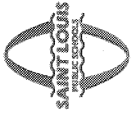
Requestor: Sheila Smith-Anderson

  
 Sheila S. Anderson, Exec. Dir., Curr & Instruction  
 11/2/2012

Dr. Nicole Williams, Deputy Supt., Academics

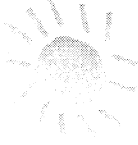
  
 Angela Banks, Budget Director  
  
 Kevin Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



# REQUEST FOR SOLE SOURCE PURCHASE

<b>Requestor:</b> Sheila Smith-Anderson	<b>Date:</b> October 31, 2012
<b>Department / School:</b> Academic Office	<b>Phone Number:</b> 345-4486
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b>	
The work is a continuation for selected schools to support school programming.	
<b>Vendor Name:</b> Springboard, Sheroo Mukhtiar Executive Director	<b>Email:</b> smukhtiar@springboardstl.org
<b>Vendor Contact:</b> Springboard  Centene Center for Arts and Education 3547 Olive Street St. Louis, MO 63103-1014	<b>Phone Number</b> (314) 289-4125; (314) 289-4120 Fax: (314) 289-4139
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b>	
These programs support the SLPS District curriculum and school program offerings.	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b>	
The District has had over a 25 year relationship with this company in partnering to improve teaching and learning.	
<b>3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)</b>	
The company partners with the District by providing in-kind services and seeking grants to leverage the amount of services the schools receive as well as the number of schools and classrooms to receive training and support.	
<b>4. List the Names of other Vendors contacted &amp; Price Quotes:</b>	
NA	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
<b>Your sole source request will not be approved without the required signatures below:</b>	
Sheila Smith-Anderson	October 31, 2012
Department Head	Date
CFO	Date
Superintendent	Date



# Springboard

*affiliated with the national Young Audiences  
Arts for Learning network*

## Who We Are

Education through the arts is all we do and we are the one place where you can do it all.

Springboard, formerly Young Audiences and Springboard to Learning bring together 96 years of service to local students.

We are the region's largest provider of cultural and arts in education programs serving approximately 75,000 students in 23 districts as well as private, parochial and charter schools.

We pride ourselves on our partnerships with artists and schools – taking our years of experience and applying them to create and implement programs that best serve distinct districts, schools and classrooms.

We study trends in education and school culture and adapt our programs to meet those changing needs. Our programs go beyond entertainment and experience to strengthen the curriculum and support a variety of learning styles. Recent efforts include a focus group for area educators and administrators, a professional development workshop for teaching artists – working with current classroom teachers to align programs with GLEs and a day of workshops using the arts to strengthen character education.

Because we serve so many districts we are able to utilize that diversity to your advantage. We believe that students from every school have something to offer their community and their peers and that the arts can more readily help us see those connections - so we strive to build partnerships. A recent example includes this year's Red Thread project: 6 local elementary schools (representing 6 diverse racial/economic districts) all taking part in the same residency and then sharing their experiences via a blog, a family art day and a culminating event at Laumeiere Sculpture Park in May. In addition to Laumeire we are fortunate to include the St. Louis Symphony, Opera Theatre, The Repertory Theatre, The Art Museum, The Edison Theater and the Sheldon as partnering agencies. Thanks to these partnerships we are able to offer Springboard students unique opportunities at reduced prices.

Springboard is one of 30 affiliates of a national arts education organization: Young Audiences. Young Audiences is the nation's first and largest Arts in education network. For more than 50 years YA has been the leader in arts in education services and has been recognized by the White House with a National Medal of Arts. Our national chapter is well regarded and includes board members and advisors such as Itzhak Perlman, Yo-Yo Ma and Wynton Marsalis.

As a member of Young Audiences Springboard enjoys access to national conferences, professional development and best practices. We also benefit from national research findings, grant opportunities and advocacy.

We believe that this combination of deeply rooted local service and expert national support offers Springboard schools the best possible service today and in the future.







# BOARD RESOLUTION

Date: October 29, 2012

Agenda Item : 12-13-12-06

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm

Action to be Approved: Contract

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

RFP/Bid # 004-1213 Delta Control Systems Upgrade

SUBJECT: To approve a contract with Eagle Energy, Inc. to provide upgrades to the building automation control systems for 11 schools. The work should begin on December 14, 2012 and end on March 4, 2013 at a cost not to exceed \$13,828.10 which includes a 10% contingency of \$1,257.10. This project will be funded through the HVAC Bond Program.

BACKGROUND: These control upgrades are necessary to continue monitoring and operating our mechanical systems effectively and efficiently. The present versions are outdated, replacement parts are limited and the versions soon will be obsolete. The proposals include the latest versions of software and an upgrade to next generation of software when it is released. This project will be funded by the HVAC Bond Program. With this project approved, the balance of the HVAC Bond Program budget is \$1,622,721.60.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

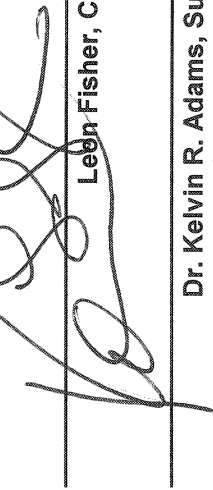
Fund Source:	909-2624-905-HE-909-6522	HVAC	Requisition #:	TBD
Amount:	\$13,828.10			
Fund Source:			Requisition #:	
Amount:				
Fund Source:			Requisition #:	
Amount:				
Cost not to Exceed	\$13,828.10	<input type="checkbox"/> Pending Funding Availability	Vendor #:	600015163

Department: Operations

Requestor: Linda C. McKnight

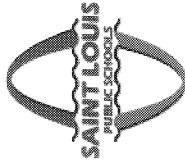
  
Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

  
Angela Banks, Budget Director

  
Lebn Fisher, CFO/Treasurer

  
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



October 30, 2012

**MEMORANDUM**

**TO:** Rick Schaeffer: Purchasing Office

**FROM:** Linda C. McKnight

**RE:** Bid Evaluation Record for RFP# 004-1213

The evaluation began at 10/17/12, 10:00 a.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS - Vacation
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Eagle Controls	\$12,571	118	Yes
Wiegmann Associates	\$34,848	90	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight  
Budget Analyst  
Operations Department

BID SUMMARY FOR RFP 004-1213 DELTA CONTROL SYSTEM UPGRADE						
Contractor	Price	M/WBE	SLSPast	P Card	Vendor Experience	Scores
Eagle Controls	\$12,571	None	Satisfactory	No	Satisfactory	60
Wiegmann and associates	\$34,848	None	Marginal	No	Satisfactory	45
Score	Max 40% (40)	Max 30% ( )	Max 10% (10)	Max 10% ( )	Max 10% (10)	
Score	Max 40% (30)	Max 30% ( )	Max 10% (5 )	Max 10% ( )	Max 10% (10)	
Score	Max 40% ( )	Max 30% ( )	Max 10% ( )	Max 10% ( )	Max 10% ( )	
Score	Max 40% ( )	Max 30% ( )	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ( )	Max 30% ( )	Max 10% ( )	Max 10% ( )	Max 10% (10)	
Score	Max 40% ( )	Max 30% ( )	Max 10% ( )	Max 10% ( )	Max 10% ( )	
Score	Max 40% ( )	Max 30% ( )	Max 10% ( )	Max 10% ( )	Max 10% ( )	

BID SUMMARY FOR RFP 004-1213 DELTA CONTROL SYSTEM UPGRADE						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Eagle Controls	\$12,571	None	Satisfactory	No	Satisfactory	
	Max 40% (40)	Max 30% ( )	Max 10% (8)	Max 10% ( )	Max 10% (10)	58
Wiegmann and associates	\$34,848	None	Marginal	No	Satisfactory	
	Max 40% (30)	Max 30% ( )	Max 10% (5 )	Max 10% ( )	Max 10% (10)	45
	Score	Max 40% ( )	Max 30% ( )	Max 10% ( )	Max 10% ( )	
	Score	Max 40% ( )	Max 30% ( )	Max 10% (10)	Max 10% (10)	
	Score	Max 40% ( )	Max 30% ( )	Max 10% ( )	Max 10% (10)	
	Score	Max 40% ( )	Max 30% ( )	Max 10% ( )	Max 10% ( )	





# BOARD RESOLUTION

Date: October 30, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm

Agenda Item : 12-13-12-07

Action:

Action to be Approved: Contract

Other Transaction Descriptors:

(i.e.: Sole Source, Ratification)

RFP/Bid # 003-1213 Johnson Metasys Control System Upgrades

**SUBJECT:** To approve a contract with Johnson Controls to provide upgrades to the building automation control systems for 27 schools. The work should begin on December 14, 2012 and end on December 30, 2013 at a cost not to exceed \$439,301.50 which includes a 10% contingency of \$39,936.50. This project will be funded through the HVAC Bond Program.

**BACKGROUND:** These control upgrades are necessary to continue monitoring and operating our mechanical systems effectively and efficiently. The present versions are outdated, replacement parts are limited and the versions soon will be obsolete. The proposals include the latest versions of software and an upgrade to next generation of software when it is released. This project will be funded by the HVAC Bond Program. With this project approved, the balance of the HVAC Bond Program budget is \$1,636,549.70.

**Accountability Plan Goals:** Goal III: Facilities, Resources Support

**Objective/Strategy:** III.C.1

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 909-2624-905-HE-909-6522 HVAC

Requisition #: TBD

Amount: \$439,301.50

Fund Source:

Requisition #:

Amount:

Fund Source:

Requisition #:

Amount:

Cost not to Exceed \$439,301.50  Pending Funding Availability

Vendor #: 600001291

Department: Operations

Requestor: Linda C. McKnight

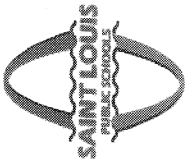
Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Leon Fisher, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



October 30, 2012

**MEMORANDUM**

**TO:** Rick Schaeffer: Purchasing Office

**FROM:** Linda C. McKnight

**RE:** Bid Evaluation Record for RFP# 003-1213 Johnson Metasys Control System Upgrades

The evaluation began at 10/17/12, 10:00 a.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS - Vacation
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Johnson Controls	\$399,365.00	120	Yes

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight  
 Budget Analyst  
 Operations Department











# BOARD RESOLUTION

Date: October 29, 2012

Agenda Item: 12-13-12-08

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm

Action to be Approved: Contract

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

RFP/Bid #PS59-1213 Restroom & Accessibility Update Category 2 - at 8 Schools

**SUBJECT:** To approve a contract with Simms Brinkman JV-AU/RR to provide restroom and accessibility updates for the category 8 schools. The work should begin on December 14, 2012 and end on August 15, 2013 at a cost not to exceed \$5,980,959.60 which includes a 10% contingency of \$543,723.60. This project will be funded through the Proposition S Bond Program.

**BACKGROUND:** The scope of this project consists of the selective demolition of existing toilet rooms and services including partitions, ceilings, doorways, finishes, fixtures, and accessories. Plumbing, mechanical, electrical and life safety systems serving these spaces are also included in the improvements. Facilities are to be reconfigured to allow proper clearances to comply with all current accessibility requirements for restrooms, with new fixtures, fittings, accessories and finishes. All new services are to be configured for age appropriate heights, clearances and reach performed in Pamoja Preparatory Academy at Cole, Herzog, Jefferson, L'Ouverture, Mallinckrodt, Sigel, Washington Montessori and Yeatman-Liddell Schools. This project will be funded by the Proposition S Bond Program under restroom upgrades at \$25,300,000.00. With this project approved, the balance of restroom upgrades budget is \$4,833,178.40.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function-- 6411 Object Code)

Fund Source:	913-2611-905-00-913-6522	Proposition S	Requisition #:	TBD
Amount:	\$5,980,959.60		Requisition #:	
Fund Source:			Requisition #:	
Amount:			Requisition #:	
Fund Source:			Vendor #:	600015053
Amount:				
Cost not to Exceed	\$5,980,959.60	<input type="checkbox"/> Pending Funding Availability		

Department: Operations

Requestor: Linda C. McKnight

Roger L. CayCe

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Angela Banks

Angela Banks, Budget Director

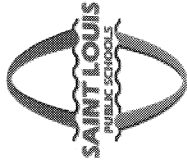
Leon Fisher

Leon Fisher, CFO/Treasurer

Mary M. Houlihan

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



October 30, 2012

**MEMORANDUM**

**TO:** Rick Schaeffer: Purchasing Office

**FROM:** Linda C. McKnight

**RE:** Bid Evaluation Record for RFP# 059-1213 Accessibility & Restroom Renovations Category 2 Schools

The evaluation began at 10/17/12, 10:00 a.m. The evaluation committee consisted of the following:

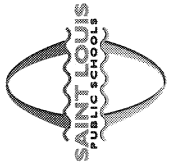
Roger CayCe	Building Commissioner	SLPS - Vacation
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ron Roberts	Project Director	KWAME

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Simms/Brinkmann JV-AU/RR	\$5,437,236	250	Yes
Raineri Construction	\$5,842,758	205	No
Hankins Construction Company	\$5,906,000	190	No
Kozeny Wagner	\$5,973,000	160	No
Demien Construction Company	\$6,207,000	145	No
Midwestern Design	\$6,921,420	155	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight  
Budget Analyst  
Operations Department



## BID EVALUATION

**PROJECT NAME:** Accessibility & Restroom Renovations Category 2 Schools  
**PROJECT NUMBER:** RFP# PS59-1213  
**EVALUATED BY:** Prop S Construction Management Team  
**EVALUATION DATE:** October 15, 2012

### **Bid Proposals**

Six bid proposals were received and publically opened on September 14, 2012 at 10:00 a.m. from the following contractors for the project:

1. Simms/Brinkmann JV-AU/RR	<b>Total Base Bid:</b>	<b>\$5,437,236</b>
2. Raineri Construction	<b>Total Base Bid:</b>	<b>\$5,842,758</b>
3. Hankins Construction Company:	<b>Total Base Bid:</b>	<b>\$5,906,000</b>
4. Kozeny Wagner:	<b>Total Base Bid:</b>	<b>\$5,973,000</b>
5. Demien Construction Company:	<b>Total Base Bid:</b>	<b>\$6,207,000</b>
6. Midwestern Design:	<b>Total Base Bid:</b>	<b>\$6,921,420</b>

### **Simms Brinkmann JV-AU/RR:**

Simms Brinkmann JV-AU/RR is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 7% lower than Raineri's bid proposal. They have a total of 43% MBE participation, 4.6% WBE and 40% anticipated MWBE Workforce at the job site. They have no exclusions and have acknowledged the issued addenda 1 through 7. They are in agreement with the schedule and are not willing to use "p" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 85%.

### **Raineri Construction:**

Raineri is the second apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 7% higher than Simms Brinkmann JV-AU/RR's bid proposal. They have a total of 38% M/WBE participation with 18% MBE and 20% WBE. They have no exclusions and have acknowledged the issued addenda 1 through 7. They are in agreement with the schedule and are not willing to use "p" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 70%.

### **Recommendation**

Based on our evaluation, we recommend awarding the contract to Simms Brinkmann JV-AU/RR for the amount of **\$5,437,236** inclusive of all items per the scope.

<b>BID SUMMARY FOR RFP# PSS9-1213 Accessibility Restroom Renovations Category 2 Schools</b>											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Simms/Brinkmann JV-AU-RR	\$5.5 M	35	MBE: 43% WBE: 4.6%	30	Max 10%	10	Max 10%	-	Max 10%	10	85
Rainerl Construction	\$5.8 M	30	MBE: 18% WBE: 20%	20	Max 10%	10	Max 10%	-	Max 10%	10	70
Hankins Construction	\$5.9 M	25	MBE: 42% WBE: 0%	20	Max 10%	10	Max 10%	-	Max 10%	10	65
Kozeny Wagner	\$5.9 M	20	MBE: 24% WBE: 0%	15	Max 10%	10	Max 10%	-	Max 10%	10	55
Demien Construction	\$6.2 M	15	MBE: 36% WBE: 0%	15	Max 10%	10	Max 10%	-	Max 10%	10	50
Midwestern Construction	\$6.9 M	15	MBE: 38% WBE: 0%	20	Max 10%	10	Max 10%	-	Max 10%	10	55
Score	Max 40%		Max 30%		Max 10%		Max 10%		Max 10%		
Score	Max 40%		Max 30%		Max 10%		Max 10%		Max 10%		
Score	Max 40%		Max 30%		Max 10%		Max 10%		Max 10%		

BID SUMMARY FOR RFP# PSS9-1213 Accessibility Restroom Renovations Category 2 Schools											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Simms/Brinkmann JV-AU-RR	\$5,437,236	35	MBE: 43% WBE: 4.6%	30	Yes	10	No	-	Yes	10	85
Raineri Construction	\$5,842,758	30	MBE: 18% WBE: 20%	20	Yes	10	No	-	Yes	10	70
Hankins Construction	\$5,906,000	25	MBE: 42% WBE: 0%	20	Yes	10	No	-	Yes	10	65
Kozeny Wagner	\$5,973,000	20	MBE: 24% WBE: 0%	15	Yes	10	No	-	Yes	10	55
Demien Construction	\$6,207,000	15	MBE: 36% WBE: 0%	15	Yes	10	No	-	Yes	10	50
Midwestern Construction	\$6,921,420	15	MBE: 38% WBE: 0%	20	Yes	10	No	-	Yes	10	55
Score	Max 40%	15	Max 30%	20	Max 10%	10	Max 10%	-	Max 10%	10	55
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-



<b>BID SUMMARY FOR RFP# PSS9-1213 Accessibility Restroom Renovations Category 2 Schools</b>											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included	score	Vendor's Experience	score	Total Score
Simmis/Brinkmann JV-AU-RR	\$5,437,236		MBE: 43% WBE: 4.6%		Yes		No		Yes		
Score	Max 40%	35	Max 30%	25	Max 10%	10	Max 10%	-	Max 10%	10	80
Raineri Construction	\$5,842,758		MBE: 18% WBE: 20%		Yes		No		Yes		
Score	Max 40%	30	Max 30%	15	Max 10%	10	Max 10%	-	Max 10%	10	65
Hankins Construction	\$5,906,000		MBE: 42% WBE: 0%		Yes		No		Yes		
Score	Max 40%	25	Max 30%	15	Max 10%	10	Max 10%	-	Max 10%	10	60
Kozeny Wagner	\$5,973,000		MBE: 24% WBE: 0%		Yes		No		Yes		
Score	Max 40%	20	Max 30%	10	Max 10%	10	Max 10%	-	Max 10%	10	50
Demien Construction	\$6,207,000		MBE: 36% WBE: 0%		Yes		No		Yes		
Score	Max 40%	15	Max 30%	10	Max 10%	10	Max 10%	-	Max 10%	10	45
Midwestern Construction	\$6,921,420		MBE: 38% WBE: 0%		Yes		No		Yes		
Score	Max 40%	15	Max 30%	10	Max 10%	10	Max 10%	-	Max 10%	10	45
Score	Max 40%		Max 30%		Max 10%		Max 10%		Max 10%		
Score	Max 40%		Max 30%		Max 10%		Max 10%		Max 10%		





# BOARD RESOLUTION

Date: November 2, 2012

Agenda Item : 12-13-13-09

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: John Windom, Exec. Director, Full Service Schools

Action to be Approved:  
Memorandum of Understanding

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve the Memorandum of Understanding (MOU) with the Young Mens Christian Association (YMCA) to provide the YMCA Science Gone Mad Afterschool Program at Lyon@Blow and Bevo-Long Community Education Full Service Schools for the period of December 14, 2012 to May 24, 2013 at no cost to the District.

**BACKGROUND:** The Science Gone Mad program is based on four categories that are: math/science education, self-esteem, shadowing program and parent involvement. It includes appealing and fun activities that focus on the challenge of keeping today's youth excited to learn, preparation for future careers in the areas of engineering, architecture, design, business and ultimately helping the State of Missouri and the Nation to be stronger economically. It will also be a resource for educating and involving parents and other community leaders about the need for stronger math and science opportunities and nurturing those endeavors in youth.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source:		Requisition #:	
Amount:		Requisition #:	
Fund Source:		Requisition #:	
Amount:		Vendor #:	
Fund Source:			
Amount:	\$ 0.00		

Department: Community Education

Requestor: John Windom

John Windom, Exec. Director, Full Service Schools

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

**MEMORANDUM OF UNDERSTANDING**  
**(NON-FUNDRAISING)**

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the Young Men’s Christian Association (YMCA) (“Agency”) on this 14<sup>th</sup> day of December, 2012.

**The purpose of this Memorandum of Understanding is to establish a partnership between YMCA of Greater St. Louis and the St. Louis Public Schools in order to provide the YMCA Science Gone Mad Afterschool Program at Lyon@Blow and Bevo-Long Community Education Full Service Schools. The program is based on four categories that are: math/science education, self-esteem, shadowing program and parent involvement. It includes appealing and fun activities that focus on the challenge of keeping today’s youth excited to learn, preparation for future careers in the area of engineering, architecture, design, business and ultimately helping the State of Missouri and the Nation to be stronger economically. It will also be a resource for educating and involving parents and other community leaders about the need for stronger math and science opportunities and nurturing those endeavors in youth.**

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**1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

**2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

**3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and *Employee Screening through Sterling or other similar service provider*. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

**4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

**5. Obligations of SLPS:**

(a) Provide access to space for program activities.

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(b) Identify a school contact person for strong communication between programs

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(c) Inform 3<sup>rd</sup> and 5<sup>th</sup> graders of the opportunity to participate in the after school program.

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(d) The terms of the document titled NA and attached hereto as Exhibit A, are also incorporated herein, except where specifically noted.

**6. Obligations of Agency:**

(a) To provide the YMCA-Science Gone Mad Afterschool Program based on four categories: math/science education, self-esteem, shadowing program and parent involvement. It includes preparation for future careers in the areas of engineering, architecture, design, business and ultimately helping the State of Missouri and nationally to be stronger economically. It will also be a resource for educating and involving parents and other community leaders about the need for stronger math and science opportunities and nurturing those endeavors in youth.

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(b) YMCA will adhere to SLPS polices and protocols when notified and trained on those protocols.

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(b) Make program records of participating students available to the District on request.

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(d) The terms of the document titled NA and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

**7. Success of this program will be measured using the following Performance Standards:**

**Performance Standards:** Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) Increase exposure to math and science opportunities in order to increase their skills. Children participating in the program will show an attendance rate of 85%. A minimum of 10 students will participate.
- (b) Families are educated in the importance of Math and Science and how they can support their child's success. Parent surveys reflect a 4-5 rating on a 5 point scale, 5 reflecting the highest level of importance.
- (c) Students show an increase in self-esteem. Parent surveys reflect a 4-5 rating on a 5 point scale. The survey is given twice per year.
- (d) Encourage students to explore math, science or technology as a career choice. We will use an annual tracking survey of students for college to assess their career and academic choice patterns. Our program gives students a wide variety of exposure to STEM careers. The students will have expressed through student inform and formal surveys that they now see themselves in STEM careers.

**8. Term and Termination:** The term of the MOU will be from December 14, 2012 to May 24, 2013, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

The Young Men's Christian Association

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Frank Ward  
Title: CFO-YMCA of Greater St. Louis





# BOARD RESOLUTION

Date: November 2, 2012

Agenda Item : 12-13-12-10

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: John Windom, Exec. Director, Full Service Schools

Action to be Approved:  
Memorandum of Understanding

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve the Memorandum of Understanding (MOU) with Mike Williams, L.C.S.W., to provide therapeutic counseling services to students. The partnership is with the Bevo-Long Community Education Full Service School, Woerner, Buder, Lyon@Blow and Oak Hill Elementary School for the period of December 14, 2012 to May 24, 2013 at no cost to the District.

**BACKGROUND:** The therapeutic counseling services will address such areas as: reactive attachment disorder, adjustment disorder, pervasive developmental disorder, anxiety, sexual abuse, behavior disorders, attention deficit/hyperactivity disorder, generalized stress and mood disorders. These areas will be addressed through coordination of care with other professionals, art therapy, play therapy and other forms of traditional and non-traditional therapy.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:	

Department: Community Education

Requestor: John Windom  
  
John Windom, Exec. Director, Full Service Schools

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent



**MEMORANDUM OF UNDERSTANDING**  
**(NON-FUNDRAISING)**

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the Mike Williams (Agency) on this 14<sup>th</sup> day of December, 2012.

**The purpose of this Memorandum of Understanding is to establish a partnership between Mike Williams and the St. Louis Public Schools in order to provide therapeutic counseling services to students addressing such areas as: reactive attachment disorder, adjustment disorder, pervasive developmental disorder, anxiety, sexual abuse, behavior disorders, attention deficit/hyperactivity disorder, generalized stress and mood disorders. These areas will be addressed through coordination of care with other professionals, art therapy, play therapy and other forms of traditional and non-traditional therapy. The partnership is with the Bevo-Long Community Education Full Service School, Woerner, Buder, Lyon@Blow and Oak Hill Elementary School.**

**1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

**2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

**3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

**4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

**5. Obligations of SLPS:**

- (a)** Provide space for interaction with students, families and/or groups in which confidentiality can be maintained during therapy.

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- (b)** Develop with the agency, student standards for referral and participation in the program. Initiate referrals for potential services by analysis of appropriate SLPS staff.

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- (c)** Provide information necessary and in accordance with SLPS policies for student record confidentiality that may help therapeutic outcomes for the student.

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**6. Obligations of Agency:**

- (a)** Develop with SLPS, student standards for referral and participation in the program.

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- (b)** Provide therapeutic services as described in the purpose paragraph to the students served.

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- (c)** Communicate, as agreed upon by local SLPS staff and in accordance with the standards for referral and participation.

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- (d)** Maintain and share accurate records and sign in sheets with SLPS on request. Conduct themselves professionally while on school premises or interacting with school students or their families.

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**7. Success of this program will be measured using the following Performance Standards:**

**Performance Standards:** Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) A minimum of 5 students or more will be served.  
\_\_\_\_\_  
\_\_\_\_\_
- (b) A record of the areas addressed and the type of service provided will be made available to SLPS.  
\_\_\_\_\_  
\_\_\_\_\_
- (c) Measurable Outcomes are established for/with each client at the beginning stages of services and the evaluation/progress on these goals will be made available to school on request and at the time of the MOU resubmission.  
\_\_\_\_\_

**8. Term and Termination:** The term of the MOU will be from December 14, 2012 to May 24, 2013, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Mike Williams, LCSW

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Mike Williams  
Title: Licensed Clinical Therapist, LCSW





# BOARD RESOLUTION

Date: November 2, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: John Windom, Exec. Director, Full Service Schools

Agenda Item : 12-13-18-11

Action:

Action to be Approved:  
Memorandum of Understanding

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve the Memorandum of Understanding (MOU) with the City of St. Louis Department of Parks, Recreation and Forestry (Parks and Rec) to provide after school programming at Bevo-Long Community Education Full Service School, Monday-Friday for the period December 14, 2012 to May 24, 2013 at no cost to the District.

**BACKGROUND:** Parks and Rec will provide staff to conduct programming for up to 50 children from the school for a total of three (3) hours per day at the end of the regular school day. The program will include an after school snack, recreation, and club activities. The program will attain a minimum of level three (3) as measured by the Youth Program Quality Assessment Tool (YPOA). Program participants will be surveyed about the quality of the program and receive an average of a scale of 4 (Scale of 1 - 5, 5 being highest).

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source:		Requisition #:	
Amount:		Requisition #:	
Fund Source:		Requisition #:	
Amount:		Vendor #:	
Fund Source:			
Amount:	\$ 0.00		

Department: Community Education

Requestor: John Windom

John Windom, Exec. Director, Full Service Schools

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

**MEMORANDUM OF UNDERSTANDING**  
**(NON-FUNDRAISING)**

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the City of St. Louis Department of Parks, Recreation and Forestry (“Agency”) on this 14<sup>th</sup> of December, 2012.

**The purpose of this Memorandum of Understanding is to establish a partnership between the City of St. Louis Department of Parks, Recreation and Forestry and the St. Louis Public Schools in order to provide after school programming at Bevo-Long Community Education Full Service School, Monday- Friday.**

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**1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

**2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

**3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

**4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

**5. Obligations of SLPS:**

(a) SLPS agrees to make space available for the agency to provide afterschool programming for a minimum of up to four (4) hours per day that school is in session. Space shall include but not be limited to the gymnasium, cafeteria/kitchen, common space, and outdoor playgrounds/fields. Space shall also include where available classrooms, office space and securable storage facilities.

(b) Provide transportation for students.

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(c) \_\_\_\_\_

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**6. Obligations of Agency:**

(a) The agency shall provide staff to conduct programming for up to 50 children from the school for a total of three (3) hours per day at the end of the regular school day.

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(b) The program will include an after school snack, recreation, and club activities.

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(c) The agency will follow SLPS District and Community Ed. protocols and procedures including the academic support for youth.

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**7. Success of this program will be measured using the following Performance Standards:**

**Performance Standards:** Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) The program will attain a minimum of level three (3) as measured by the Youth Program Quality Assessment Tool (YPQA).

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(b) Program participants will be surveyed about the quality of the program and receive an average of a scale of 4 (Scale of 1 – 5, 5 being highest).

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(c) \_\_\_\_\_

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**8. Term and Termination:** The term of the MOU will be from December 14, 2012 to May 24, 2013, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Department of Parks Recreation & Forestry

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Alicia Stellhorn  
Title: Program Manager







# BOARD RESOLUTION

Date: November 2, 2012

Agenda Item : 12-13-12-12

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved:  
Memorandum of Understanding

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve a Memorandum of Understanding with the University of Missouri St. Louis to partner with Kennard Elementary to provide classroom observation, consultation on professional development needs and applying research-based practices in the classroom from December 14, 2012 to June 30, 2013.

**BACKGROUND:** The University of Missouri St. Louis College of Education will implement its Studio Schools Network to partner with Kennard Elementary to provide advice and consultation to Kennard's staff regarding student learning and educator preparation.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor: Blake Youde

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

10/10/2012

**MEMORANDUM OF UNDERSTANDING**  
**(NON-FUNDRAISING)**

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the University of Missouri St. Louis (“Agency”) on this 14th day of December, 2012.

**The purpose of this Memorandum of Understanding is to establish a partnership between the University of Missouri – St. Louis and the St. Louis Public Schools in order to partner with Kennard Elementary to provide classroom observation and then consult on professional development needs and applying research-based practices in the classroom.**

**1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

**2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

**3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

**4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

**5. Obligations of SLPS:**

- (a) Ensure UMSL Faculty liaison is invited to attend faculty meetings, professional development sessions.
- (b) Provide clinical experiences that can be used to provide educator feedback on educator candidates throughout the educator preparation program.
- (c) Provide a faculty liaison.
- (d) Participate in research projects and collaborative professional development.

(e) Encourage and allow teachers and educator candidates to implement innovative practices to meet the needs of students.

**6. Obligations of Agency:**

- (a) Identify a faculty liaison.
- (b) Support opportunities for school and UMSL faculty to implement and gather data on research-based practices to support instructional improvements.
- (c) Assess opportunities to provide professional development.

**7. Success of this program will be measured using the following Performance Standards:**

**Performance Standards:** Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency’s compliance with the following performance standards:

- (a) Report on opportunities for collaborative professional development.
- (b) Report on clinical experiences for individuals in the educator preparation program.

8. **Term and Termination:** The term of the MOU will be from December 14, 2012 through June 30, 2013, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

(Agency)

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



**BOARD RESOLUTION**

Date: November 2, 2012

Agenda Item : 12-13-13-13

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved:  
Memorandum of Understanding

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve a Memorandum of Understanding with StoryCorpsU to conduct the StoryCorpsU College Readiness curriculum at Gateway STEM Academy from December 14, 2012 through June 30, 2013.

**BACKGROUND:** StoryCorpsU introduces an interactive, standards-based college readiness curriculum that uses content and interviewing techniques to enhance student's skills in the areas of speaking, listening, writing, and critical thinking, while also fostering their self awareness and social awareness. Students practice college and career readiness skills such as learning to communicate information in a well-structured, audience-appropriate manner and writing for a range of tasks, purposes and audiences.


**Accountability Plan Goals:** Goal IV: Parent Community Involvement      **Objective/Strategy:** IV.D


**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

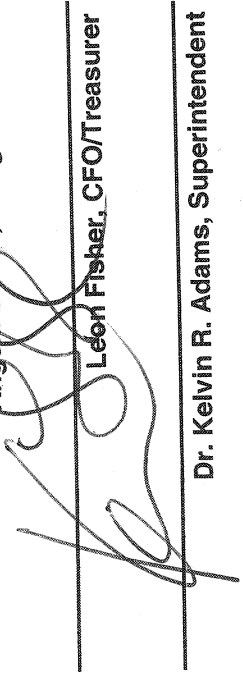
Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
\$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:	

Department: Institutional Advancement

Requestor: Blake Youde

  
 Blake Youde, Dep. Supt., Institutional Advancement

  
 Angela Banks, Budget Director

  
 Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

 10/10/2012

**MEMORANDUM OF UNDERSTANDING**  
**(NON-FUNDRAISING)**

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and Storycorps (“Agency”) on this 14<sup>th</sup> day of December, 2012.

**The purpose of this Memorandum of Understanding is to establish a partnership between Storycorps and the St. Louis Public Schools in order to implement a student video interview program at Gateway STEM High School that includes interactive, standards-based college-readiness curriculum that uses content and interviewing techniques to enhance students’ skills in the areas of speaking, listening, writing and critical thinking, while also fostering their self-awareness and social awareness.**

**1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

**2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

**3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.



**4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

**5. Obligations of SLPS:**

- (a) Provide a school liaison who acts as a single point of contact for StoryCorpsU staff
- (b) Implement the full StoryCorpsU curriculum over the course of the academic year
- (c) Ensure the completion of four VoiceThread recordings by each student as assigned in the curriculum
- (d) Ensure all Partner Teachers have access to necessary equipment needed for use of the curriculum, specifically:
  - A computer with internet access
  - A computer that can access, play and record audio on VoiceThread as required by the curriculum
  - A device with audio CD playback capabilities
  - A device with DVD playback capabilities, including a means to project DVDs
  - Speakers that can play audio so it is loud and clear for all in attendance
- (e) Meet requests for evaluative information and participate in evaluation activities as requested by StoryCorpsU staff
- (f) Convene a culmination event at year’s end where students’ accomplishments are celebrated and their work displayed.

**6. Obligations of Agency:**

- (a) Assign a StoryCorps liaison who provides ongoing weekly support to Partner Teachers and Schools
- (b) Provide comprehensive training on the StoryCorpsU curriculum to all Partner Teachers
- (c) Provide teachers with curriculum materials including Lesson Plan Books and Student Workbooks, a Partner Manual, and the following classroom supplies: StoryCorps tote bag, DVD of StoryCorps animations, audio CD containing all StoryCorps lesson plan clips, a copy of the

of StoryCorps animations, audio CD containing all StoryCorps lesson plan clips, a copy of the book Listening is an Act of Love, laminated group agreements poster, Koosh ball, timer, post-its, and other materials required by lesson plans

(d) Establish VoiceThread accounts for all teachers and students and provide ongoing technical support for the use of VoiceThread technology

(e) Identify stories reflective of students strengths for use on StoryCorps and school websites

(f) Support culmination event as needed and requested by School Partner

(g) Provide recognition of Gateway STEM High School as a StoryCorpsU partner on the [www.storycorpsu.org](http://www.storycorpsu.org) website

**7. Success of this program will be measured using the following Performance Standards:**

**Performance Standards:** Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) 48 students will participate and complete the program.

(b) Storycorps' impact will be assessed through independent evaluation which will examine, among other factors, the program's impact on: students' academic performance, students' connectedness to school, and students' self awareness and social awareness.

**8. Term and Termination:** The term of the MOU will be from December 14, 2012 through June 30, 2013, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

(Agency)

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_





# BOARD RESOLUTION

Date: November 5, 2012

Agenda Item : 12-13-13-14

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:  
Memorandum of Understanding

Other Transaction Descriptors:  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve a Memorandum of Understanding (MOU) with St. Charles Community College to establish a partnership to implement a program for training and mentoring prospective occupational therapy assistants. The MOU will be for the period January 2, 2013 through June 30, 2014 with a provision that the MOU will be approved by the Board each year.

**BACKGROUND:** St. Charles Community College will provide a number of students to gain practical learning and clinical experience in a school setting. The benefit to SLPS is that the students are exposed to new therapists with different skills and the district Occupational Therapists have access to the College faculty for their expertise and resources.

Accountability Plan Goals: Goal IV: Parent Community Involvement


Objective/Strategy: IV.

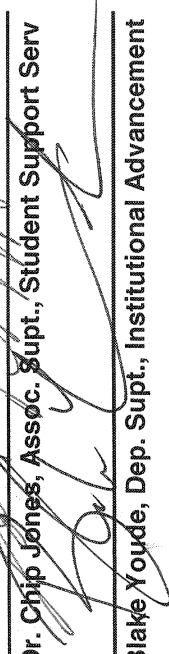
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Cost not to Exceed: \$	0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

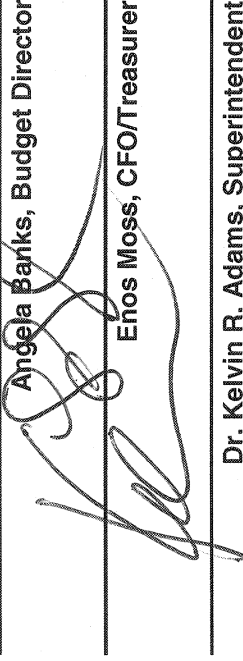
Department: Student Support Services

Requestor:

  
 Dr. Chip Jones, Assoc. Supt., Student Support Serv

  
 Blake Youde, Dep. Supt., Institutional Advancement

  
 Angela Banks, Budget Director

  
 Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



**MEMORANDUM OF UNDERSTANDING**  
**(NON-FUNDRAISING)**

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the St. Charles Community College (Agency) on this second day of January 2013.

The purpose of this Memorandum of Understanding is to establish a partnership between the Agency and the St. Louis Public Schools in order to implement a program for training and mentoring prospective occupational therapists.

**1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

**2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

**3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

**4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to

the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

## **5. Obligations of SLPS:**

- (a.) SLPS shall designate a member of its staff to be coordinator of this program and function as clinical supervisor with whom St. Charles Community College's Program Coordinator is to communicate for the conduct of this clinical education program, which may include the development of objectives, methods of instruction and other details of the clinical experience.
- (b.) SLPS shall make available to assigned students appropriate facilities, equipment and supplies in order to provide supervised clinical experience in the program. Such facilities shall include an environment conducive to the learning process which conforms to the SLPS customary procedures.
- (c.) Students completing a Level II fieldwork experience shall perform services for patients only when under the supervision of a registered, licensed or certified occupational therapist. The therapist shall be at least one year post certification. Students shall work, perform assignments, participate in rounds, clinics, staff meetings, and inservice educational programs at the discretion of their supervisors designated by SLPS. Qualified personnel for supervising students completing a Level I fieldwork experience include, but are not limited to occupational therapy practitioners, psychologist, physician assistants, teachers, social workers, nurses and physical therapists. SLPS shall ensure that the ratio of supervision to student(s) enables proper supervision. Students are trainees, not employees, and are not to replace SLPS staff.
- (d.) Students are to remain subject to the authority, policies, and regulations imposed by St. Charles Community College. During periods of clinical assignment, and while on SLPS premises, students will also be subject to all standards, rules, regulations, administrative practices and policies of SLPS.
- (e.) SLPS shall have the right to approve the participation of a faculty member of St. Charles Community College to engage in clinical teaching at SLPS.
- (f.) SLPS may require St. Charles Community College to withdraw from SLPS any student whose performance is unsatisfactory or whose characteristics and activities are detrimental to SLPS responsibilities for health care. Requests for withdrawal of a student must be given in writing and must contain a statement of facts describing the student's conduct deemed to be offensive.
- (g.) SLPS shall be responsible for arranging immediate emergency care of students in the events of accidental injury or illness, but shall not be responsible for costs involved, follow-up care, or hospitalization.

**6. Obligations of St. Charles Community College:**

- (a) St. Charles Community College shall have total responsibility for planning and determining the adequacy of the educational experience of students in theoretical training, basic skills, professional ethics, attitude and behavior, and will assign to SLPS only those students who have satisfactorily completed the prerequisites of St. Charles Community College's educational program before clinical assignment.
- (b) St. Charles Community College shall provide its students with health insurance.
- (c) St. Charles Community College shall provide a letter to SLPS which describes its professional liability protection.
- (d) St. Charles Community College shall designate a member of its faculty to coordinate this program with a designated member of the SLPS's staff. This assignment may include on-site visits when practical and continuing exchange of information on progress of the program.
- (e) St. Charles Community College shall provide SLPS with the names, health status reports, and other pertinent information about each student to be assigned to SLPS at least four weeks before the beginning date of the student's assignment at the SLPS.
- (f) St. Charles Community College shall have the right to withdraw a student from clinical assignment. Such notice to SLPS of withdrawal of a student shall be in writing.
- (g) St. Charles Community College will instruct students to keep confidential from third parties all information which relates to or identifies a particular patient, including but not limited to the name, address, medical treatment or condition, financial status or any other personal information which is deemed to be confidential in accordance with applicable state and federal law, including HIPAA, and standards of professional ethics.

**7. JOINT RESPONSIBILITIES:**

- (a) St. Charles Community College and SLPS shall mutually agree upon and arrange the course of instruction, the periods of assignment for each student, and the number of students eligible to participate concurrently.
- (b) St. Charles Community College and SLPS agree that there shall be no discrimination on the basis of age, race, religion, creed, sex, national origin, handicap or veteran's status.
- (c) St. Charles Community College and SLPS shall arrange and provide orientation of faculty members and students concerning the SLPS's policies, rules and regulations.

**8. Benefits to the District:**



The District can access the St. Charles Community College OT faculty for collaboration and information on latest research in occupational therapy.

- a. The District has the ability to participate in research projects with the St. Charles Community College faculty to maintain the newest evidence based practice.
- b. Students in the St. Louis Public Schools have access to increased service provision by participating in specially-designed projects by the St. Charles Community College students as the OT students apply classroom knowledge to practice.
- c. Expected outcomes of the fieldwork experience are monitored by the fieldwork educator. The OT student will...
  - Develop and practice interaction, assessment, intervention and professional reasoning skills,
  - Apply knowledge acquired in academic course work in a workplace environment
  - Engage in professional activities and learn about the realities of professional practice.

**Term and Termination:** This Agreement is for the term of January 2, 2013 to June 30, 2014, and shall be automatically renewed unless terminated. This Agreement may not exceed a period of five (5) years. It may be terminated by either party by giving notice to the other party by certified mail at least three months prior to the end of the term. Should notice of termination be given, students then assigned to the FACILITY shall be allowed to complete their previously scheduled clinical assignment then in progress at the FACILITY. Notice of termination to the FACILITY shall be directed to: Sandra S. Johnson, Director of Special Education St. Louis Public Schools...Office of Special Education, 801 N. 11th Street, 1st. Floor, St. Louis, MO 63101. Notice of termination to the SCHOOL shall be directed to: Dovie Weston, MEd, OTR/L, Academic Fieldwork Coordinator/Clinical Instructor, Department of Occupational Therapy, St. Charles Community College  
403 Lewis Hall, Columbia, MO 65211

ST. LOUIS PUBLIC SCHOOLS  
COLLEGE

BY \_\_\_\_\_

ST. CHARLES COMMUNITY

BY \_\_\_\_\_

TITLE \_\_\_\_\_

TITLE \_\_\_\_\_





# BOARD RESOLUTION

Date: October 31, 2012

Agenda Item : 12-13-18-15

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Roger L. CayCe, Exec. Dir., Operations/Bldg. Comm

Action to be Approved: Purchase of Good

Other Transaction Descriptors: Quote  
(i.e.: Sole Source, Ratification)

RFP/Bid #

**SUBJECT:** To approve a purchase with Baltimore Aircoil Company in the amount of \$12,883.75 and to Motor Control Specialties in the amount of \$2,827.20 to provide equipment that will be installed by in-house staff to upgrade the cooling tower for 801 Administration Building. The work should begin on December 14, 2012 and end on April 15, 2013 at a total cost not to exceed \$15,710.95 which includes a 10% contingency of \$1,428.00. This project will be funded through the HVAC Bond Program.

**BACKGROUND:** This upgrade is necessary to ensure adequate functioning of the cooling tower to provide proper cooling capacity for the Administration Building. This project will be funded by the HVAC Bond Program. With this project approved, the balance of the HVAC Bond Program budget is \$1,607,010.65.

**Accountability Plan Goals:** Goal III: Facilities, Resources Support

**Objective/Strategy:** III.C.1

**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

<b>Fund Source:</b> 909-2624-905-HE-909-6522	HVAC	<b>Requisition #:</b> TBD
<b>Amount:</b> \$15,710.95		
<b>Fund Source:</b>		<b>Requisition #:</b>
<b>Amount:</b>		
<b>Fund Source:</b>		<b>Requisition #:</b>
<b>Amount:</b>		
<b>Cost not to Exceed</b> \$15,710.95	<input type="checkbox"/> Pending Funding Availability	<b>Vendor #:</b> 600002005 / TBD

Department: Operations

Requestor: Linda C. McKnight

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Mary M. Howlhan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



**BALTIMORE  
AIRCOIL COMPANY**

**QUOTE**

**ROGER L ECHELMEIER COMPANY**

700 Niehoff Drive; Suite F Eureka, MO 63025 United States

BAC Quote # Q120224039

Project:

Date: 7/25/2012

Contact: Jessica Miller

Email: [jessica@echelmeier.com](mailto:jessica@echelmeier.com)

Phone: 314/576-7646 Fax:

Expiration Date: Quote expires 30 days from date issued

**St. Louis Public Schools**

3416 Cook Ave, St. Louis, MO, 63106, USA

Customer ID: 35044

Attn: Mike Dobbs

We are pleased to provide you with the following quote for BAC Factory Authorized parts.

SERIAL #	MODEL #	SHIPPING METHOD	LEAD TIME
95400414	15425	Bestway Freight Included	

#	QTY	PART #	DESCRIPTION	UNIT \$	TOTAL \$
1	4	RK240081	Bearing Kit (PB, Ball, Induced Draft)	265.05	1,060.20
2	2	6C2058	Shaft (1-11/16" X 27")	206.34	412.68
3	1	231032	Driver Sheave	214.32	214.32
4	2	RK0887	Driven Sheave & Bush Kit Alum	517.56	1,035.12
7	2	232359	V-BELT 4B120	164.73	329.46
9	1	230574	Driver Bushing	39.90	39.90
<b>TOTAL</b>					<b>\$3,091.68</b>

BAC will do its best to meet or improve the scheduled ship date. However, circumstances beyond our control may cause this ship date to change. In the event that it does change, BAC will not be held liable for any damages that may occur. BAC's standard "Terms and Conditions of Sale" apply to this order and may be viewed at [www.BaltimoreAircoil.com/terms](http://www.BaltimoreAircoil.com/terms).

**Notes:**

- Prices are quoted in USD currency.
- The Quote number is required to place an order.
- The unit Serial and Model numbers are required to help ensure that the proper parts are ordered.
- A Purchase Order (made out to Baltimore Aircoil Company) with Ship To Address, Bill To Address, and Signature must be sent to the above location.
- Minimum order value is \$125 USD (\$150 CAD) for standard part orders -- minimum order value for credit card orders is \$75 USD (\$90 CAD).
- Sales Tax will be added to the final invoice -- if the project is tax exempt, a Certificate will be required.
- Visa, MasterCard, and American Express are accepted for payment up to \$25,000 USD (\$30,000 CAD) -- POs are not required for credit card orders.
- Pricing includes shipment via Bestway Freight Allowed.

**THANK YOU FOR YOUR BUSINESS!**



**BALTIMORE  
AIRCOIL COMPANY**

**QUOTE**

**ROGER L ECHELMEIER COMPANY**  
700 Niehoff Drive; Suite F Eureka, MO 63025 United States

BAC Quote # Q120224340  
Project:  
Date: 7/26/2012

Contact: Jessica Miller  
Email: [jessica@echelmeier.com](mailto:jessica@echelmeier.com)  
Phone: 314/576-7646 Fax:

Expiration Date: Quote expires 30 days from date issued

**TO**  
**St. Louis Public Schools**  
3416 Cook Ave, St. Louis, MO, 63106, USA  
Customer ID: 35044  
Attn: Mike Dobbs

We are pleased to provide you with the following quote for BAC Factory Authorized parts.

SERIAL #	MODEL #	SHIPPING METHOD	LEAD TIME
95400414	15425	Bestway Freight Included	

#	QTY	PART #	DESCRIPTION	UNIT \$	TOTAL \$
2	1	6E8191M5	VersaCross Fill Kit (with Galv Supports)	8,364.07	8,364.07
				<b>TOTAL</b>	<b>\$8,364.07</b>

BAC will do its best to improve the scheduled ship date. However, circumstances beyond our control may cause this ship date to change. In the event that it does change, BAC will not be held liable for any damages that may occur. BAC's standard "Terms and Conditions of Sale" apply to this order and may be viewed at [www.BaltimoreAircoil.com/terms](http://www.BaltimoreAircoil.com/terms).

**Notes:**

- Prices are quoted in USD currency.
- The Quote number is required to place an order.
- The unit, Serial, and Model numbers are required to help ensure that the proper parts are ordered.
- A Purchase Order (made out to Baltimore Aircoil Company) with Ship To Address, Bill To Address, and Signature must be sent to the above location.
- Minimum order value is \$125 USD (\$150 CAD) for standard part orders -- minimum order value for credit card orders is \$75 USD (\$90 CAD).
- Sales Tax will be added to the final invoice -- if the project is tax exempt, a Certificate will be required.
- Visa, MasterCard, and American Express are accepted for payment up to \$25,000 USD (\$30,000 CAD) -- POs are not required for credit card orders.
- Pricing includes shipment via Bestway Freight Allowed.

**THANK YOU FOR YOUR BUSINESS!**

**Motor Control Specialties, Inc.**  
 11775 Dunlap Industrial Dr.  
 Maryland Heights, MO 63043  
 USA

Voice: 314-209-0211  
 Fax: 314-209-0212

**Quoted To:**  
 ST. LOUIS CITY SCHOOLS  
 3416 COOK AVE  
 ST. LOUIS, MO 63106  
 USA

# QUOTATION

Quote Number: MCS Q080112-1MM  
 Quote Date: Aug 1, 2012  
 Page: 1

Customer ID	Good Thru	Payment Terms	Sales Rep
ST. LOUIS CITY	8/31/12	Net 30 Days	

Quantity	Item	Description	Unit Price	Amount
1.00	ACH550-UH-059A-4	40HP 460VAC N1 VFD  <i>for 801            for King            Good King</i> <i>Adm. Budget.</i>	2,827.20	2,827.20

Subtotal	2,827.20
Sales Tax	
<b>TOTAL</b>	<b>2,827.20</b>





# BOARD RESOLUTION

Date: November 2, 2012  
 To: Dr. Kelvin R. Adams, Superintendent  
 From: Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Agenda Item : 12-13-12-16  
 Action:

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source  
 (i.e.: Sole Source, Ratification)

**SUBJECT:** To approve the sole source purchase of one thousand five hundred thirty-six (1,536) NOOK Color e-readers from Barnes & Noble for the We Love Reading Grant. The cost of the purchase will not exceed \$273,408.00.

**BACKGROUND:** A careful study of the features and costs of various e-readers was conducted during the writing of the grant. In the grant the District specifically identified the NOOK Color from Barnes & Noble as the e-reader with the most promising applications for the grant. Some of these features include: it uses the most current digital technology to make reading more enjoyable; students can create notes, highlight, and bookmark specific passages; and students can quickly and easily look up any word with the built-in dictionary.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function-- 6411 Object Code)

Fund Source: 847-W8-293-2218-6443	Non-GOB	Requisition #:
Amount: \$273,408.00		Requisition #:
Fund Source:		Requisition #:
Amount:		Vendor #: 600003997
Fund Source:		
Amount:		
Cost Not to Exceed: \$273,408.00	<input type="checkbox"/> Pending Funding Availability	

Department: Curriculum and Instruction

Requestor: Cathy Cassy and Barrett Taylor

Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

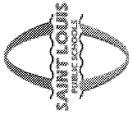
Angela Banks, Budget Director

Leon Fisher, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent





# REQUEST FOR SOLE SOURCE PURCHASE

<b>Requestor:</b> Cathy Cassy	<b>Date:</b> October 30, 2012
<b>Department / School:</b> Curriculum & Instruction	<b>Phone Number:</b> 345-2314
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b>	
A careful study of the features and costs of various e-readers was conducted during the writing of the grant application. The committee involved specifically identified the NOOK Color from Barnes & Noble as the e-reader with the most promising applications for the grant.	
<b>Vendor Name:</b> Barnes & Noble	<b>Email:</b> crm2542@bn.com
<b>Vendor Contact:</b> Meaghan Harned	<b>Phone Number:</b> (314) 862-2948
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b>	
Based on the committee's recommendation, the NOOK Color was specifically written into the grant application as the e-reader of choice for the grant.	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b>	
Barnes & Noble is the sole distributor for the NOOK Color.	
<b>3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)</b>	
<b>4. List the Names of other Vendors contacted &amp; Price Quotes:</b>	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
<b>Your sole source request will not be approved without the required signatures below:</b>	
Department Head	Date
CFO	Date
Superintendent	Date

## Sole Source Checklist

### 1. Check one of the following:

**One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

**Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

**Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

**Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

**Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

**X Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

**Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.

Budget Categories	Budget Detail	Year 1	Year 2	Total
<b>Equipment</b>				
	No equipment costs are budgeted.	0	0	0
	Subtotal	0	0	0
<b>Supplies</b>				
	96 e-readers per school x 16 schools x \$178 per e-reader. (Four classroom sets of e-readers will be purchased for each school in order to increase library collections and introduce students to digital learning technologies. One set will be used in the library media center; three sets will be shared among K-2 teachers at each school. All e-readers will be purchased in Year 1 to enable full participation early in the project.)	273,408	0	273,408





# BOARD RESOLUTION

Date: November 2, 2012

Agenda Item : 12-13-12-17

To: Dr. Kelvin R. Adams, Superintendent

Action:

From: Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source  
(i.e.: Sole Source, Ratification)

**SUBJECT:** To approve the sole source purchase of 17 site licenses and Tier II Technical Support for the Fitnessgram software from Human Kinetics as part of the Aim to Fitness Grant. The cost of the purchase will not exceed \$12,000 for the 2012-13 school year.

**BACKGROUND:** Fitnessgram software was developed by the highly respected Cooper Institute. The Cooper Institute is dedicated to scientific research in the field of preventive medicine and public health and communicating the results of research to the scientific and medical communities as well as to the general public. Fitnessgram is recommended by the NFL and the St. Louis Rams (one of our partners in the Aim to Fitness Grant) and was specifically written into the grant as a portion of the equipment to be used to accomplish the goals of the grant. Through the National Play 60 program, the 32 NFL markets will use Fitnessgram as the data collection tool for a longitudinal study tracking health-related youth fitness.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 847-WZ-293-1123-6411	Non-GOB	Requisition #: 10132014
Amount: \$ 12,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost Not to Exceed: \$12,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600002281

Department: Athletics

*Leanne White*

Requestor: Leanne White

*Sheila Smith-Anderson*

Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

*11/2/2012*

Dr. Nicole Williams, Dep. Supt., Academics

*Angela Banks*

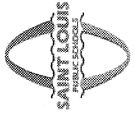
Angela Banks, Budget Director

*Leon Fisher*

Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

*SM*



# REQUEST FOR SOLE SOURCE PURCHASE

<b>Requestor:</b> Margaret L. White	<b>Date:</b> October 25, 2012
<b>Department / School:</b> Curriculum & Instruction	<b>Phone Number:</b> 345-4403
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b>	
<p>Fitnessgram is a fitness assessment and reporting program for youth, first developed in 1982 by the Cooper Institute in response to the need for a comprehensive set of assessment procedures in physical education programs. The assessment includes a variety of health-related physical fitness tests that assess these areas of physical fitness:</p> <ul style="list-style-type: none"> <li>• Aerobic capacity</li> <li>• Muscular strength, muscular endurance, and flexibility</li> <li>• Body composition</li> </ul>	
<b>Vendor Name:</b> Human Kinetics	<b>Email:</b> christinem@hkusa.com
<b>Vendor Contact:</b> Christine Maresh	<b>Phone Number:</b> 217-403-7750
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b>	
<p>Fitnessgram is software published by Human Kinetics, who is also the sole-source vendor. The software provides an efficient way for schools and other organizations to perform effective fitness and physical activity assessments on children, provide appropriate feedback to children and parents, and maintain accurate and comprehensive records over time. Fitnessgram is best known for its ability to generate printed reports for each student (a parent version of the report can be generated, too). The Fitnessgram report defines the recommended range of fitness for each test measure—the Healthy Fitness Zone. This software will be used as a data collection tool, capable of generating reports that will fulfill the physical fitness assessment reporting requirements for fitness by DESE.</p>	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b>	
<p>Human Kinetics is the only vendor that offers this specific software.</p>	
<b>3. Other relevant information if any (i.e., attach manufacturer’s statement verifying exclusive availability of product etc...)</b>	
<p>Fitnessgram was developed by the highly respected Cooper Institute. The Cooper Institute is dedicated to scientific research in the field of preventive medicine and public health and communicating the results of research to the scientific and medical communities as well as to the general public. With assistance and support from the Washington University School of Medicine, project teachers, and the Project Director Fitnessgram software and Activitygram programs will be implemented at each of the 16 participating schools in the 1<sup>st</sup> Cohort of the AIM for Fitness Project.</p>	
<b>4. List the Names of other Vendors contacted &amp; Price Quotes:</b>	
<p>No other vendors provide this product.</p>	
<i>I certify the above information is true and correct and that I have no financial, personal or other</i>	

*beneficial interest in the specified vendor.*

**Your sole source request will not be approved without the required signatures below:**

Department Head	Date
CFO	Date
Superintendent	Date

## Sole Source Checklist

### 1. Check one of the following:

- One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.  
Prior to checking this box you must complete each of the following tasks:
- Search the internet for companies providing similar services.
  - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
  - Document search activities and findings
- Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.  
Prior to checking this box you must complete the following task:
- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question
- Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.  
Prior to checking this box you must complete the following task:
- Document a search for additional suppliers
- Delivery Date** Only one supplier can meet necessary delivery requirements.  
Prior to checking this box you must complete each of the following tasks:
- Document delivery date and quotes from at least two other vendors
  - Document rationale in support of treating the delivery date as mission critical
- Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.  
Prior to checking this box you must complete the following task:
- Document district adoption of standard (i.e. Textbook adoption)
- Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.  
Prior to checking this box you must complete the following task:
- Sole supplier (i.e. Regional Distributor)
- Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.  
Prior to checking this box you must complete the following task:
- Complete Emergency Purchase Form
2. If the Sole Source Criteria is met, then complete the Sole Source Form;  
3. If the Sole Source Criteria are not met, then the item must be bid.

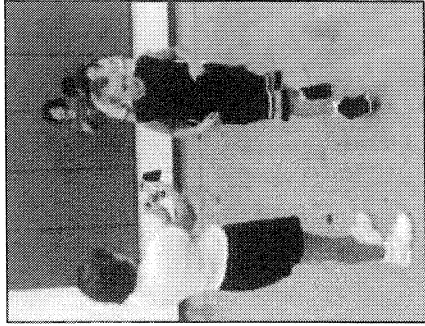


**Fitnessgram® 9 Price Information**

1. \$599.00 per school building site license including test kit and free Tier 1 technical support –
  - 16 school sites
  - 1 administrative site
  
2. Tier II technical support - \$100.00 per school building site license
  - 16 school sites
  - 1 administrative site



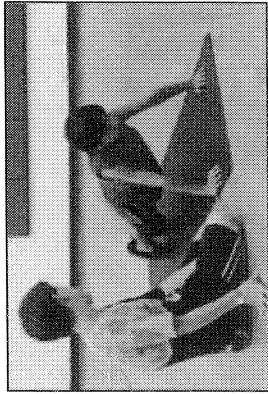
## What is Fitnessgram®?



Fitnessgram is a fitness assessment and reporting program for youth, first developed in 1982 by The Cooper Institute in response to the need for a comprehensive set of assessment procedures in physical education programs. The assessment includes a variety of health-related physical fitness tests that assess these areas of physical fitness:

- Aerobic capacity
- Muscular strength, muscular endurance, and flexibility
- Body composition

Scores from these assessments are compared to Healthy Fitness Zone® standards to determine students' overall physical fitness and suggest areas for improvement when appropriate. The Healthy Fitness Zone standards are what make Fitnessgram unique—they are not based on class averages or any other peer comparisons. For more on the Healthy Fitness Zone standards, turn to page 6.



Fitnessgram is software published by Human Kinetics, who is also the sole-source vendor. The software provides an efficient way for schools and other organizations

to perform effective fitness and physical activity assessments on children, provide appropriate feedback to children and parents, and maintain accurate and comprehensive records over time. Today Fitnessgram software has been purchased by more than 45,000 schools and other organizations.

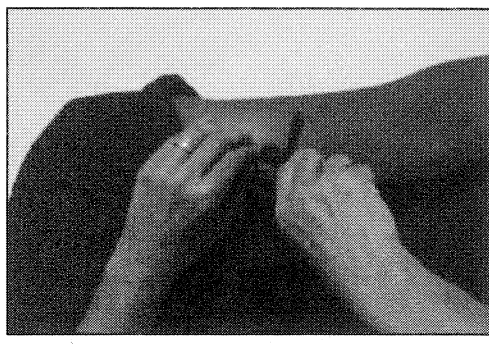
Although it's just one of the features of the software, Fitnessgram is best known for its ability to generate printed reports for each student (a parent version of the report can be generated, too). The Fitnessgram report

### New version of Fitnessgram is Web based!

Fitnessgram 9, the latest release of the software, is an entirely Web-based program. Going with Web-based software typically means less time is required of tech staff, and teachers have the convenience of accessing their Fitnessgram data from wherever they have Internet access. Fitnessgram/Activitygram 8, the traditional client-side installed software program, will continue to be available.

For more details on the benefits of Fitnessgram 9, turn to page 12 of this brochure. Additional information is also available at [Fitnessgram.net](http://Fitnessgram.net)

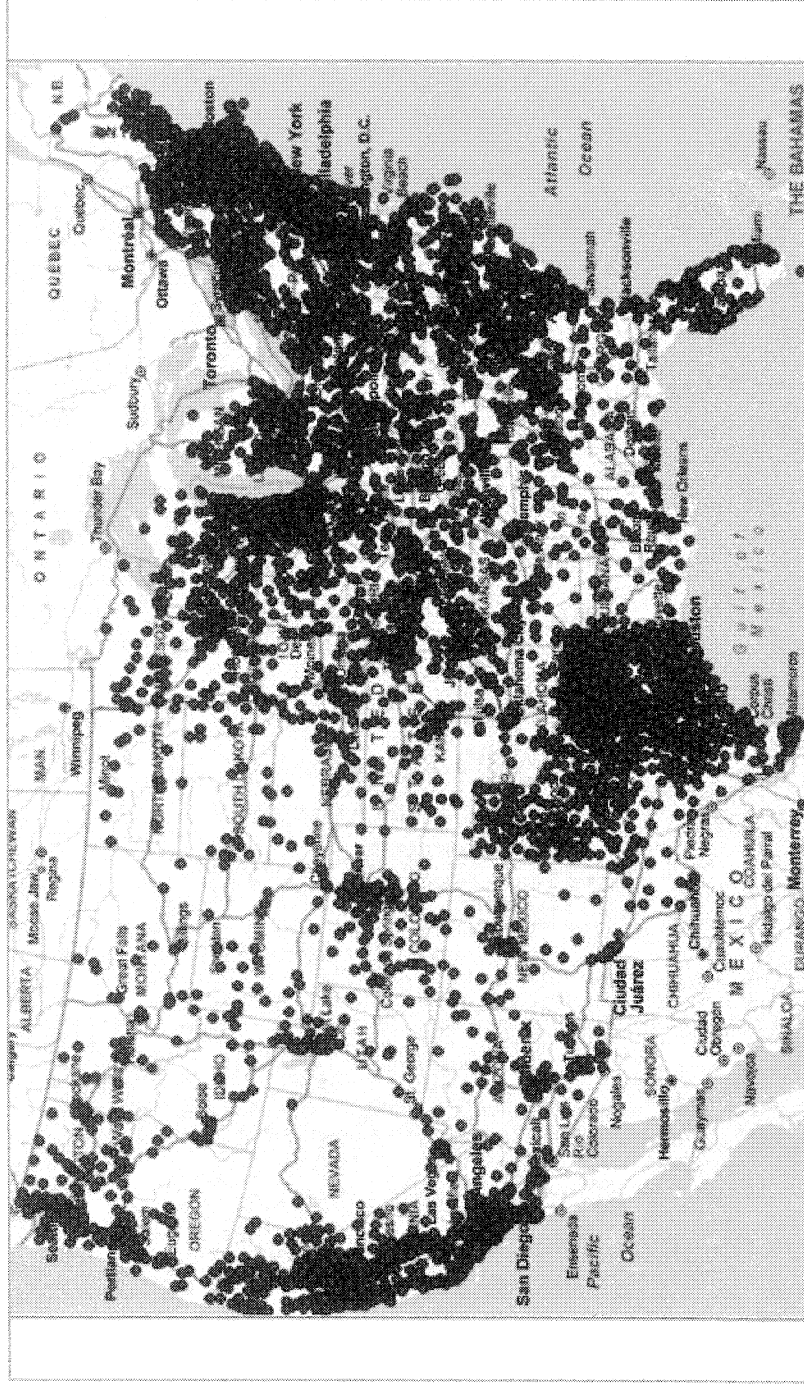
defines the recommended range of fitness for each test measure—the Healthy Fitness Zone. When a child's score falls within the Healthy Fitness Zone, it means the child has achieved a level of fitness associated with being healthy. Teachers and administrators can also generate more advanced statistical reports on the health and fitness of all their students. To explore the Fitnessgram and other reports generated by the software turn to page 7–9 and visit [Fitnessgram.net](http://Fitnessgram.net)/reports.



Using an easy-to-read format, the Fitnessgram report provides information about a student's level of physical fitness. More important, the report provides personalized suggestions that can help in planning an individualized fitness plan.

Implementing Fitnessgram/Activitygram software can be a large undertaking. It requires the participation of teachers, administrators, and technology staff, but the benefits are immense: Fitnessgram can help a physical education program define its goals and bring everyone on board with those common goals.

**Thousands of school districts, schools, and the states of Texas, Delaware, Georgia, North Carolina, and California!**



Each dot on this map represents a Fitnessgram purchase (some dots represent multiple purchases). More than 45,000 Fitnessgram licenses and more than 105,000 copies of the test administration manual have been sold.

*“It’s the best test for measuring physical fitness. We chose this assessment so parents can see a more detailed analysis of their children’s fitness and use the recommendations provided to improve or maintain their children’s health.”*

— Nancy Wilson, PhD  
Deputy Secretary of Education, Delaware Department of Education

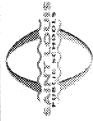
*“In its first year, NYC FITNESSGRAM has proven to be a tremendous tool for building students’ understanding of health-related fitness and helping them set achievable fitness goals with their families and educators. I am proud of the leadership demonstrated by our physical education teachers as they embrace accountability for the health, well-being, and success of students. NYC FITNESSGRAM is a cornerstone of our efforts to improve the health and success of our children both inside and outside the classroom.”*

—Joel I. Klein  
Chancellor, New York City Department of Education

*“The Texas Education Agency, after a thorough evaluation, finds that the Fitnessgram meets the requirements for a physical assessment tool as outlined in SB 530. We are happy to work with all parties, including school districts, the state, private groups and others, to implement the Fitnessgram in public schools this school year. We believe this annual fitness assessment will help guide efforts to improve the health of Texas children.”*

—Jeff Kloster,  
Former Associate Commissioner of Health, Safety and School Readiness, Texas Education Agency





# Board Resolution

**Date:** November 6, 2012 **Agenda Item:** 17-13-12-18

**To:** Dr. Kelvin R. Adams, Superintendent **Action:** X

**From:** Leon Fisher, CFO/Treasurer

**Action to be Approved:** \_\_\_\_\_

**Financial Report**

**Other Transaction Descriptors:** \_\_\_\_\_

### SUBJECT:

Approve the Monthly Transaction Reports for September and October 2012.

### BACKGROUND:

Per board policy and/or directive, the SAB must approve the following transactions: 1) Budget transfers equal to or greater than \$50,000; 2) Budget transfers between funds; 3) Budget transfers involving meeting or travel expenses.

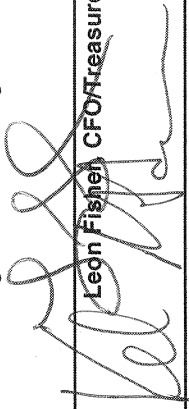
**Accountability Plan Goal:** Goal III: Facilities, Resources Support **Objective/Strategy:** III.D.

**FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)**

<b>Fund Source:</b>	-	-	-	-	-	<b>Requisition #:</b>
<b>Amount:</b>	No Cost					
<b>Fund Source:</b>	-	-	-	-	-	<b>Requisition #:</b>
<b>Amount:</b>						
<b>Fund Source:</b>	-	-	-	-	-	<b>Requisition #:</b>
<b>Amount:</b>						
<b>Cost Not to Exceed</b>		No Cost		<b>Pending Funding Availability</b>		<b>Vendor #:</b>

**Department:** Budget

  
 Angela Banks, Budget Director

  
 Leon Fisher, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Monthly Budget Report  
Dates: 09-01-2012 - 09-30-2012  
Fiscal Year: 2012 - 2012

110-Incidental

1 SAP Hierarchy Doc #: 0501988984  
SAP Entry Doc #: 0501988923

From:	110-2132	-	828-00-110	-	6411	-	5,000.00
To:	110-2132	-	828-00-110	-	6383	-	2,000.00
	110-2132	-	828-00-110	-	6384	-	3,000.00
Control No:	B1213-0447						
From Amount:	5,000.00-						
To Amount:	5,000.00						

Text: Monies needed to cover out-of-town travel and local meeting expenses

2 SAP Hierarchy Doc #: 0501987527  
SAP Entry Doc #: 0501987466

From:	120-1131	-	305-55-120	-	6143	-	1,010.10-
To:	120-1131	-	305-55-120	-	6231	-	77.27-
	120-1131	-	305-55-120	-	6261	-	20.20-
	110-2411	-	305-PR-110	-	6261	-	20.20
	110-2411	-	305-PR-110	-	6231	-	77.27
	110-2411	-	305-PR-110	-	6143	-	1,010.10
Control No:	B1213-0358						
From Amount:	1,107.57-						
To Amount:	1,107.57						

Text: Moving money for metal Detector Extra Service

3 SAP Hierarchy Doc #: 0501987786  
SAP Entry Doc #: 0501987725

From:	110-2411	-	186-00-110	-	6411	-	300.00-
To:	110-2411	-	186-00-110	-	6383	-	300.00
Control No:	B1213-0399						
From Amount:	300.00-						
To Amount:	300.00						

Text: CONFERENCE: Arts Schools Network Conference // DATE: Oct 16 - 19,  
2012 // ATTENDEE: Dr. Amy Phillips // LOCATION: Columbia College,  
Chicago, IL

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report  
Dates: 09-01-2012 - 09-30-2012  
Fiscal Year: 2012 - 2012



Monthly Budget Report  
Dates: 09-01-2012 - 09-30-2012  
Fiscal Year: 2012 - 2012

120-INCIDENTAL

1 SAP Hierarchy Doc #: 0501987506  
SAP Entry Doc #: 0501987445

From:	To:	Control No:	From Amount:	To Amount:	Text: Appropriating Night School Budgets
110-2552	820-00-110	-	6371	-	64,438.98-
120-1188	125-00-120	-	6261	-	64,438.98
120-1188	168-00-120	-	6261	-	
120-1188	111-00-120	-	6261	-	
120-1188	125-00-120	-	6231	-	
120-1188	168-00-120	-	6231	-	
120-1188	111-00-120	-	6231	-	
120-1188	168-00-120	-	6143	-	
120-1188	111-00-120	-	6143	-	
120-1188	125-00-120	-	6143	-	
B1213-0325					
					20,591.17
					476.67
					411.82
					411.82
					411.82
					476.67
					20,591.17
					20,591.17
					20,591.17
					64,438.98-

Monthly Budget Report  
Dates: 09-01-2012 - 09-30-2012  
Fiscal Year: 2012 - 2012

233-TITLE I IASA 02-03

1 SAP Hierarchy Doc #: 0501989120  
SAP Entry Doc #: 0501989059

From:	To:	Control No:	From Amount:	To Amount:
233-1127	233-1127	B1213-0467	980.00-	980.00
- 377-AM-233	- 377-AM-233			
- 6384	- 6383			
				980.00-

Text: EVENT: Conference on Single-Gender Education // LOCATION: Houston, TX  
// DATES: October 20 - 21, 2012 // ATTENDEES: James Harris

Monthly Budget Report  
Dates: 09-01-2012 - 09-30-2012  
Fiscal Year: 2012 - 2012

623-TITLE VI 02-03

1 SAP Hierarchy Doc #: 0501988983  
SAP Entry Doc #: 0501988922

From:	To:	Control No:	From Amount:	To Amount:	Text: To fund professional development
623-3411	623-3411	B1213-0446	20,000.00-	20,000.00	
- 838-JI-623	- 838-JI-623				
- 6371	- 6383				
					20,000.00-



Monthly Budget Report  
Dates: 09-01-2012 - 09-30-2012  
Fiscal Year: 2012 - 2012  
Fund Summary - Transfers Only

Fund Total From 110-INCIDENTAL To 69,738.98-

Fund Total From 120-TEACHERS FUND To 1,107.57-

Fund Total From 233-TITLE I IASA 02-03 To 980.00-

Fund Total From 623-TITLE VI 02-03 To 20,000.00-

Fund Total From 910-Capital Proj-Bond To 1,747,568.07-

District Total From To 1,839,394.62-

Fund Total From 910-Capital Proj-Bond To 1,747,568.07

Fund Total From 233-TITLE I IASA 02-03 To 980.00

Fund Total From 623-TITLE VI 02-03 To 20,000.00

Fund Total From 910-Capital Proj-Bond To 1,747,568.07

District Total From To 1,839,394.62

Monthly Budget Report  
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Fiscal Year: 2012 - 2012

110-TEACHERS FUND

1 SAP Hierarchy Doc #: 0501989311

SAP Entry Doc #: 0501989250

From:	120-1411	-	816-FY-120	-	6143	
To:	110-1411	-	816-FY-110	-	6384	
Control No:	B1213-0652					
From Amount:	2,630.00-					
To Amount:	2,630.00					

Text: To cover costs for security and custodial use at Gateway High School

2 SAP Hierarchy Doc #: 0501989188

SAP Entry Doc #: 0501989127

From:	110-2411	-	125-00-110	-	6411	
To:	110-2411	-	125-00-110	-	6383	
Control No:	B1213-0534					
From Amount:	300.00-					
To Amount:	300.00					

Text: CONFERENCE: ACTE/NCIA Conference // DATE: October 10 - 12, 2012 //  
LOCATION: Oklahoma City, OK // ATTENDEE(S): Michael Brown

3 SAP Hierarchy Doc #: 0501989310

SAP Entry Doc #: 0501989249

From:	120-1411	-	168-55-120	-	6143	
To:	120-1411	-	168-55-120	-	6261	
Control No:	B1213-0651					
From Amount:	1,528.35-					
To Amount:	1,528.35					

Text: Funds for afterschool program overtime for ISS and ICA

1,393.84-	
106.63-	
27.88-	
106.63-	
27.88-	
106.63	
1,393.84	

ST. LOUIS BOARD OF EDUCATION

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4 SAP Hierarchy Doc #: 0501989408  
SAP Entry Doc #: 0501989320

From:	110-2411	-	125-00-110	-	6411	-	1,500.00-
To:	110-2411	-	125-00-110	-	6383	-	1,500.00
Control No:	B1213-0721						
From Amount:	1,500.00-						
To Amount:	1,500.00						

Text: CONFERENCE: North Central Accreditation // DATE: October 23, 2012 // LOCATION: Columbia, MO // ATTENDEE(S): Michael Brown

5 SAP Hierarchy Doc #: 0501989409  
SAP Entry Doc #: 0501989320

From:	110-2411	-	125-00-110	-	6411	-	1,500.00-
To:	110-2411	-	125-00-110	-	6383	-	1,500.00-
Control No:	B1213-0721						
From Amount:	3,000.00-						
To Amount:	3,000.00						

Text: CONFERENCE: North Central Accreditation // DATE: October 23, 2012 // LOCATION: Columbia, MO // ATTENDEE(S): Michael Brown

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233-TITLE I IASA 02-03

1 SAP Hierarchy Doc #: 0501989189

SAP Entry Doc #: 0501989128

From:	To:	Control No:	From Amount:	To Amount:
233-1127	233-1127	B1213-0535	1,022.73-	1,022.73
- 377-AM-233	- 377-AM-233		- 6383	
- 377-AM-233	- 377-AM-233		- 6541	
- 6443				920.00-
				102.73-
				1,022.73

Text: CONFERENCE: Conference on Single-Gender Education // DATE: October 20  
 - 21, 2012 // LOCATION: Houston, TX // ATTENDEE(S): James Harris







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2 SAP Hierarchy Doc #: 0501989219  
 SAP Entry Doc #: 0501989158

From:	292-1151	-	976-VM-292	-	6641
To:	293-1151	-	972-VM-293	-	6641
Control No:	B1213-0565				
From Amount:	46,746.13-				
To Amount:	46,746.13				

Text: Carry forward of indirect to location 972.

3 SAP Hierarchy Doc #: 0501989318  
 SAP Entry Doc #: 0501989257

From:	293-1177	-	183-UG-293	-	6124
To:	293-1177	-	183-UG-293	-	6319
Control No:	B1213-0662				
From Amount:	74,109.21-				
To Amount:	74,109.21				

Text: Funds to support Instructional Support Coordinator position and clerical OT

4 SAP Hierarchy Doc #: 0501989321  
 SAP Entry Doc #: 0501989257

From:	293-1177	-	183-UG-293	-	6113
To:	293-1177	-	183-UG-293	-	6113
Control No:	B1213-0662				
From Amount:	74,109.21-				
To Amount:	74,109.21				

Monthly Budget Report  
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Fiscal Year: 2012 - 2012

Control No: B1213-0662  
 From Amount: 148,218.42  
 To Amount: 148,218.42  
 Text: Funds to support Instructional Support Coordinator position and clerical OT

293-1177	-	183-UG-293	-	6113
293-1177	-	183-UG-293	-	6124

60,168.06  
60,168.06

5 SAP Hierarchy Doc #: 0501989407  
 SAP Entry Doc #: 0501989319

Control No: B1213-0725  
 From Amount: 2,000.00  
 To Amount: 2,000.00  
 Text: CONFERENCE: MSCA Fall Conference // DATE: November 4 - 6, 2012 // LOCATION: Tan-Tar-A, Missouri // ATTENDEES: Ira Bivens and Fatima Warren

293-2122	-	880-VK-293	-	6411
293-2122	-	880-VK-293	-	6383

2,000.00-  
2,000.00

6 SAP Hierarchy Doc #: 0501989304  
 SAP Entry Doc #: 0501989243

Control No: B1213-0638  
 From Amount: 7,000.00  
 To Amount: 7,000.00  
 Text: Clarissa Ross attending Early Learning Conference, Osage Beach Mo, November 1-2, 2012 / Olivia Roberts attending National Association for the Education of Young Children Annual Conference and Expo, Atlanta, GA, November 7-10, 2012 / Marcia Hayes-Harris attending National Association for the Education of Young Children Annual Conference and Expo, Atlanta, GA, November 7-10, 2012

293-3338	-	840-8S-293	-	6371
293-3338	-	840-8S-293	-	6383

7,000.00-  
7,000.00

Monthly Budget Report  
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Fund Summary - Transfers Only

Fund Total From 110-INCIDENTAL 3,300.00-  
To 110-INCIDENTAL 7,458.35

Fund Total From 120-TEACHERS FUND 4,158.35-  
To 120-TEACHERS FUND 0.00

Fund Total From 233-TITLE I IASA 02-03 1,022.73-  
To 233-TITLE I IASA 02-03 1,022.73

Fund Total From 292-Mini Federal 1112 828,002.64-  
To 292-Mini Federal 1112 146,377.21

Fund Total From 293-Minifed 1213 157,218.42-  
To 293-Minifed 1213 838,843.85

District Total From 993,702.14-  
To 993,702.14